

Minutes of the Compliance Committee

The scheduled meeting of the Compliance Committee was held on Tuesday, January 24, 2006 in the Shelton Conference Room at the Cook Conference Center & Hotel, 3848 W. Lakeshore Dr., Baton Rouge, Louisiana 70808. Tommie Ashby, Chairperson, called the meeting to order at 1:00 p.m.

Roll Call

Present:

Tommie Ashby, RN Committee Chairperson
Deborah Olds, RN, Committee Member
Michelle Oswald, CRNA, Committee Member
Debbie Ford, MSN, RN, CNA Committee Member (Arrived at 1:15pm)
Barbara Morvant, RN, Executive Director
Helen Forrest, Licensing Analyst Supervisor, Recorder
Lillie Rodgers, Licensing Analyst, Recorder
Sabrita Pierre, Accountant

Approval of Minutes:

Minutes of the July 26, 2005 Compliance Committee meeting were distributed prior to the December 2005 Board meeting for review. No corrections were made.

Motion: by D. Olds to accept the minutes of the July 26, 2005 Compliance Committee meeting.

Second: by M. Oswald.

Vote: T. Ashby, yes; M. Oswald, yes; D. Olds, yes. Motion approved.

Old Business:

Arrest Conviction Record:

The Board policy entitled "Arrest/Conviction Record Guidelines for Applicants" was adopted by the Board in December 2003. Since the adoption of the policy, there has been an increase in the number of reports with convictions of Battery and Identity Theft.

B. Morvant shared information on reports received and reviewed by staff involving Simple Battery, Simple Assault, and Identity Theft with suggests for inclusion by category currently identified. Discussion ensued by the Committee.

B. Morvant further proposed that the policy be entitled “Guidelines for Applicants with Criminal Record”

Motion: by D. Olds to make recommendations to the Board to accept the proposed amendments to the Guidelines for Applicants with Criminal Record.

Second: by M. Oswald.

Vote: T. Ashby, yes; D. Olds, yes; M. Oswald, yes. Motion Approved

Guidelines for Investigations Agreement:

The Committee continued the review and discussion regarding the proposed Policy and Guidelines for Disciplinary Investigations Agreements. B. Morvant shared information on the intent of staff proposing an Investigations Agreement to an applicant, and further, described related issues arising as a result of the Investigations Agreement.

A copy of the current Investigations Agreement offered by staff was reviewed by the Committee. Concerns were addressed on automatic suspension by staff for failure to comply and/or receipt of an unfavorable report. Understanding that the agreement may be offered and signed as a pre-licensure agreement, suggestion was given to title the document as “Guidelines for Investigation Agreements”.

After discussing the matter, the Committee agreed to defer matter until additional information is received for review. B. Morvant was requested to consult with the Board attorney regarding the language to be included in the guidelines and/or agreement for receipt of an unfavorable report. And further, the Committee requested that data on the number of signed Investigations Agreements be included in the Executive Director Report.

Motion: by D. Ford to defer recommendations to the Board regarding Guidelines for Investigations Agreements until addition information is received and reviewed by the Committee.

Second: by M. Oswald.

Vote: T. Ashby, yes; D. Olds, yes; M. Oswald, yes. Motion Approved

New Business:

**Student Criminal
Actions/Failure to
Disclose:**

The proposed policy regarding Applicants Failure to Disclose Criminal History was reviewed and discussed by the Committee. B. Morvant expressed her concerns in that the primary focus has been on the non-disclosure rather than the criminal incident. She thinks that focusing on the criminal incident would warrant more informal warnings and would free up staff time to focus on higher priority cases.

B. Morvant further proposed that the policy be entitled "Failure to Disclose Criminal Incidents (s) upon revision.

Motion: by M. Oswalt to make recommendation to the Board to accept the proposed policy regarding "Failure to Disclose Criminal Incident(s)".

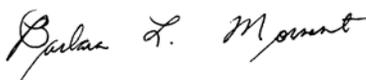
Second: by D. Ford

Vote: T. Ashby, yes; D. Olds, yes; M. Oswalt, yes. D. Ford, yes. Motion Approved

**Announcement/
Communications:** None

Adjournment: Meeting adjourned at 2:42 p.m.

Submitted by:



Barbara Morvant, MN, RN
Executive Director

Approved: April 25, 2006