

# LOUISIANA STATE BOARD OF NURSING

## **ADMINISTRATIVE COMMITTEE MEETING** **OCTOBER 22, 2002**

### **NOTICE**

The Administrative Committee will meet on Tuesday, October 22, 2002 at 1:00 p.m. or following the Practice and Education Committee meetings or whichever is earlier in the Board Conference Room, 3510 N. Causeway Blvd, Suite 601, Metairie, Louisiana.

### **AGENDA**

1. Call to Order
2. Roll Call
3. Minute Approval of July 16, 2002 Meeting
4. Old Business
  - 4.1 Request for consideration of 1-800 number
5. New Business
  - 5.1 Vice President's Report and 1st Quarter Financial Report - July 1, 2002 - September 30, 2002
  - 5.2 Legislative Audit Report (Audit Report previously distributed)
  - 5.3 Proposed Budget Adjustments 2002-2003
  - 5.4 Proposed 2003-2004 Budget
  - 5.5 Future Office Space Proposal
  - 5.6 Proposed Policy Regarding Executive Director's Authority To Sign Contracts On Behalf Of The Board.
  - 5.7 2003 Proposed Meeting Dates
  - 5.8 Attendance At Workshops
  - 5.9 Executive Director's Evaluation (Executive Session)
6. Executive Director Report
  - 6.1 Report on Proposed Independent Study Continued Education Course
7. Adjournment