

Louisiana State Board of Nursing

17373 Perkins Road, Baton Rouge, LA 70810

Tel: (225) 755-7500 ♦ Fax: (225) 755-7581

INSTRUCTIONS FOR APPLYING FOR SPECIAL HEALTHCARE EVENT PERMIT

A special healthcare event temporary permit may be issued to an individual to practice as a Registered Nurse (RN) or Advanced Practice Registered Nurse (APRN) during a Louisiana Office of Public Health approved gratuitous special healthcare event. The special healthcare event temporary permit will be valid only during the dates(s) of the approved event.

In addition to completing an application **online** via the ‘Louisiana Nurse Portal’, you will be required to **mail** an Affidavit of Verification to the LSBN office. The form is located here: <http://www.lsbn.state.la.us/Portals/1/Documents/Forms/AffadavitofVerificationRN.pdf>.

All paper documents received must be processed by LSBN staff before a permit can be issued. To enable staff to correctly identify documentation submitted to the board, you must include the cover sheet: “Supplemental Documentation Required for Special Healthcare Event Temporary Permit Processing”.

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Attention Credentialing Department

Supplemental Documentation Required for Special Healthcare Temporary Permit

Applicant Name:	
Social Security Number:	
Telephone Number:	

Attn: Credentialing Department

- I have submitted an **electronic** Application for Special Healthcare Temporary Permit via the online Louisiana Nurse Portal.
- I am submitting herewith, as required, the following original **paper** documents:
 - Original, completed, notarized Affidavit of Verification form:
<http://www.lsbns.state.la.us/Portals/1/Documents/Forms/AffadavitofVerificationRN.pdf>

Signature of Applicant

Date