

**LOUISIANA STATE BOARD OF NURSING
17373 PERKINS ROAD
BATON ROUGE, LOUISIANA 70810**

MINUTES OF THE FEBRUARY 16, 2017 BOARD MEETING

Call to Order: The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by L. Bonanno, President, on Thursday, February 16, 2017, at Lod Cook Alumni Center, 3838 West Lakeshore Drive, Baton Rouge, Louisiana 70808

Roll Call: The following Board members were in attendance:
Laura Bonanno, DNP, CRNA, President
Teresita McNabb, RN, MSHSA, NEA, FACHE, Vice President
Tim Cotita, MSHCE, RN, CDE, Alternate Officer
Jolie Harris, DNS, RN, NEA, CAS
Jacqueline Hill, PhD, RN
Tavell Kindall, DNP, APRN
Patricia Prechter, EdD, MSN, RN
Marelle Yongue, M.D., Ex-Officio Member

The following Board members were not present:
Nancy Davis, MN, RN, NE-BC
Sue Westbrook, DNS, RN
Juzar Ali, M.D., Ex-Officio Member

The following staff members were in attendance:
Karen C. Lyon, PhD, RN, ACNS-BC, NEA-BC, Executive Director
Patricia Dufrene, DNP, MSN, RN, Director of Education and Licensure
Jennifer Wright, DNP, APRN, FNP-BC, Director, Advanced Practice
Cynthia York, MSN, RN, CGRN, Director, Practice and Credentialing
Wanda Matthews, MPA, Director of Hearings
Cynthia T. Bienemy, PhD, RN, Director of Louisiana Center for Nursing
Isonel Brown, MBA, Director of Operations
David Bolton, JD, General Counsel, Interim Director of Investigations
E. Wade Shows, JD, Counsel to the Board
Marcia Carter, Administrative Assistant to the Executive Director
Suzanne C. Armand, CCR, CVR, Court Reporter

Dr. Bonanno recognized Dr. Jacqueline Hill as the Board's newly appointed Board member.

Adoption of Agenda:

Motion: by P. Prechter, seconded, to adopt the Agenda with the ability to rearrange the agenda items for efficiency.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes;
T. McNabb-yes; P. Prechter-yes

Motion Carried

Reading of Minutes:

The minutes of the December 15, 2016 Board Meeting are available for viewing on Confluence.

Motion: by J. Harris, seconded, to approve the Minutes of the December 15, 2016 Board Meeting.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

NEW BUSINESS:

1. Consent Agenda Motions

1. LSBN Staff Program Status Reports
 1. NCLEX Report
 2. Accreditation Reports
2. Accreditation Reports from Approved Programs
 1. Fletcher Technical Community College - ACEN Annual Report
3. Request for Continuing Education Providership
 1. Louisiana Hospital Association - Re-approval
4. Approved Program Curriculum Changes
 1. Fletcher Technical Community College
5. Schools of Nursing 2015 - 2016 Annual Reports
 1. Baton Rouge Community College - ASN
 2. Bossier Parish Community College - ASN
 3. Delgado Community College - ASN
 4. Fletcher Technical Community College - ASN
 5. Grambling State University - BSN
 6. Louisiana Delta Community College - ASN
 7. Louisiana State University Alexandria - ASN
 8. Louisiana State University Eunice - ASN
 9. Louisiana State University Health Sciences Center - BSN
 10. Louisiana Tech University - ASN
 11. McNeese State University - ASN and BSN
 12. Nicholls State University - BSN
 13. Northwestern State University - ASN and BSN
 14. Southeastern Louisiana University - BSN
 15. South Louisiana Community College - ASN
 16. Sowela Technical Community College - ASN
 17. University of Holy Cross
 18. University of Louisiana at Lafayette - BSN

- 19. University of Louisiana Monroe - BSN
- 20. Grambling State University - MSN
- 21. Intercollegiate Consortium for a Master of Science in Nursing - MSN
- 22. Louisiana State University Health Sciences Center - MSN
- 23. Loyola University - MSN
- 24. Northwestern State University
- 25. Our Lady of the Lake College - MSN
- 26. Southeastern Louisiana University - MSN
- 27. Southern University Baton Rouge - MSN
- 28. University of Louisiana at Lafayette- MSN
- 6. Education Announcements
- 7. Louisiana Center for Nursing Updates

Motion: by P. Prechter, seconded, to accept the Consent Agenda Motions

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

2. Department Reports:

Agenda Item 2. 1. Education:

Agenda Item 2.1.1:
Request for Out of State Clinical Experiences in Louisiana

Agenda Item 2.1.1.1

Southwest Mississippi Community College - Request for Approval of Undergraduate Clinical Experiences in Louisiana

Discussion ensued regarding negative impact concerns for some schools.

