

# Louisiana State Board of Nursing

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## Continuing Education Requirements for Relicensure

**Prior to renewing your nursing license(s) for 2012**, please pull and review your documentation demonstrating compliance with the annual nursing continuing education (CE) requirements of the Louisiana State Board of Nursing as listed below for renewal/relicensure.

Nurses must retain a copy of their CE documentation for five (5) years and be able to supply it to the Board upon demand. If selected for annual CE audit, written notice will be sent to your address of record providing 30 days to submit to LSBN copies of nursing CEs and employer verified practice hours for 2011 as follows:

- 1) Photocopies of individual certificates of completion of **nursing** continuing education (CE) completed during 2011 prior to online renewal that each show accreditation by *either* the [American Nursing Credentialing Center \(ANCC\)](#) or any [U.S. State Board of Nursing](#). See below for the minimum quantity of accredited contact hours needed relative to the number of practice hours worked during 2011 up to the date of online renewal;

**OR**

- 2) If attending school for a post secondary **nursing degree** during 2011, you must submit an **official** set of transcripts showing the nursing courses completed and the academic credit hour(s) awarded for each during the year 2011. One (1) academic semester hour in a nursing course on the official transcript is equivalent to fifteen (15) contact hours of nursing continuing education;

**OR**

- 3) Photocopy of letter (or card) showing **current** certification/recertification for the full year of 2011 from one of the national nursing certification organizations recognized by the Louisiana State Board of Nursing. A copy of the list of organizations that are accepted is available at our website under **Resources / Education and CE / Certifications Recognized as Meeting CE Requirements**. You may also access the list by clicking the following link: [Certifications Recognized as Meeting CE Requirements](#)

The **minimum** number of contact hours of nursing continuing education (CE) an RN needs each year is based on the hours the individual has practiced/worked during 2011 as follows:

- A minimum of 5 nursing accredited contact hours if the nurse has worked 1,600 hours or more during 2011 prior to renewing online. 1,600 hours is the equivalent of 10 consecutive months of nursing employment at 40 hours per week.
- A minimum of 10 nursing accredited contact hours if the nurse worked less than 1,600 hours during 2011 at the time of renewal, but more than 160 hours as an nurse this year. 160 hours is the equivalent of 4 weeks at 40 hours per week.
- A minimum of 15 nursing accredited contact hours if the nurse worked *below* 160 hours during 2011 **or** had not worked in nursing at all during 2011.

If you have not completed, obtained and checked your nursing CE documentation yet, do **not** renew until after you have done so.

**Licensed APRNs:** If you hold active APRN licensure in the State of Louisiana with current national certification in **each** AP role and specialty, you qualify to renew your RN and APRN licenses by # 3 above. APRNs with prescriptive authority have an annual requirement of six (6) hours of continuing education in advanced pharmacology. Any APRN role/specialty issued under the commensurate/grandfathered rule without national certification will require submission of documentation showing compliance with commensurate requirements prior to renewing online for 2012. The **Verification of Renewal Requirements for APRNs without National Certification (Commensurate) – Form VR-1** is available at the LSBN website or click here for a link to this form [VR-1](#)