

**LOUISIANA STATE BOARD OF NURSING
17373 PERKINS ROAD
BATON ROUGE, LOUISIANA 70810**

MINUTES OF THE FEBRUARY 22, 2018 BOARD MEETING

Call to Order: The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by L. Bonanno, President, on Thursday, February 22, 2018 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

Roll Call: The following Board members were in attendance:
Laura Bonanno, DNP, CRNA, President
Teresita McNabb, RN, MSHSA, NE-A, CLNC, FACHE, Vice President
Tim Cotita, MSHCE, RN, CDE, Alternate Officer
Denise Bottcher
Jennifer Couvillon, PhD, RN-BC, CNE
Nancy Davis, MN, RN, NE-BC
Jacqueline Hill, PhD, RN
Tavell Kindall, DNP, APRN
Jennifer Manning, DNS, APRN, CNS, CNE
Tracey Moffatt, MHA, BSN, RN
Marelle Yongue, M.D, Ex-Officio Member

The following staff members were in attendance:
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director/CEO
Isonel Brown, MS, MBA, Chief Administrative Officer
Wanda Matthews, MPA, Chief Regulatory Officer
Jennifer Wright, DNP, APRN, FNP-BC, Chief Nursing Officer
Barbara H. McGill, MSN, RN, Director of RNP/Monitoring
Cynthia Bienemy, PhD, RN, Director of Louisiana Center for Nursing
Patricia Dufrene, PhD, RN, Director of Education and Licensure
Cynthia York, DNP, RN, CGRN, FRE Director, Practice and Credentialing
Monique Calmes, APRN, FNP-C, Director of Advanced Practice
William Little, JD, MPA, Director of Investigations
Carrie LeBlanc Jones, JD, Board Attorney
Marcia Carter, Administrative Assistant to the Executive Director
Suzanne C. Armand, CCR, CVR, Court Reporter

Dr. Bonanno introduced Denise Bottcher, Jennifer Couvillon, Jennifer Manning and Tracey Moffatt as the new Board members.

The students from Baton Rouge Community College, ASN Program and Southern University Baton Rouge, DSN program to BSN were present and recognized by Dr. Bonanno.

Adoption of Agenda:

Motion: by N. Davis, seconded, to adopt the Agenda with the ability to rearrange the agenda items for efficiency.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Reading of Minutes:

The Minutes of the December 14, 2017 Board Meeting are available for viewing on Confluence.

Motion: by N. Davis, seconded, to approve the Minutes of the December 14, 2017 Board Meeting.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

1. Consent Agenda Motions:

1. LSBN Staff Program Reports
 1. NCLEX Report
 2. Accreditation Reports
2. Approved Program Reports
 1. Dillard University – ACEN Correspondence
 2. Dillard University – ACEN Correspondence
 3. Franciscan Missionaries of Our Lady University – ACEN Correspondence
 4. Franciscan Missionaries of Our Lady University – Focused Site Visit Report
 5. Louisiana Delta Community College – ACEN Correspondence
 6. LSU Health Sciences Center – CCNE Continuous Improvement Progress Report
3. 2016-2017 Schools of Nursing Annual Reports
 1. Baton Rouge Community College – ASN
 2. Bossier Parish Community College – ASN
 3. Delgado Community College – ASN
 4. Fletcher Technical Community College - ASN
 5. Louisiana Delta Community College - ASN
 6. Louisiana State University Alexandria - ASN
 7. Louisiana State University Eunice - ASN
 8. Louisiana State University Health Sciences Center - BSN
 9. Louisiana Tech University - ASN
Achieved 100% pass rate.

10. McNeese State University - BSN
11. Nicholls State University - BSN
12. Northwestern State University - ASN and BSN
13. Southeastern Louisiana University - BSN
14. Southern University - BSN
15. South Louisiana Community College - ASN
16. SOWELA Technical Community College - ASN
17. University of Holy Cross - BSN
Achieved 100% pass rate.
18. University of Louisiana at Lafayette - BSN
19. University of Louisiana at Monroe - BSN
20. Franciscan Missionaries of Our Lady University - MSN
21. Grambling State University - MSN
22. Intercollegiate Consortium for a Master of Science in Nursing - MSN
23. Louisiana State University Health Sciences Center - MSN
24. Loyola University - MSN
25. Northwestern State University - MSN
26. Southeastern Louisiana University - MSN
27. Southern University Baton Rouge - MSN
28. University of Louisiana Lafayette - MSN
29. University of Louisiana at Monroe - MSN
4. Request for Continuing Education Providership
 1. Glenwood Regional Medical Center
 2. St. Tammany Parish Hospital
 3. University of Louisiana Lafayette

Motion: by N. Davis, seconded, to approve the Consent Agenda Motions:

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes;
N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

3. Division Reports

Agenda Item 3.1

Division of Nursing Practice

Agenda Item 3.1.1

Education

Agenda Item 3.1.1.1

Excelsior College

Summary/Background was presented by Dr. Dufrene.