Melissa Temple, Director of Nursing at Southwest Mississippi Community College, was present to offer information, present comments, and answer questions by Board members.

Background/Summary presented by Dr. Dufrene. Recommended approval.

Motion: by T. McNabb, seconded, that the Board approve the request of Southwest Mississippi Community College for approval to offer undergraduate graduate clinical experiences for the associate degree students in Louisiana until February 16, 2020 for the following clinical courses:

NUR 2115 Health and Illness Concepts
NUR 2215 Complex Health and Illness Concepts

Dr. Prechter requested that the Board approve the request for clinical experience to be conducted only at North Oaks Hospital in Hammond.

Amended

Motion: by T. McNabb, seconded, that the Board approve the request of Southwest Mississippi Community College for approval to offer undergraduate graduate clinical experiences at North Oaks Hospital in Hammond, Louisiana for the associate degree students in Louisiana until February 16, 2020 for the following clinical courses:

NUR 2115 Health and Illness Concepts
NUR 2215 Complex Health and Illness Concepts

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.1.1.2

Herzing University - Request for Re-approval of APRN Clinical Experience in Louisiana

Background/Summary presented by Dr. Dufrene. Recommended approval.

Catherine Kotecki, Department Chair, Dr. Maria Lauer Pfrommer, FNP Chair, and Dr. Pat Edwards, Regulatory Vice President, were present to provide information, present comments and answer questions by Board members.

Motion: by P. Prechter, seconded, that the Board re-approve the request of Herzing University for approval to offer graduate clinical experiences in Louisiana until February 16, 2020 for the following roles/populations:

Family Nurse Practitioner (FNP) – Master’s (MSN).

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.1.1.3

Yale University - Emergency Rule Request for APRN Clinical Experience in Louisiana

Summary/Background presented by Dr. Dufrene. Dr. Dufrene recommended that the Board consider the request for emergency exception to LAC 46: XLVII.3539.B for Yale University to allow Grace Rice, RN to perform Nurse Midwife preceptorship clinical experiences at Ochsner Baptist Medical Center in New Orleans.

Cecile Castello, representing Dr. Rebekah Gee as the designee from the Louisiana Department of Health, and Grace Rice, RN, were present to offer information, present comments, and answer questions by Board members.

Discussion ensued regarding what constitutes emergency measures.

Motion: by T. McNabb, seconded, to deny the request as stated, and further, that the Board instructs Yale University to follow the process outlined in LAC 46: XLVII.3539.B for approval for Graduate Nursing Education Degree Clinical Experience in Louisiana.

Dr. Lyon stated that Board staff will expedite the application if Yale complies.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Dr. Harris requested that this be an agenda item under Old Business for the Board to consider some minor changes that could be recommended or considered regarding the application process.

Discussion ensued regarding rule changes.

AGENDA ITEM 2.1.2

Schools of Nursing 2015-16 Annual Reports.

Compliance concerns were identified on the 2015-2016 *ANNUAL REPORTS* of six Nursing Education Programs.

Dr. Dufrene reported she pulled the YTD reports on the programs that are in non-compliance which demonstrated improvement for the programs.

AGENDA ITEM 2.1.2.1

Baton Rouge General Medical Center 2015 – 2016 Undergraduate Annual Report – Diploma

Background/Summary presented by Dr. Dufrene. Recommended that the Board accept the *ANNUAL REPORT* of the diploma program in nursing at Baton Rouge General Medical Center and place on probation for noncompliance with LAC46XLVII. 3535.B.

And further, that the Board instruct Baton Rouge General Medical Center School of Nursing to submit interim progress reports for the diploma registered nursing program to be reviewed at subsequent 2017 LSBN Board meetings.

