

**STATE BOARD OF NURSING
17373 PERKINS ROAD
BATON ROUGE, LOUISIANA 70810**

MINUTES OF THE AUGUST 15, 2019 BOARD MEETING

Call to Order: The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by T. Cotita, President, on Thursday, August 15, 2019 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

Roll Call: The following Board members were in attendance:

Tim Cotita, MSHCE, RN, CDE, President
Laura Bonanno, DNP, CRNA, Vice President
Tavell Kindall, DNP, APRN, Alternate Officer
Kenneth Alexander, MS, RRT
Ann Carruth, DNS, RN
Jennifer Couvillon, PhD, RN-BC, CNE
Jacqueline Hill, PhD, RN
Jennifer Manning, DNS, APRN, CNS, CNE
Tracey Moffatt, MHA, BSN, RN
Jamie Wiggins, MS, RN, FACHE

The following Board member was not in attendance:

Susan Saunders, BA

The following staff members were in attendance:

Karen C. Lyon, PhD, APRN, MBA, NEA-BC, Executive Director/CEO
Isonel Brown, MS, MBA, Chief Administrative Officer
Wanda Matthews, MPA, BBA, Chief Regulatory Officer
Jennifer Wright, DNP, APRN, FNP-BC, Chief Nursing Officer
Carrie LeBlanc Jones, JD, LSBN Chief Legal Officer/General Counsel
Cynthia Bienemy, PhD, RN, Director, Louisiana Center for Nursing
Monique Calmes, APRN, FNP-C, Director, Credentialing and Practice
Patricia Dufrene, PhD, RN, Director of Education and Examination
William Little, JD, MPA, Director of Investigations
Urhonda Beckwith, MSN, APRN, FNP, RNP Director
Marcia Carter, Administrative Assistant to the Executive Director
Suzanne C. Armand, CCR, CVR, Court Reporter

Adoption of Agenda:

Motion: by L. Bonanno, seconded, to adopt the Agenda with the ability to reorder the Agenda items for efficiency.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes; T. Cotita-yes;
J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J.
Wiggins-yes

Motion Carried

Approval of Minutes:

Motion: by L. Bonanno, seconded, to approve the Minutes of the June 13, 2019 Board meeting.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

NEW BUSINESS

1. Consent Agenda Motions

1. LSBN Staff Program Status Reports
 1. NCLEX Report
 2. Accreditation Report
2. Approved Program Reports
 1. Louisiana College-CCNE Correspondence
 2. Louisiana State University Health Sciences Center – CCNE Correspondence
 3. University of Louisiana Lafayette- CCNE Correspondence
3. LAMMICO/Medical Interactive- Request for Continuing Education Providership.
4. Education Announcements.

Motion: by T. Moffatt, seconded, to accept the Consent Agenda Motions.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

3. Division Reports

Agenda Item 3.1

Division of Nursing Practice

Chief Nursing Officer 3.1.1

Dr. Wright reported that the Compact Licensure was implemented July 1, 2019. As of this morning, staff received 1,568 applications from currently licensed RNs requesting a multi-state license. 984 of those applications were received in the first three weeks. Staff has processed at least 668 of those conversion applications. They have also issued initial multi-state licenses to those requesting initial licensure in Louisiana resulting in a total of 702 multi-state licenses issued.

Dr. Dufrene along with Ms. Calmes have improved the turnaround time for processing CBC (criminal background check) reports from 12 days down to 2 days. They have processed over 850 CBC reports from July 19, 2019 to August 1, 2019. Dr. Wright thanked Dr. Dufrene and Ms. Calmes for their hard work in improving the processing turnaround time for those reports.

Ms. Stacey Jones has been selected as a Licensing Analyst Supervisor to replace the Director of Credentialing. She has assisted in streamlining the CBC process as well and improved licensure processes.

Dr. Wright was available for questions from Board members.

Dr. Bonanno commended staff for their dedication and hard work in implementing Compact in Louisiana.

Agenda Item 3.1.2

Education

Agenda Item 3.1.2.1

Schools of Nursing Probationary Status Report

Agenda Item 3.1.2.1.1

Dillard University

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Motion: by J. Couvillon, seconded, that the Board accept Dillard University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.1.2.1.2

Louisiana College

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Motion: by J. Hill, seconded, that the Board accept Louisiana College's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.1.2.2

Troy University's Request for Reapproval to Offer Graduate Clinical Experiences in Louisiana.