Dr. Dufrene recommended discussion regarding the licensure of graduates from Excelsior College's online Associate of Science in Nursing education degree program in Louisiana.

Dr. Lyon reported that as an addendum to Dr. Dufrene's report, Agenda Item 2.4, there is an attachment for the Excelsior litigation. LSBN is not part of the Class Action Suit in Louisiana but do have the amended complaint and the answer from Excelsior that was provided through Carrie Jones, Board Counsel.

Discussion ensued regarding concerns over the licensure of graduates from Excelsior College's online Associate of Science in Nursing education degree program in Louisiana.

Dr. Dufrene provided copies of the LSBN Excelsior Policy 1994 (Rev 2002) to Board members.

Dr. Wright stated that with the LSBN Excelsior Policy, the LSBN already has a carved-out pathway for Excelsior graduates to meet the requirements for licensure.

Discussion ensued.

Mary Lee Pollard, Dean, Excelsior College School of Nursing, was present to provide information and to answer questions by Board members.

Discussion continued regarding Board's concerns.

Motion: by L. Bonanno, seconded, to refer item back to Board staff for evaluation of the Policy and all the evidence and then come back to the Board with a recommendation for the April 12, 2018 Board meeting.

Dr. Bonanno and Dr. Couvillon will assist staff with this task.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.2

LSU Health Sciences Center's Request for Approval of the Early Admission RN Program Concurrent Articulation Agreement with Delgado Community College/Charity School of Nursing.

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Motion: by J. Hill, seconded, that the Board approve the request of Louisiana State University Health Sciences Center to initiate an Early Admission Registered Nurse Program (EARN) through a concurrent enrollment articulation agreement with Delgado Community College/Charity School of Nursing.

J. Manning, and L. Bonanno were recused

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes;

J. Hill-yes; T. Moffett-yes T. McNabb-yes; T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.3

New Program Notification of Intent Form Revisions

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Motion: by T. McNabb, seconded, that the Board approve the revised New Nursing Program Notification of Intent to Establish Program or Offer Clinical Experiences in Louisiana form to be submitted by the undergraduate and/or graduate nursing education degree programs for compliance with LAC 46: XLVII.3533.A.1.b.ii and 3539.B.2.b.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.4

2016-2017 Annual Reports of Louisiana Nursing Programs

Agenda Item 3.1.1.4.1

Baton Rouge General Medical Center's 2016 – 2017 Undergraduate Annual Report.

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Motion: by J. Hill, seconded, that the Board accept the *ANNUAL REPORT* of the diploma in nursing program at Baton Rouge General Medical Center and restore full approval.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.4.2

Dillard University's School of Nursing 2016 – 2017 Undergraduate Annual Report

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Discussion ensued

Dr. Sharon Hutchinson, Dean of the School of Nursing at Dillard University, was present to provide information and to answer Board member's questions.

Motion: by J. Hill, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Dillard University and continue probation for a fifth consecutive year for non-compliance with LAC 46: XLVII.3523B.

And further, that the Board instruct Dillard University to submit interim progress reports for the baccalaureate degree in nursing program to be reviewed at subsequent 2018 LSBN Board meetings.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.4.3

Franciscan Missionaries of Our Lady University's School of Nursing 2016- 2017 Undergraduate Annual Report

Summary/Background provided by Dr. Dufrene. Recommended acceptance and approval.

Motion: by J. Manning, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Franciscan Missionaries of Our Lady University and restore full approval.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.4.4

Louisiana College's School of Nursing 2016 – 2017 Undergraduate Annual Report

Summary/Background provided by Dr. Dufrene. Recommended Acceptance.

Motion: by J. Hill, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Louisiana College and restore full approval.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.4.5

Southern University Shreveport's School of Nursing 2016 – 2017 Undergraduate Annual Report

Summary/Background presented by Dr. Dufrene. Recommended acceptance

Motion: by J. Manning, seconded, that the Board accept the *ANNUAL REPORT* of the associate degree in nursing program at Southern University at Shreveport and continue probation for a second consecutive year for non-compliance with LAC 46: XLVII.3535.B.