Motion: by P. Prechter, seconded, that the Board accept the *ANNUAL REPORT* of the Diploma Program in Nursing at Baton Rouge General Medical Center and place on probation for non-compliance with LAC:46XLVII. 3535.B.

And further, that the Board instruct Baton Rouge General Medical Center School of Nursing to submit interim progress reports for the diploma registered nurse program to be reviewed at subsequent 2017 LSBN Board meetings.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.1.2.2

Dillard University's School of Nursing 2015-2016 Undergraduate Annual Report

Background/Summary presented by Dr. Dufrene. Recommended that the Board accept the ANNUAL REPORT of the baccalaureate degree in nursing program at Dillard University and continue probation for a fourth consecutive year for noncompliance with LAC46XLVII. 3535.B.

And further, that the Board instruct Dillard University to submit interim progress reports for baccalaureate degree in nursing program to be reviewed at 2017 LSBN Board meetings.

Dr. Sharon Hutchinson, Chair of Nursing, was present for comments, to provide information, and to answer questions by Board members.

Discussion ensued regarding the process for Dillard to be able to admit again.

Motion: by P. Prechter, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Dillard University and continue on probation for a fourth consecutive year for noncompliance with LAC46XLVII. 3535.B and to cease admission of new students.

And further, that the Board instruct Dillard University to submit interim progress reports for baccalaureate degree in nursing program to be reviewed at 2017 Board meetings

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes; McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.1.2.3

Louisiana College's School of Nursing 2015-2016 Undergraduate Annual Report

Summary/Background presented by Dr. Dufrene. It was recommended by Dr. Dufrene that the Board accept the ANNUAL REPORT of the baccalaureate degree in nursing program at Louisiana College and place on probation for noncompliance with LAC46XLVII.3535. B.

And further, that the Board instruct Louisiana College to submit interim progress reports for the baccalaureate degree in nursing program to be reviewed at subsequent 2017 LSBN Board meetings

Marilyn Cooksey, Dean School of Nursing, was present for comments, to present information and to answer questions by Board members.

Motion: by P. Prechter, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Louisiana College and place on probation for noncompliance with LAC46XLVII. 3535.B.

And further, that the Board instruct Louisiana College to submit interim progress reports for baccalaureate degree in nursing program to be reviewed at subsequent 2017 LSBN Board meetings.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.1.2.4

Our Lady of the Lake College's School of Nursing 2015 – 2016 Undergraduate Annual Report.

Background/Summary presented by Dr. Dufrene. Recommended that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Our Lady of the Lake College School of Nursing and place on probation for noncompliance with LAC46XLVII. 3535.B.

And further, that the Board instruct Our Lady of the Lake College to submit interim progress reports for the baccalaureate degree in nursing program to be reviewed at subsequent 2017 LSBN Board meetings.

Dr. Phyllis Pederson, Dean of School of Nursing, and Dr. Bronwyn Doyle, Associate Dean of Undergraduate Nursing, were present to provide information, for comments, and to answer Board member's questions.

Motion: by P. Prechter, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Our Lady of the Lake College School of Nursing and place on probation for noncompliance with LAC46XLVII. 3535.B.

And further, that the Board instruct Our Lady of the Lake College to submit interim progress reports for the baccalaureate degree in nursing program to be reviewed at subsequent 2017 LSBN Board meetings.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.1.2.5

Southern University Baton Rouge's School of Nursing 2015 – 2016 Undergraduate Annual Report

Summary/Background presented by Dr. Dufrene. Recommended that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Southern University at Baton Rouge and restore full approval for compliance with LAC46XLVII. 3535.B.

Motion: by P. Prechter, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Southern University at Baton Rouge and restore full approval for compliance with LAC46XLVII. 3535.B.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes;
T. McNabb-yes; P. Prechter-yes

Motion Carried

Dr. Hill abstained from voting.

Agenda Item 2.1.2.6:

Southern University Shreveport's School of Nursing 2015 – 2016 Undergraduate Annual Report

Summary/Background presented by Dr. Dufrene. Recommended that the Board accept the *ANNUAL REPORT* of the associate degree in nursing program at Southern University at Shreveport and place on probation for noncompliance with LAC46XLVII.3535. B.

And further, that the Board instruct Southern University at Shreveport to submit interim progress reports for associate degree in nursing program to be reviewed at subsequent 2017 LSBN Board meetings.