Summary/Background presented by Dr. Dufrene. Recommended approval.

Motion: by T. Moffatt, seconded, that the Board re-approve the request of Troy University to offer graduate clinical experiences in Louisiana until October 12, 2022 for the following roles/populations:

Family Nurse Practitioner (FNP) - Post Master's, Bachelor of Science in Nursing to Doctor of Nurse Practitioner, and Master of Science in Nursing to Doctor of Nurse Practitioner (BSN-DNP, MSN-DNP)

Discussion ensued regarding the number of students who will complete graduate clinical experiences in Louisiana.

Dr. Kindall requested that the motion be amended to include the information as to how many students will complete graduate clinical experiences in Louisiana.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Motion: by Dr. Bonanno, seconded, that the notification of intent form be revised to include a three-year historical data trend of Louisiana students enrolled in out-of-state graduate programs and current applicants in Louisiana.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Motion: by Dr. Bonanno, seconded, that the proposal include the historical data trend of Louisiana students previously enrolled in out-of-state graduate programs and current applicants in Louisiana.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.1.2,3

Southwest Mississippi Community College - Request for Approval to Offer Undergraduate Clinical Experiences in Louisiana.

Summary/Background presented by Dr. Dufrene. Recommended approval.

Melissa Temple, PhD, MSN, RN, Associate Vice President for Nursing, Southwest Mississippi Community College, was present to provide information and answer questions by Board members.

Motion: by J. Manning, seconded, that the Board approve the request of Southwest Mississippi Community College for approval to offer undergraduate clinical experiences for associate degree students in Louisiana until February 16, 2023 for the following clinical courses:

NUR 2110 Health and Illness Concepts, and
NUR 2210 Complex Health and Illness Concepts

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.1.3

RNP Practice/Credentialing

(Nothing Presented)

Agenda Item 3.1.4

Advanced Practice

(Nothing Presented)

Agenda Item 3.1.5

Center for Nursing

Agenda Item 3.1.5.1

2018 LSBN Registered Nurse and Advanced Practice Registered Nurse Supply Addendum Report

Dr. Bienemy reported that since the transition to the Optimal Regulatory Board System (ORBS) this is the first time that they have data that reflects every licensed nurse in the state of Louisiana, identifying nurses that reside in Louisiana and reside outside of Louisiana.

Some statistical highlights were presented by Dr. Bienemy from the report. (See attached report.)

Board members commented that the report was very visually appealing, and that the report reflects a complete overall view of nursing in Louisiana.

Dr. Bienemy stated that the Center for Nursing hopes to provide the Health Works Commission (HWC) with as much information as possible as they make decisions related to the allocation of the \$2.5 million dollars in capitation funding received during the 2019 Legislative Session to increase nursing education capacity.

Dr. Bienemy was available for questions.

Motion: by L. Bonanno, seconded, that the Board accept the 2018 LSBN Registered Nurse and Advanced Practice Registered Nurse Supply Addendum Report.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.1.5.2

Louisiana Center for Nursing Updates

Dr. Bienemy updated the Board on the 2019 Culture of Health Summit. The Summit will be held on Tuesday, October 8th at Pennington Biomedical Research Center. Catherine Alicia Georges, EdD, RN, FAAN, AARP's National Volunteer President, will serve as the keynote speaker. Dr. Barbara Nichols, DNSc (hon), MS, RN, FAAN, Executive Director for the Wisconsin Center for Nursing, will be the endnote speaker. Dr. Nichols is also the National Diversity Consultant for the Louisiana Action Coalition (LAC). A panel of Mayors led by Mayor Sharon Weston Broome will share information about initiatives they are spearheading to build a culture of health. Dr. Alexander Billioux, Assistant Secretary for the Office of Public Health, will be presenting the state of the health of Louisiana. A panel of Foundation CEOs/Presidents/Leaders will present information regarding exemplar community-based projects they have funded. Members and leaders of the communities that are being impacted by the social determinants of health will also be invited to share their stories and recommendations on how best to improve the health and healthcare outcomes in their communities.

