STATE BOARD OF NURSING 17373 PERKINS ROAD BATON ROUGE, LOUISIANA 70810

MINUTES OF THE JUNE 18, 2020 BOARD MEETING

Call to Order:	The regular meeting of the Louisiana State Board of Nursing was called to order at 9:05 a.m. by T. Cotita, President, on Thursday, June 18, 2020, at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.
Roll Call :	The following Board members were in attendance:Tim Cotita, MSHCE, RN, PresidentLaura Bonanno, DNP, CRNA, Vice PresidentTavell Kindall, DNP, APRN, Alternate OfficerAnn Carruth, DNS, RNKenneth Alexander, MS, RRTJennifer Couvillon, PhD, RN- BC, CNEJennifer Manning, DNS, APRN, CNS, CNETracey Moffatt, MHA, BSN, RNJamie Wiggins, DNS-c, RN, NEA- BC, FACHEThe following staff members were in attendance:Karen C. Lyon, PhD, APRN, MBA, NEA-BC, Executive Director/CEOIsonel Brown, MS, MBA, Chief Administrative OfficerWanda Matthews, MPA, Chief Compliance OfficerJennifer Wright, DNP, APRN, FNP- BC, Chief Nursing OfficerCarrie LeBlanc Jones, JD, MBA, Chief Legal Officer/General CounselCynthia Bienemy, PhD, RN, Director, Louisiana Center for NursingUrhonda Beckwith, MSN, APRN, FNP, RNP DirectorMarcia Carter, Administrative Assistant to the Executive DirectorSuzanne C. Armand, CCR, CVR, Court Reporter

Adoption of Agenda:

Motion: by L. Bonanno, seconded, to adopt the Agenda as presented.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Approval of Minutes:

Motion: by L. Bonanno, seconded, to approve the Minutes of the February 13, 2020 Board Meeting.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Motion: by L. Bonanno, seconded, to approve the Minutes of the May 22, 2020 Emergency Board Meeting.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

1. Consent Agenda Motions

- 1. LSBN Staff Program Status Reports
 - 1. NCLEX Report
 - 2. Accreditation Reports
- 2. Approved Program Reports
 - 1. Dillard University-ACEN
 - 2. Louisiana College- CCNE
 - 3. Loyola University- SACSCOC

3. Louisiana- Mississippi Hospice & Palliative Care Organization- Continuing Education Renewal

4. Education Announcements

Motion: by L. Bonanno, seconded, to accept the Consent Agenda Motions.

Mr. Cotita had a question regarding someone on the NCLEX Report from Northwestern State University. Dr. Wright stated she will research the matter and get back to Mr. Cotita.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

2. Division Reports

Agenda Item 2.1 Division of Nursing Practice

Agenda Item 2.1.1

Chief Nursing Officer

Dr. Wright gave an overview of her report on the Division of Nursing Practice. She praised all staff in the division for the transition to working remotely and uninterrupted continuation of the provision of quality services during the pandemic including closure of the office. Their adaptation to the changes is commendable.

Dr. Wright updated board members on activities of the division such as: licenses and permits issued during the pandemic; emergency rules drafted and promulgated; virtual meetings of directors and supervisors and the division as a whole; continuation of leadership training and team building; new processes regarding acceptance of electronic transcripts; suspension of the CE audit; participation in legislative processes such as provision of testimony for HB 242, tracking bills, consultation with Representative Barry Ivey; cross training of licensure staff to improve efficiency; completion of the DNP degree by Monique Calmes; ongoing management of CBCs.

Agenda Item 2.1.2 Education and Examination

<u>Agenda Item 2.1.2.1</u> School of Nursing Probationary Status Report

<u>Agenda Item 2.1.2.1.1</u> Louisiana College School of Nursing Probationary Status Report

Summary/Background presented by Dr. Wright. Recommended acceptance.

Dr. Marilyn Cooksey, Dean/Professor, Louisiana College's School of Nursing, was present via telephone conference, to provide information and to answer questions by Board members.

Dr. Kindall congratulated Dr. Cooksey for Louisiana College's School of Nursing 100 percent pass rate for the first quarter.