Motion: by P. Prechter, seconded, that the Board accept the *ANNUAL REPORT* of the associate degree in nursing program at Southern University at Shreveport and place on probation for noncompliance with LAC46XLVII.3535. B.

And further, that the Board instruct Southern University at Shreveport to submit interim progress reports for associate degree in nursing program to be reviewed at subsequent 2017 LSBN Board meetings.

(Break taken at 10:30 a.m.)

Dr. Bonanno called the Meeting back to order.

UNFINISHED BUSINESS:

Internationally Educated Nurses Task Force:

Ms. York reported she is presently compiling information for discussion with the Task Force. They will be able to start having conference calls in the next couple of months

2. RN Practicing /Credentialing:

Agenda Item 2.2:

Declaratory Statement on Patient Safety: Registered Nurses and Advanced Practice Registered Nurses Working Extended Hours.

Board staff was directed by Board members to create an ad-hoc committee to develop a Declaratory Statement relative to RNs and APRNs in the state working extended hours. The Task Force consisted of:

Dr. Laura Bonanno - LSBN Board President - Committee Chair
Ms. Teresita McNabb - LSBN Board Member
Ms. Cecile Castello – LDH, Health Standards
Ms. Diane Fulton - Louisiana Organization of Nurse Executives
Dr. Susan Orlando - Louisiana State University
Ms. Patricia LaBrosse - LSNA, Health Care Policy, Chair
Dr. Cynthia Bienemy - Louisiana Center for Nursing
Dr. Karen Lyon - LSBN Executive Director
Ms. Cynthia York - LSBN Director, RN Practice/Credentialing
Dr. Jennifer Alleman Wright - LSBN Director, Advanced Practice

The group met several times in person and via telephone conference call and reviewed evidence-based practice research related to nurses working overtime and patient safety. Ms. York reported that a Declaratory Statement has been prepared and is now being submitted to the Board for their approval.

Ms. York reviewed the Declaratory Statement with Board members.

Ms. York read the following into the record:

LSBN Position Statements:

1. “In accordance with the Nurse Practice Act, it is the RN’s and APRN’s professional responsibility to refuse to accept an assignment for which he/she does not feel safe to practice. The RN’s and APRN’s decision to refuse an assignment should be based, in part, on his/her level of fatigue which may or may not be related to working shifts beyond their regular week schedule.

2. That specific institutional Continuous Quality Improvement (CQI) processes should be designed and implemented to systematically:

- (a) evaluate the adequacy of nurse staffing;
- (b) evaluate the effects and risks of nurses working extended work days/consecutive shift work;
- (c) address patient safety issues such as medication errors, patient falls, patient care concerns and complaints, etc. for trends related to fatigue and hours worked.

3. That institutions should have an evidence-based plan for the management of nursing fatigue that involves educating staff about the effects of fatigue on patient safety, the importance of rest and meal breaks, and maintaining a work environment which fosters a culture that allows staff to freely express concerns regarding fatigue.”

LSBN Concluding Statement

“Nurses must accept the responsibility for their personal health, safety and well-being. Nurses should be involved in changing the current culture of practice regarding extended work hours and fatigue. By working in collaboration with their respective management, RNs and APRNs can assist in establishing a healthy work environment; however, they must: (a) speak up when fatigue becomes a concern for their safety and well-being, as well as that of their patients and co-workers; (b) establish and maintain open lines of communication with nursing administration regarding these concerns and possible solutions; (c) ensure their ethical responsibility to practice their profession safely; (d) work with nursing administration to develop solutions to these matters such as creative scheduling mechanisms, establishing policies to facilitate manageable work hours to contribute to a healthier workforce, and to establish support groups to cope with these situations.”

“In consideration of safe patient care, it is recommended that health care organizations not promote nor require nursing personnel to have direct care patient assignments in excess of 12 hours in a 24-hour period or 60 hours in a 7-day period. This recommendation provides safeguards to promote patient safety and to protect nursing personnel. It is reasonable to consider that nursing personnel in direct patient care environments may be needed to work overtime due to: (a) unforeseeable emergency circumstances; (b) prescheduled on-call time; (c) documented reasonable efforts to obtain staffing; and (d) required overtime to complete a patient-care procedure in progress, where it would be detrimental to the patient if the employee left. It is incumbent upon health care facilities to adopt reasonable safeguards to prohibit excessive overtime to protect both the patient and the nurse and to maintain appropriate patient care.”

