

**LOUISIANA STATE BOARD OF NURSING**  
**17373 Perkins Road**  
**Baton Rouge, LA 70810**  
**Phone (225) 755-7500**  
**Fax (225) 755-7568**

**GUIDELINES FOR REQUESTING RECONSIDERATION OR REHEARING**

**L.A.C. 46:XLVII.3411.G RECONSIDERATION OR REHEARING**

1. The board shall reconsider a matter when ordered to do so by a higher administrative authority or when the case is remanded for reconsideration or rehearing by a court to which the board's decision has been appealed.
2. The board may reconsider a matter which it has decided. This may involve rehearing the case, or it may involve reconsidering the case on the basis of the record. Such reconsideration may occur when a party files a petition requesting that the decision be reconsidered by the board and specifies the particular grounds therefor.
3. A petition by a party for reconsideration or rehearing must be in proper form and filed within 10 days from the date of entry of the decision. A decision is deemed to be entered when it is signed by the executive director or designee and sent by certified mail to the individual's address of record. The petition shall set forth the grounds for the rehearing, which include one or more of the following.
  - a. The board's decision is clearly contrary to the law and the evidence.
  - b. There is newly discovered evidence, which was not available to the individual at the time of the hearing and which may be sufficient to reverse the board's action.
  - c. There is a showing that issues not previously considered ought to be examined in order to dispose of the case properly.
  - d. It would be in the public interest to further consider the issues and the evidence.
  - e. Upon the board's receipt of a petition for rehearing or reconsideration, the board may affirm or modify the decision or grant a rehearing to all or any of the parties and on all or part of the issues for any of the above stated reasons. An order granting a rehearing shall specify with particularity the ground or grounds on which the rehearing is granted, and the rehearing shall cover only those matters so specified.

## RECONSIDERATION OR REHEARING FORM



Louisiana State Board of Nursing  
17373 Perkins Road  
Baton Rouge, LA 70810  
Telephone: (225) 755-7500 Fax: (225) 755-7568  
<http://www/lbn.state.la.us>

### 1. Personal Information:

Please check appropriate box

Name: \_\_\_\_\_  RN/APRN  ENDORSEMENT  NCLEX  STUDENT

Address: \_\_\_\_\_ License(s)/Student/Temporary Permit # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### 2. Please provide the date of Entry of Decision and type of Disciplinary Action:

Date of Entry of Decision: \_\_\_\_\_

Type of Disciplinary Action: \_\_\_\_\_

Reconsideration:  Automatic Suspension  Delay/Denial  Recall of Temporary Permit

Rehearing:  Final Order

### 3. Petition for Reconsideration or Rehearing:

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***Please attach your petition for Reconsideration or Rehearing, specify the grounds for petition, and attach supporting documentation or evidence as required in the Guidelines for Requesting Reconsideration or Rehearing (see page 1).***

4. By completing and submitting this form, I certify under penalty of perjury that the information provided is true and correct and that falsification of information may subject me and/or my license to further disciplinary action by the Board.

\_\_\_\_\_  
Petitioner's Signature

***Please mail/fax to Hearings Department at the above address/fax number with petition and documents or evidence supporting your request.***

\_\_\_\_\_  
Date

Approved 10/13/16