Dr. Bienemy stated that the Louisiana Action Coalition (LAC) thanked the Board for funding the cost of the venue of the 2019 Culture of Health Summit again this year.

An update on the action plan for Representative Miller's Resolution HCR 60 (Creating safer workplace environments for physicians, nurses, and social service workers in Louisiana) was presented by Dr. Bienemy.

Agenda Item 3.2

Division of Regulatory Affairs

Agenda Item 3.2.1

Chief Regulatory Officer

Ms. Matthews reported that Victory Addiction Center in Lafayette has been approved as a Board recognized treatment center.

Nine applicants were interviewed for the additional part-time RN Compliance Officer positions. Two applicants were selected.

50 of the 2017 Priority 1 Compliance cases have been closed as of today. Ms. Matthews reported that they are on target to close the remaining cases by the end of the year.

Agenda Item 3.2.2
RNP/Monitoring

Ms. Beckwith present an updated report regarding the RNP/Monitoring Department and was available for questions.

Agenda Item 3.2.3
Investigations

Mr. Little reported that in the Compliance Department, there is a current inventory of 812 cases. Of those cases, 129 are 2017 matters, 310 cases are from 2018, and 373 cases are from 2019. The case inventory has been gradually decreasing along with the percentage of out-of-compliance cases.

As of January 31, 2019, there were 848 cases, of which 312 were out-of-compliance, for a percentage of 36.79. As of May 31, 2019, there were 829 cases, of which 267 were out-of-compliance, for a percentage of 32.56. As of July 31, 2019, there were 812 cases, of which 246 were out-of-compliance, for a percentage of 30.3. The out-of-compliance figures have decreased from January 31, 2019 to July 31, 2019 from 36.76 percent to 30.3 percent. It is anticipated that the percentages of out-of-compliance cases will continue to decrease.

Mr. Little was available for questions.

(Break)

(Mr. Cotita called the meeting back to order.)

Agenda Item 3
Division of Administration

Agenda Item 3.1.1
Louisiana Compliance Questionnaire for the period ending June 30, 2019

Ms. Brown requested the Board's acceptance and approval of the Compliance Questionnaire that is relative to the audit for Fiscal Year 2019 and the corresponding Board Resolution.

Dr. Bonanno requested that her PhD degree be added.

Dr. Hill stated she has a change regarding her personal email address and will supply that information to Ms. Brown.

Dr. Bonanno requested that Ms. Carrie Jones' credentials be included.

Motion: by L. Bonanno, seconded, that the Board accept and approve the Louisiana Compliance Questionnaire.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Motion: by L. Bonanno, seconded, that the Board accept and approve the following LSBN Board Resolution:

“On the 15th day of August 2019 at a meeting of the Louisiana State Board of Nursing, with a quorum of the board members present, the following business was conducted:

“It was duly moved and seconded that the following resolution be adopted:

“BE IT RESOLVED that the Louisiana State Board of Nursing hereby accept and approve the Louisiana Compliance Questionnaire for the period ending June 30, 2019 as a component of LSBN financial audit.

“I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the Louisiana State Board of Nursing.”

Tim Cotita, RN, MSHCE
Board President

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.1

Chief Administrative Officer

Ms. Brown reported that through the Office of Group Benefits, there is an opportunity for employees to receive a health assessment that will offer a \$10 per month or \$120 per year

savings on their health insurance premiums. This year LSBN hosted the health assessment in the board room. 27 employees took advantage of this health assessment.

Market adjustments were processed for eligible employees anywhere from 1% to 4% based on their pay scale. Market adjustments were effective July 15, 2019 as mandated by State Civil Service.

The State Department of Treasury has awarded a new contract to U.S. Bank for credit card processing. LSBN has started its implementation to the new system.

IT recently met with the Licensed Practical Nurse (LPN) Board as part of their compact implementation in ORBS.

Operations hosted a site visit with Texas State Board of Nursing. Texas stated that they are not implementing the disciplinary unit of ORBS at this time.

The RNP Division Department is 90% paperless. All active case files have been scanned and converted to electronic files.

The Investigations Department has named two investigators to pilot test paperless investigations. There are presently two cases that have been processed paperless from beginning to end.