Motion: by J. Wiggins, seconded, that the Board accept Louisiana College's School of Nursing report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2.1.2.2 Site Visits

<u>Agenda Item 2.1.2.2.1</u> Franciscan Missionaries of Our Lady University LSBN/ACEN Site Visit for Graduate Programs Summary/Background presented by Dr. Wright. Recommended acceptance.

That the Board accept the Site Visit report from Franciscan Missionaries of Our Lady University's Family Nurse Practitioner (MSN-FNP, PMC) program and continue full approval to be reviewed annually through annual report.

Motion: by T. Moffatt, seconded, that the Board accept the Site Visit report from Franciscan Missionaries of Our Lady University's Family Nurse Practitioner (MSN-FNP, PMC) program and continue full approval to be reviewed annually through annual report.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

<u>Agenda Item 2.1.2.2.2</u> The University of Louisiana at Monroe's LSBN/CCNE Site Visit for Graduate Programs.

Summary/Background presented by Dr. Wright. Recommended acceptance.

Motion: by J. Manning, seconded, that the Board accept the Step III site visit report from the graduate nursing education programs at University of Louisiana Monroe and grant full approval to be reviewed annually with the annual report.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2.1.2.3 Major Substantive Changes

<u>Agenda Item 2.1.2.3.1</u> Herzing University's Request for Major/Substantive Changes

Summary/Background presented by Dr. Wright. Recommended approval.

Sonia Fanguy-Clarke, Program Chair Nursing Herzing University, was present to provide information and to answer questions by Board members.

Dr. Dina Hewitt, Associate Dean of Nursing Operations Herzing University, was present via telephone conference to provide information and to answer questions by Board members.

Motion: by T. Moffatt, seconded, that the Board approve the major substantive change request to revise the course learning outcomes of Herzing University's School of Nursing.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2.1.2.3.2 Northwestern State University's Request for Major/Substantive Changes

Summary/Background presented by Dr. Wright. Recommended approval.

Dr. Aimee Badeaux, Director of Doctoral Studies and Nurse Anesthesia Program Coordinator, Northwestern State University, was present to provide information and to answer questions by Board members. She was asked about the number of students the program plans to enroll. She responded "20".

Dr. Dana Clawson, Dean College of Nursing and School of Allied Health, Northwestern State University, was present via telephone conference to provide information and to answer questions by Board members.

Motion: by J. Wiggins, seconded, that the Board approve the addition of a Baccalaureate of Science in Nursing to Doctor of Nursing Practice Nurse Anesthesia (BSN-DNPNA) program of study to the currently approved roles/populations at Northwestern State University.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2.1.2.4 Out-of-State APRN Clinical Approval

<u>Agenda Item 2.1.2.4.1</u> Herzing University's Request to Offer Graduate Clinical Experiences in Louisiana

Summary/Background presented by Dr. Wright. Recommended approval.

Dr. Sonia Fanguy-Clarke, Program Chair Nursing Herzing University, was present to provide information and to answer questions by Board members. Dr. Dina Hewett provided information and answered questions via teleconference call.

Motion: by K. Alexander, seconded, that the Board re-approve the request of Herzing University for approval to offer graduate clinical experiences in Louisiana until April 16, 2023 for the following roles/populations:

Family Nurse Practitioner (FNP) – Master's (MSN) and Post Master's Certificate (PMC)

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

<u>Agenda Item 2.1.2.4.2</u> Midwestern University's Request to Offer Graduate Clinical Experiences in Louisiana

Summary/Background presented by Dr. Wright. Recommended approval.

Motion: by T. Moffatt, seconded, that the Board re-approve the request of Midwestern University for approval to offer graduate clinical experiences in Louisiana until April 20, 2023 for the following roles/populations:

Certified Registered Nurse Anesthetists (CRNA) - Master's (MSN)

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

<u>Agenda Item 2.1.2.4.3</u> Auburn University's Graduate Clinical Experiences in Louisiana – 2nd and 3rd Year of Initial Approval.

Summary/Background presented by Dr. Wright.

Board members made aware that the program does not utilize a nationally accepted titling/terminology in alignment with the Consensus Model. Dr. Barbara Wilder, Director of Graduate Programs, Auburn University, was present via telephone conference to provide information and to answer questions by Board members. She clarified for Board members that graduates are only eligible to take the FNP certification examinations.