Dr. Bonanno commended Ms. York and members of the Task Force for the work they put into the Declaratory Statement.

Motion: by T. Kindall, seconded, that the Board approve the Declaratory Statement on Patient Safety: Registered Nurses and Advanced Practice Registered Nurses Working Extended Hours.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.3 **Advanced Practice**

Agenda Item 2.3.1

Whether it is Within the Scope of Practice for an APRN to Perform Small and Medium Joint Injections and Tendon Sheath Injections

Background/Summary presented by Dr. Wright. (See Attachment)

Tiffany Roe, Nurse Practitioner, representing the petitioner, was present to provide information, for comments and to answer questions by Board members.

David Bolton, General Counsel, provided some background information, and stated that his opinion is that:

Board staff provided some options for motions for the Board's consideration:

A. That the Board retract the previous opinion from March 16, 2000 that included small and medium joint injections; and/or

B. That the Board approves the request for an opinion specific to the petitioner that it is within the scope of practice for the certified APRNs licensed in Louisiana providing services within Dr. Broadwell's practice to perform tendon sheath injections and arthrocentesis on small, medium, and large peripheral joints for acute conditions provided the APRN has the documented knowledge, skills, and abilities to do so. Prior to performing the procedure:

The APRN must submit a collaborative practice agreement for approval to the Louisiana State Board of Nursing (as per RS 37:913(3), (8) and (9) and LAC 46: XLVII.4513.B) which includes this procedure as a parameter of practice, reflects the mutual agreement with the collaborating physician(s), and appropriate clinical practice guidelines applicable to the scope of practice of the collaborating professionals, setting, procedure, and services provided; and

The Board retracts the previous opinions from March 16, 2000 that included small and medium joint injections.

Discussion ensued

Motion: by T. McNabb, seconded, that the Board approves the request for an opinion specific to the petitioner that it is within the scope of practice for the certified APRNs licensed in Louisiana providing services within Dr. Broadwell's practice to perform tendon sheath injections and arthrocentesis on small, medium, and large peripheral joints for acute conditions provided the APRN has the documented knowledge, skills, and abilities to do so prior to performing the procedure; and

The APRN must submit a collaborative practice agreement for approval to the Louisiana State Board of Nursing (as per RS 37:913(3), (8) and (9) and LAC 46: XLVII.4513.B) which includes this procedure as a parameter of practice, reflects the agreement with the collaborating physician(s), and appropriate clinical practice guidelines applicable to the scope of practice of the collaborating professionals, setting, procedure, and services provided; and

That the Board retract the previous opinion from March 16, 2000 that included small and medium joint injections.

Discussion ensued

Amended

Motion: by T. McNabb, seconded, that the Board approves the request that it is within the scope of practice for the certified APRNs licensed in Louisiana to perform tendon sheath injections and arthrocentesis on small, medium, and large peripheral joints for acute conditions provided the APRN has the documented knowledge, skills, and abilities to do so prior to performing the procedure; and

The APRN must submit a collaborative practice agreement for approval to the Louisiana State Board of Nursing (as per RS 37:913(3), (8) and (9) and LAC 46: XLVII.4513.B) which includes this procedure as a parameter of practice, reflects the agreement with the collaborating physician(s), and appropriate clinical practice guidelines applicable to the scope of practice of the collaborating professionals, setting, procedure, and services provided; and

That the Board retract the previous opinion from March 16, 2000 that included small and medium joint injections.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill; T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 2.3.2

Buprenorphine Task Force Update

Background/Summary presented by Dr. Wright.

Task Force members include: Dr. Douglas Mchaffie, Family Practice Physician, Dr. Louis Cataldi, Medical Director for LSBN and Addictionist, Dr. Tavell Kindall, LSBN Board Member, Dr. Karen Lyon, Executive Director, Drew Murray, Legislative Analyst, Dr. Jennifer Gilkes, Psychiatrist.

The group met and decided to create a Declaratory Statement to provide a practice guideline regarding treatment of opioid use disorder with Buprenorphine. Dr. Wright stated that they would like to be specific about some of the guidelines in the prescribing of this controlled substance. The plan is to have a draft and meet within the next three to four weeks. They are moving quickly as to provide guidance.

