

ADMINISTRATIVE COMMITTEE MEETING
MINUTES – July 21, 2010

Call to Order: Deborah Olds, President called the meeting of the Louisiana State Board of Nursing, Administrative Committee to order at 11:00 a.m. on Wednesday, July 21, 2010 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, LA 70810.

Roll Call: Committee Members Present
Deborah Olds, MS, RN, President
Patricia Johnson, MN, RN Vice-President
Lucie Agosta, PhD, RNC

Staff Present
Barbara Morvant, MN, RN, Executive Director
Sabrita Pierre, Administrative Director II
Wanda Green, Administrative Assistant, (Recorder)

Guests: Crystal Slaughter, SSA Consultant

Motion: by P. Johnson to reorder the agenda.

Agenda Item No. 6.3

Update on Strategic Planning

C. Slaughter, SSA Consultant gave the overall view of the Strategic Planning.

(Discussion ensued.)

B. Morvant stated that the overall view was that the Board should adopt the mission, vision and major goals. The rest of the strategy would involve ongoing documents based on the mission and goals.

P. Johnson stated that she agrees the mission and major goals should be adopted by the Board; however, she would like to see tactical plans developed with targeted dates that would be reported on annually.

C. Slaughter stated that it would be easy for them to help organize dates.

L. Agosta noted a correction to Goal I the last objective currently reads *Understanding and adapt to APRN including financial implications*. **It should read, *Understanding and adapt to APRN Consensus Model including regulatory, statutory and financial implications.***

P. Johnson noted that Goal IV did not seem to be consistent with the other Goals. The corrected Goal IV should read as follows: ***Forecast registered nurse resource needs for Louisiana.***

P. Johnson stated that the Executive Director's Report could be a standing report incorporating these objectives explaining how each objective and national trends were met. She stated that a board report could be generated as well from the activities that meet these objectives.

B. Morvant suggested putting the Strategic Plan on Sharepoint for the Board members to review and refine prior to the September board meeting.

C. Slaughter will make suggested corrections and send corrected version to B. Morvant.

Agenda Item No. 3

Approval of April 21, 2010 Meeting Minutes

The Committee reviewed the April 21, 2010 Administrative Committee minutes.

Motion: by L. Agosta, seconded, that the Committee approves the minutes of the April 21, 2010 Administrative Committee meeting.

Voice Vote: D. Olds - yes; P. Johnson-yes; L. Agosta - yes

Motion carried.

Agenda Item No. 4

Vice President's Report & Fourth Quarter Financial Report (April 1, 2010 – June 30, 2010)

P. Johnson reported that she reviewed the Fourth Quarter Financial Statement for the period of (April 1, 2010 – June 30, 2010).

B. Morvant stated that these reports were the preliminary numbers and the audited budget would be made available at the September board meeting.

(Discussion ensued.)

Motion: by P. Johnson, seconded, to approve the Fourth Quarter Vice-President's report.

Voice Vote: D. Olds– yes; P. Johnson-yes; L. Agosta-yes

Motion carried.

Agenda Item No. 5

Executive Director's Report – Fourth Quarter (April 1, 2010 – June 30, 2010)

B. Morvant reported that the current status of the Executive Director's Report will be update since this is the end of the fiscal year. She will be implementing the ideas brought forth from board members to utilize data from the strategic planning as reporting objectives. She and staff will continue to track the current data to utilize for trending purposes and for the budget.

Motion: by P. Johnson to accept the Executive Director's Fourth Quarter Report.

Voice Vote: D. Olds– yes; P. Johnson-yes; L. Agosta-yes

Motion carried.

Agenda Item No. 6

Old Business

**6.1 Update on the status of initiating Rulemaking for LAC 46:XLVII.§3405
Definition of Terms**

B. Morvant advised the committee of the progress of initiating changes for LAC 46:XLVII.§3405 Definition of Terms. No action required.

6.2 2010 Legislative Session Report.

B. Morvant gave an update on the status of key legislation that had been tracked during the 2010 Legislative Session. A complete list of tracked legislation was distributed to the Committee.

LSBN was successful in passing legislation regarding holding hearing panels and sharing of investigative information from other entities. There will be amendments to the Nurse Practice Act (NPA) addressing the new changes passed by legislation that will appear on the web and also changes to the rules affecting the (NPA).

The proposed legislative regarding board funds failed to pass.

The other major legislation would be regarding that of direct service workers. Resolution to repeal the law of the education required to administer medication and removal of the Louisiana State Board of Nursing's authority to participate in joint rulemaking.

There will be further agenda items surrounding these legislations as we go.

Motion: by P. Johnson to accept the updates of the 2010 Legislative Session Report.

6.4 Update Building Expansions

S. Pierre reported the last decision was to not make an offer for the full property but just the area for the parking. If LSBN purchases the land, moving the servitude would be mandated. Our realtors are working on an offer price for the parking portion. Another option is that of building an expansion on our own property.

(Discussion ensued.)

Board members advised that LSBN should continue to pursue the option to identify the new owners asking price for this property.

Agenda Item No.7 **New Business**

7.1 Ornstein Articles: Tracking Your State Nursing Board

B. Morvant reported that most of these reports have been favorable for the Louisiana State Board of Nursing. The most recent publication advises the public regarding how LSBN compares with other state board's information. The one complaint against LSBN by this group is that LSBN does not make public documents available for free. This matter has been presented to the board at this time to revisit their decision of charging a \$25.00 fee to obtain this data.

(Discussion ensued.)

D. Olds suggested that board staff explore the pros and cons of making documents available and how other state boards report data plan and report findings at the next Administrative meeting.

7.2 Paperless Licenses

S. Pierre reported that LSBN is exploring implementing paperless licenses at a date to be determined by the Board. The Board would issue a one time license at the initial licensure in the state of Louisiana. She reported some of the advantages of going paperless would be:

- Force all parties concerned to rely on the primary verification method to determine whether a license is valid or not;
- Reduces cost to the board;

- Reduces chances of forged licenses;
- Reduces staffing efforts in stuffing and mailing.

- S. Pierre reported that the renewal season begins October 1, 2010. After the September board approval steps involved in implementing this project would include educating the public/employers and notifying the nurses.

(Discussion ensued.)

The projected date would be July 1, 2011.

**7.3 Development of Rules and Regulations Relative to Hearing
Procedural Process House Bill 1262/Act 943.**

Removed from agenda.

EXECUTIVE SESSION

7.4 Executive Director's Evaluation

There being no further business this meeting adjourned at 12:47 p.m.



Submitted by:

Barbara L. Morvant, MN, RN, Executive Director

BLM/wg