And further, that the Board instruct Southern University at Shreveport to submit interim progress reports for the associate degree in nursing program to be reviewed at subsequent 2018 LSBN Board meetings.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.5

William Carey University's Initiation of a Bachelor of Science in Nursing Education Degree Program.

Background/Summary was presented by Dr. Dufrene. Recommended approval.

Dr. Karen Sicard, Dean of Nursing at William Carey University, was present to provide information and to answer Board members' questions.

Motion: by J. Hill, seconded, that the Board accept the initial site visit report, approve Step II from William Carey University to establish a baccalaureate of science in nursing education degree program, and grant initial approval.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.1.6

Dillard University's Restructuring of a Bachelor of Science in Nursing Education Program.

Background/Summary was presented by Dr. Dufrene. Recommended acceptance and approval.

Dr. Sharon Hutchinson, Dean of the School of Nursing at Dillard University, was present to provide information, and to answer questions by Board members.

Motion: by J. Hill, seconded, that the Board accept the Site Visit report, approve Step II from Dillard University to restructure the baccalaureate of science in nursing education degree program and grant initial approval.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

Agenda Item 3.1.2

RN Practice/Credentialing

Agenda Item 3.1.2.1

Presentation of National Council State Boards of Nursing Institute of Regulatory Excellence Project

The NCSBN Institute of Regulatory Excellence provides members an educational opportunity to increase their knowledge related to the regulatory process.

Dr. York's research has focused on the opioid epidemic, prescribing of controlled substances and utilization of the Louisiana Board of Pharmacy's Prescription Monitoring Program (PMP).

A presentation was made by Dr. York regarding her research findings.

Dr. Wright reported an article was published in the Examiner clarifying that there is a requirement for CEs for APRNs that have controlled substance authority. Board staff are in the process of promulgating rules regarding that. Also, recent legislation that was passed now requires accessing the PMP. The Board of Medicine is in the process of promulgating rules that require physicians to access the PMP with some exceptions.

Dr. York has been appointed to a LSNA committee that will be publishing a series of position statements related to the opioid epidemic.

Discussion ensued.

Dr. York stated she is dedicating her work to her daughter who she lost to the opioid epidemic on January 2, 2017.

Agenda Item 3.1.3

Advanced Practice

(Report Submitted)

Agenda Item 3.1.4

Center for Nursing

Agenda Item 3.1.4.1

Louisiana Center for Nursing Updates

(Written Report/Update Submitted)

(Break)

(Dr. Bonanno called the meeting back to order)

2. Office of the Executive Director

Agenda Item 2.1.

Bi-Monthly Updates on Strategic Planning Initiatives

(See Attachments)

Agenda Item 2.2

Mentorship of Newly Appointed Board Members

New Board members will have their orientation on March 2, 2018.

Ms. Teresita McNabb will be the mentor for Ms. Tracey Moffatt

Dr. Jacqueline Hill will be the mentor for Dr. Jennifer Manning

Mr. Tim Cotita will be the mentor for Dr. Jennifer Couvillon

Mr. Tavell Kindall will be the mentor for Ms. Denise Bottcher

Agenda Item 2.3

Update on Health Policy Consortium Meeting

LSBN hosted the Health Policy Consortium Meeting on February 7, 2018. LSNA is the lead organization for this initiative in collaboration with LSBN. An open dialog was held with seven other nursing organizations concerning what they saw as big issues. The number one issue that the participants agreed to work on was the Enhanced Nurse Licensure Compact followed by the nurse faculty shortage and other nursing faculty issues.

Agenda Item 2.4

Excelsior Litigation

(See Agenda Item 3.1.1.1)

Agenda Item 2.5

Louisiana Action Coalition Annual Dues

Motion: by N. Davis, seconded, to approve annual dues in support of LAC's work in Louisiana as a part of the Center for Nursing.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes

T. Kindall-yes

Motion Carried

Dr. Bienemy reported that the Culture of Health Summit is to take place on April 5, 2018. The purpose is to prepare nurses to serve as leaders in building a culture of health both at the state and national level. This year's focus is on Health Disparities and Health Equity in Louisiana, Coming Together for Action. This year's summit will build upon the work done in the 2017 Health Summit to continue collective efforts toward improving health in Louisiana.

