

ADMINISTRATIVE COMMITTEE MEETING
MINUTES – January 20, 2010

Call to Order: Deborah Olds, President called the meeting of the Louisiana State Board of Nursing, Administrative Committee to order at 9:05 a.m. on Wednesday, January 20, 2010 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, LA 70810.

Roll Call: Committee Members Present
Deborah Olds, MS, RN, President
Patricia Johnson, MN, RN Vice-President
Lucie Agosta, PhD, RNC

Staff Present
Barbara Morvant, MN, RN, Executive Director
Carl Nagin, IT Specialist
Wanda Green, Administrative Assistant, (Recorder)

Guests: None

Agenda Item No. 3

Approval of July 21, 2009 Meeting Minutes and Approval of October 20, 2009 Meeting Minutes.

The Committee reviewed the July 21, 2009 and the October 20, 2009 Administrative Committee minutes.

Motion: by P. Johnson, seconded, that the Committee approves the minutes of the July 21, 2009 and October 20, 2009 Administrative Committee meetings.

Voice Vote: D. Olds - yes; P. Johnson-yes; L. Agosta - yes

Motion carried.

Agenda Item No. 4

Vice President's Report & 2nd Quarter Financial Report (October 1, 2009 – December 31, 2009)

The Committee reviewed and discussed the First Quarter Financial Statement for the period of (October 1, 2009 – December 31, 2009).

B. Morvant reported that LSBN is utilizing a new budget software that automatically generates the accounting budget. The accountant has been asked to generate monthly reports for the Executive Director and Vice-President.

Motion: by P. Johnson, seconded, to accept the Vice President's Report and Second Quarter Financial Report (October 1, 2009 – December 31, 2009).

Voice Vote: D. Olds– yes; P. Johnson-yes; L. Agosta-yes

Motion carried.

Agenda Item No. 5

Executive Director’s Report – Second Quarter (October 1, 2009 – December 31, 2009)

B. Morvant reported that due to the growing number of complaints she has made some organizational changes. (A revised Organization Flow Chart was distributed to the committee.) There is now a Hearing’s Department that is headed by J. Peterson who will handle investigations requiring Board action. R. Callegan is being detailed into the position of Director of the Investigations Department. B. Morvant responded to questions. (Report on file.)

Motion: by L. Agosta, seconded, to accept the Executive Director’s Report

Voice Vote: D. Olds– yes; P. Johnson-yes; L. Agosta-yes

Motion carried

Agenda Item No. 6

Old Business

6.1 2009 Legislative Session Report

6.1.1 SCR 62 Update on Review of LSBN’s Financial Disclosure Regulations

B. Morvant reported that SCR 62 authored by Senator Murray requests the House Health and Welfare Committees to jointly meet and study possible Strategies, methods, and policies to prevent physicians and other health care practitioners from prescribing an alternative brand of medication because of financial incentives.

The Louisiana State Board of Nursing has not been contacted by the House Health and Welfare Committee. However, in the event that LSBN should hear from this committee, LSBN has rules in place addressing the matter at hand.

6.1.2 SB 107 Update on Meeting with DHH

B. Morvant reported that SB107 is authored by Senator Cheeks and Representative Mills and spearheaded by the Medical Society. By statute LSBN has the authority to issue temporary permits; however, through this act the Department of Health and Hospitals (DHH) will provide a volunteer data base and credentialing so that in the time of Disaster, those individuals pre-credentialed through the DHH registry would participate. This would eliminate the need for the Board to issue temporary permits during disaster.

The board staff has met with DHH and established that the Department would like the Board to continue issuing temporary permits as always.

6.2 Update on the Status of Initiating Rulemaking for LAC46:XLVII. §3341 Fees for Registration and Licensure.

B. Morvant reported that the Notice of Intent was submitted to the Louisiana Register for publishing in the January 20, 2010 issue.

6.3 Update on the Status of Initiating Rulemaking for LAC46:XLVII. §3419 Alternative to Disciplinary Proceedings.

B. Morvant reported that the Notice of Intent was submitted to the Louisiana Register for publishing in the January 20, 2010 issue.

6.4 Update on the Status of Initiating Rulemaking for LAC46:XLVII. §3515 Faculty and Faculty Organizations.

B. Morvant reported that the Notice of Intent was submitted to the Louisiana Register for publishing in the January 20, 2010 issue.

6.5 Revised Proposed 2010 Meeting Dates

B. Morvant reported that an additional day has been added to the Committee Meeting dates for the purpose of scheduling additional days for hearings.

The committee members expressed the need to mandate a time limit on each hearing and the need to establish a time limitation for how long the Board will meet during the hearings. The members directed staff to explore the legalities of developing language for the current by-laws that would address this matter.

B. Morvant stated that she would discuss the matter with the Board Attorney and report back.

6.6 Update on Strategic Planning

B. Morvant reported that she met with the SSA Consultant last week and the next stage in planning will be the conducting of telephone interviews between the consultant and board , directors, and staff members.

6.7 Update Electronic Meeting Process

C. Nagin presented a power point presentation of the Electronic Meeting Process to the committee.

B. Morvant proposed that the board staff would provide an electronic version of the administrative committee materials to the board; a hard binder copy and computer laptops set up for the March 2010 Board meeting.

Agenda Item No. 7.1

Initiate Planning for 2012 Centennial Celebration

B. Morvant reported that in the year 2012, the Louisiana State Board of Nursing will be 100 years old.

Discussion ensued.

Motion: by P. Johnson, seconded, to establish a Steering Committee and authorize The Executive Director to hire a public relations consultant to serve as project director.

Voice Vote: D. Olds – yes; P. Johnson – yes; L. Agosta - yes

Motion carried

Adjournment: The meeting adjourned at 11:30 a.m.



Submitted by: _____
Barbara L. Morvant, MN, RN, Executive Director

BLM/wg