Dr. Wright stated she is not aware of any other State Board of Nursing that is proactively moving forward with any types of rules or statement. The LSBN is being looked at as a model as to how this will be handled.

Agenda Item 2.4:

Operations

Agenda Item 2.4.1:

Architect Field Report (See attachment)

(No Action Required)

Ms. Brown submitted the project report from the architect firm, Bradley-Blewster & Associates. Photographs are included showing the progress made on the Northwest and Southeast sides of the building.

Ms. Brown reported they are currently within budget and should be in the building this summer.

Agenda Item 2.4.2:

LSBN Human Resources Report (See attachment)

(No action required)

The purpose of the LSBN Human Resources Report is to provide management and the board of directors with up-to-date information on the health and effectiveness of LSBN's human resources function.

LSBN's turnover rate for the period ending December 31, 2016 is 4.77%. The turnover rate for Civil Services at the end of FY 2015-2016 for the entire state was at 16.79% compared to the Board's 5.76% annual rate.

Ms. Brown gave an overview of the time-to-fill data. This is an efficiency metric that reflects the speed of the recruitment process.

In an answer to a question by Dr. Prechter, Ms. Brown stated that they filled a position in January, which was not reflected in the Report. There are 2 more positions that need to be filled.

Agenda Item 2.5:

RNP/Monitoring

Agenda Item 2.5.1:

Proposed Change to Chapter 34, Section 3405.A. o. of Title 46: Professional and Occupational Standards

Dr. Lyon stated that this section indicates definitions for the exercise of the board's disciplinary authority. 3405.A.o. "failing to report to the board one's status when one performs or participates, in exposure-prone procedures and is known to be a carrier of the hepatitis B virus or human immunodeficiency virus, in accordance with LAC 46: XLVII.4005;

This section is no longer relevant with the deletion of Chapter 40 which required that nurses report their status of HBV, HCV or HIV, so it would no longer be grounds for a disciplinary action if they have not reported their status to the Board.

The Board still may take action if a nurse fails to practice nursing in accordance with the legal standards of nursing practice.

Motion: by L. Bonanno, seconded, to delete Chapter 34, Section 3405.A.o, of Title 46: Professional and Occupational Standards.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Dr. Lyon read into the record a letter of gratitude from a gentleman regarding his experience with the Recovering Nurse Program and how greatly it impacted his life.

(Lunch Break from 11:55 a.m. to 12:35 a.m.)

Agenda Item 2.6:
Investigations

(No Report)

Agenda Item 2.7
Hearings

(No Report)

Agenda Item 2.8
Center for Nursing (See Consent Agenda 1.7)

A report was submitted by Dr. Bienemy regarding activities of the Center for Nursing and the Louisiana Action Coalition (LAC). Dr. Bienemy was available for questions.

Dr. Bienemy shared information about the Louisiana Action Coalition Culture of Health Summit that will be held on Aril 27th from 8:30 A.M. – 4:30 P.M. at the Chateau Golf & Country Club. Dr. Susan Hassmiller, RWJF Senior Nurse Advisor and Dr. Rebekah Gee, Secretary of Health at LDH will be the keynote speakers. Dr. Lyon will be presenting two requests from the Louisiana Action Coalition with her agenda items which will address the institution of annual membership for all organizations represented on the Core Leadership Team as well as a request for sponsorship for the Summit. (See Attachment).

3. REPORTS:

Agenda Item 3.1:
Report of the President

(Report Attached)

Dr. Bonanno, Dr. Lyon, and Dr. Wright will be attending the mid-year meeting of the NCSBN in March.

Agenda Item 3.2:
Report of the Vice President

(Report attached)

Ms. McNabb reviewed the Vice President's Financial Report with the Board for the period ending December 31, 2016. As of December, income was low due to renewals running behind. The Board approved the Vice President's Report.

In response to questions posed at the December 2016 Board Meeting, Ms. Brown gave an overview of the process of arriving at the forecasted numbers for 2018 annual operating budget. After further analysis, the staff along with Roy Hebert (CPA) and Ms. McNabb remain confident about the projections presented for fiscal year 2018 and anticipate no significant variances.

Discussion ensued.