Agenda Item 3.2.

Division of Regulatory Affairs

Agenda Item 3.2.1

RNP/Monitoring

Ms. McGill stated that the Board has a summary of their 2017 statistics in the Executive Director's Report. In 2017, among the Recovering Nurse Program participants, there were only seven relapses, which is a 2% relapse rate. Louisiana is leading the nation with the lowest relapse rate.

Agenda Item 3.2.2

Investigations

Ms. Matthews introduced Mr. William Little as the new Director of Investigation.

Mr. Little gave a brief history of his educational background and work experience. Ms. Matthews reported that Mr. Little is to review all the policies and procedures, revise them as needed, as well as add additional policies and procedures, to be able to streamline the processes in the Investigations Department.

Agenda Item 3.2.3

Hearings

Ms. Matthews is interviewing for a new Director of Hearings and is hoping to have that position filled within three weeks.

Agenda Item 3.3

Division of Administration

Ms. Brown reported that the Purchase Order (P.O.) for the new telephone system has been signed and they are now waiting for the system to arrive.

Agenda Item 3.3.1

Information Technology

Ms. Brown recently attended a Laserfiche conference in Long Beach, California along with the IT Team. Ms. Brown feels like they are moving in the right direction. The Laserfiche

conference equipped staff with knowledge and tools needed to implement an effective electronic records management system.

Agenda Item 3.3.2

Human Resources

Interviews have been completed for the new customer service position and HR is currently in the process of checking references.

LSBN has announcements for two RN Compliance Officer positions and are currently preparing to interview candidates for those positions.

Agenda Item 3.3.3

Finance/Records Management

Dr. Gilmore completed his desk audits, reassessing the exemptions of staff and made recommendations. LSBN's FLSA policy has been revised to ensure LSBN's overtime provisions remain in compliance with federal rules and requirements of State Civil Service.

4. Reports

Agenda Item 4.1

Report of the President

(Report Posted)

Dr. Bonanno welcomed the new Board members.

Agenda Item 4.2

Report of the Vice President

(Report Posted)

Agenda Item 4.3

Report of the Executive Director

(Report Posted)

Dr. Bonanno commented that she is very pleased with the reorganization and feels it is working very well.

5. Professional Development

(Under Agenda Item 3.1.2.1)

Agenda Item 6.1

Update on eNLC (enhanced Nurse Licensure Compact)

(Covered under Agenda Item 2.3)

Agenda Item 6.2

Update on Next Generation NCLEX Project

NCSBN has been involved since 2014 in collecting more data on making the NCLEX RN exam to be more relevant for the evolution of nursing education and nursing practice. 79.1% of NCLEX candidates participated in the special research section. Candidates completed an average of 17 out of the 20 items. The data is being analyzed and it will be used to develop better questions to differentiate the new graduates' ability to critically think, analyze, and take actions to rescue patients that need to have their problems identified quickly and interventions initiated.

Agenda Item 6.3

Advancing New Nurse Graduate Education through Standardized Nurse Residency Programs

One of the issues coming before the Board is that transition programs for new graduates to enter practice are very beneficial, but there is no consistency in those programs. NCSBN is looking at trying to develop model rules and model programs around standardized nurse residency programs to be initiated with the help of the states.

Agenda Item 6.4

Board of Nursing Approval of Registered Nurse Education Programs

An article was written by Kathleen Russell, JD, MN of NCSBN about differentiating approval versus accreditation and how important it is for Boards to maintain that approval process of nursing education programs. Ms. Russell points out that LSBN's approval is based on their charge to be a regulatory agency and to regulate the practice of nursing for the entire state. Dr. Lyon sent out the article to Board members.

7. Public Comments

(No Public Comments)

Motion: by N. Davis, seconded, to approve the Report of the President, Vice President and Executive Director.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

(Lunch)

Motion: by T. McNabb, seconded, for the Board to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: L. Bonanno-yes; D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes;
N. Davis-yes; J. Hill-yes; J. Manning-yes; T. McNabb-yes; T. Moffett-yes
T. Kindall-yes

Motion Carried

ADJOURNMENT:

Motion: by T. McNabb, seconded, to adjourn

The meeting adjourned at 3:15 p.m.

A handwritten signature in cursive script, appearing to read "Laura Bonanno", is written over a horizontal line.

**LAURA BONANNO, PRESIDENT
LOUISIANA STATE BOARD OF NURSING**