Ms. Brown was available for questions.

Dr. Lyon received a thank you note from Mark Majek. Mr. Majek headed the OPS team that came from the Texas Board of Nursing to work with the LSBN on the ORBS implementation. He particularly complemented Chief Brown, Dr. Wright and Carl Nagin.

Agenda Item 3.2

Information Technology

(Nothing presented)

Agenda Item 3.3

Human Resources

(Nothing presented)

Agenda Item 3.4

Finance/Records Management

(Nothing presented)

Agenda Item 3.3.2

Information Technology

(Nothing Presented)

Agenda Item 3.3.3
Human Resources

(Nothing Presented)

Agenda Item 3.3.4
Finance/Records Management

(Nothing presented)

Agenda Item 3.4
Division of Legal Affairs

Agenda Item 3.4.1
Chief Legal Officer

Ms. Jones stated she will present her Litigation Report during Executive Session.

Agenda Item 3.4.2
Hearings

As of July 1, 2019, Ms. Jones has taken over the Hearings Department. Ms. Jones introduced Jasimiel Northern and Reyna Witt, as the two newly hired paralegals:

4. Reports

Agenda Item 4.1
Report of the President

(Report Posted)

Agenda Item 4.2
Report of the Vice President

(Report Posted)

Agenda Item 4.3
Report of the Executive Director

(Report Posted)

Motion: by L. Bonanno, seconded, to accept the reports of the President, Vice President and CEO/Executive Director.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2

Office of the Executive Director/CEO

Agenda Item 2.1

Occupational Licensing Review Commission

This Commission was established in 2018 that was appointed to ensure antitrust issues were addressed through all the rule changes that were going to happen.

The Commission will be meeting for the second time on August 22, 2019. Ms. Jones will represent the Agency as General Counsel. There are two rule changes: 3303 and 3307, which had been approved at the June 13, 2019 Board meeting.

Agenda Item 2.2

NCSBN Annual Meeting absence August 19-23, 2019: Chief Isonel Brown, AOC

Dr. Lyon will be leaving on Monday to attend the NCSBN Annual Meeting in Chicago. Mr. Cotita and Dr. Lyon are delegates for the Louisiana State Board of Nursing (LSBN). Dr. Dufrene and Dr. Hill will also be attending as back up delegates.

Chief Brown will be the administrator on call for August.

Agenda Item 6

National Council State Boards of Nursing

Agenda Item 6.1

Next Generation NCLEX (NGN)

The clinical judgment and action model items will not be implemented until at the earliest 2023.

Agenda Item 6.2

Report of the 2019 APRN Consensus Model

Dr. Lyon wanted the Board to be aware that there is a link on Confluence to the Report of the 2019 APRN Consensus Model and encouraged the Board to read the entire report.

Mr. Cotita recognized that Dr. Bonanno is now the president of the Council of Accreditation of Nurse Anesthesia Education Programs (COA) in the United States.

Discussion ensued.

Agenda Item 6.3

International Center for Regulatory Scholars

Dr. Lyon reported that the International Center for Regulatory Scholars will take the place of what was the Center of Regulatory Excellence. This is a program that is going to have a

variety of levels of courses One can elect to go through the full program developed according to what they are interested in, or to take classes or whatever may be offered. This will help staff and board members to improve in terms of Regulatory Excellence. This will be free to staff and Board members. Additional information will be forthcoming at the Delegate Assembly.

5. Professional Development

(Nothing Presented)

7. Public Comments

(There were no public comments)

8. Executive Session

Motion: by L. Bonanno, seconded, to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: K. Alexander-yes; L. Bonanno-yes; A. Carruth-yes;
T. Cotita-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes;
J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

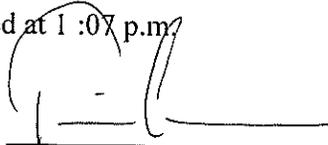
Motion Carried

ADJOURNMENT:

After returning from Executive Session, the Board Meeting was adjourned.

Motion: by L. Bonanno, seconded, to adjourn.

The meeting adjourned at 1 :07 p.m.



TIM COTITA, PRESIDENT
LOUISIANA STATE BOARD OF NURSING