Ms. Harris thanked Ms. Brown for going through the process with the Board.

Dr. Lyon reported that the official renewal numbers as of January 31, 2017, was up to 61,051 RNs and 5,384 Advanced Practice nurses, which are also included in the RN numbers. And the delinquent numbers as of January 31, 2017, were 2,409.

Agenda Item 3.3:
Report of the Executive Director

(Report Attached)

7. Office of the Executive Director:

Agenda Item 7.1:
Task Force Replacement Members for 3331

Dr. Hill will replace Dr. Porche as a member on the 3331 Task Force.

Agenda Item 7.2:
LSBN Internal Policies

Ms. Brown gave an update on an HR Key Performance Index for the Operations Department. Ms. Brown is currently reviewing and revising all of LSBN internal HR policies. A ten member inter-departmental HR policy review team has been created that includes I. Brown, D. Bolton, and Dr. Jackson. They have met three times. Some of the initial research has been completed. Additionally, they are working on a detailed Affirmative Action Plan for LSBN.

Agenda Item 7.3:
Electronic Signatures

Dr. Lyon stated that there is nothing that prohibits the Board using electronic signatures when the Board must take action. Everyone was asked today for their signatures.

D. Bolton stated that the courts are accepting electronic signatures and are moving paperless.

Motion: by J. Harris, seconded, to approve the use of electronic signatures by any Board member when a signature is needed.

Amended

Motion: by J. Harris, seconded, to approve the use of electronic signatures within the Louisiana State Board of Nursing for all staff as well as Board members with permission.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 7.4:

Capital Expenditure Ideas

Dr. Lyon requested ideas for anything the Board may feel is helpful to the Board that would need to be capitalized.

Agenda Item 7.5:

Annual Dues for LAC and Support for Culture of Health

Dr. Lyon requested that the Board approve the LAC with annual dues of \$1,000, and also, to support the Culture of Health Summit with a \$1,000 contribution to support the Culture of Health Summit.

I. Brown stated that she will confirm whether this transaction is permissible.

Motion: by T. Cotita, seconded, that the Board approve to support the Culture of Health Summit with a \$1,000 contribution contingent upon whether or not this is permissible.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Motion: by T. Cotita, seconded, that the Board approve to support the LAC with annual dues of \$1,000 contingent upon whether or not this is permissible.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 7.6:

Report to Legislature for HR244: Joint RN/LPN Board

This was a resolution from Representative Miller on the feasibility and desirability of having a joint RN/LPN Board. (Report Attached)

Discussion ensued

Dr. Bonanno requested that the last line of the Report be removed.

Motion: by P. Prechter, seconded, to accept the Report with the last line removed.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Agenda Item 7.7:

Prospective Payment Supplement to Executive Director

Summary/Background of the matter was presented by D. Lyon and Mr. Shows.

The proposed contract was reviewed by Jennifer Schaye. Ms. Schaye made comments and requested more detailed information of what her job duties and responsibilities would be in addition to the normal duties. The contract was subsequently drafted. The Board Resolution will be attached to the Contract.

Motion: by P. Prechter, seconded, to approve the Prospective Payment Supplement to the Executive Director.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Old Business:

By-Laws

Dr. Lyon reviewed changes to the By-Laws with the Board. Changes will be put in and sent back to Board members for their perusal.

2017 LSBN Board Meeting Dates

Details on Remaining Off-Site Meetings

The following new meeting dates at Lod Cook are as follows:

May 17, 2017 is changed to May 10, 2017

June 14-15, 2017 is changed to June 7-8, 2017. Board meeting to start at 8:30 a.m.

July 19, 2017 is changed to July 12, 2017

Motion: by T. McNabb, seconded, to approve the changes to the Board Hearing Panels and the Board meeting dates for May, June and July

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

Once consumer members are on the Hearing Panels, the quorum will go from five to six.

Motion: by L. Bonanno, seconded, for the Board to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel issues.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Hill-yes. Harris-yes;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

(The Board entered Executive Session at 1:10 p.m.)

ADJOURNMENT:

Motion: by L. Bonanno, seconded, to adjourn

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; J. Hill-yes;
T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

The meeting adjourned at ___ p.m.



LAURA BONANNO, PRESIDENT
LOUISIANA STATE BOARD OF NURSING