Motion: by L. Bonanno, seconded, that the Board approve the request of Auburn University to extend the approval to offer graduate clinical experiences in Louisiana until June 13, 2022 for the following role/population:

Primary Care Nurse Practitioner (PCNP)

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

<u>Agenda Item 2.1.2.4.4</u> United States University's Request to Offer Graduate Clinical Experiences in Louisiana

Summary/Background presented by Dr. Wright. Recommended approval.

Dr. Joanne Weiss, Vice President, Institutional Researcher, United States University, was present via telephone conference to provide information and to answer questions by Board members.

Dr. Jennifer Billingsley, Dean, College of Nursing and Health Sciences, United States University, was present via telephone conference to provide information and to answer questions by Board members.

Motion: by J. Couvillon, seconded, that the Board approve the request of United States University for approval to offer graduate clinical experiences in Louisiana until June 18, 2023 for the following role/population:

Family Nurse Practitioner (FNP) – Master's (MSN)

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

<u>Agenda Item 2.1.2.5</u> Requests for New Undergraduate Program in Louisiana

<u>Agenda Item 2.1.2.5.1</u> Loyola University's Initiation of a Bachelor of Science in Nursing Education Degree Program

Summary/Background presented by Dr. Wright. Recommended acceptance.

Dr. Laurie Anne Ferguson, Director School of Nursing, Loyola University New Orleans, was present to provide information and to answer questions by Board members.

Tracey Moffatt, MHA, BSN, RN, Chief Nursing Officer & Vice President of Quality and Dr. Leonardo Seoane, Senior Vice President and Chief Academic Officer, Ochsner Health, were present to provide information and answer questions by Board members.

Motion: by J. Wiggins, seconded, that the Board accept the letter of intent and feasibility study from Loyola University and approve Step I to establish a baccalaureate of science in nursing education degree program.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-recused; J. Wiggins-yes

Motion Carried

Agenda Item 2.1.2.6 Excelsior College – Accreditation Status

Summary/Background presented by Dr. Wright.

Dr. Wright requested that the Board discuss and act on the current accreditation status and request of Excelsior College regarding eligibility of currently enrolled students to license in Louisiana.

Discussion ensued.

Motion: by L. Bonanno, seconded, that the Board direct staff to provide a report with updates of the following at the August 20, 2020 and subsequent board meetings:

Status of appeal to ACEN Status of completion of all enrolled students residing in Louisiana

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-recused; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

(Break)

(T. Cotita called the meeting back to order)

Agenda Item 2.1.3 Licensure and Practice

(No Report)

Agenda Item 2.1.4 Center for Nursing

<u>Agenda Item 2.1.4.1</u> Louisiana Center for Nursing Updates

Please refer to Dr. Bienemy's Update which was placed in Confluence.

<u>Agenda Item 2.1.4.2</u> 2019 Newly Licensed Registered Nurse Survey Report

The 2019 Louisiana Snapshot of Newly Licensed Registered Nurses (NLRNs) Survey Results was handed out to Board members. A copy of the actual Report is in the Board's packet.

Dr. Bienemy presented an overview of the major findings from the Report.

Dr. Bienemy was available for questions from the Board.

<u>Agenda Item 2.1.4.3</u> 2019 LSBN Annual Report and Nursing Education Capacity Report

The 2019 LSBN Annual Report represents a composite of the activities conducted over the last 12 months by all the divisions/departments within the agency.

The 2019 Nursing Education Capacity report is a subsection of the 2019 LSBN annual report. Findings from Louisiana's Nursing Education Capacity report provide valuable information to the LSBN board members, employers of RNs and APRNs, schools of nursing, workforce planners, policy makers, and other interested stakeholders, about the states' capacity to educate new and existing RNs and APRNs and provide opportunities to those RNs and APRNs desiring to advance their education. This report is based on data taken from the schools of nursing annual reports that are submitted to LSBN by Louisiana's undergraduate and graduate nursing programs.

Dr. Bienemy highlighted some of the findings from the Nursing Education Capacity Report. A copy of the Report is in the Board's packet.

Dr. Bienemy was available for questions from the Board.

Motion: by L. Bonanno, seconded, that the Board accept the 2019 Newly Licensed Registered Nurse Survey Report, the 2019 LSBN Annual Report, and the Nursing Education Capacity Report.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2.2 Compliance Division

Monitoring Department

Ms. Matthews reported that in March, due to COVID-19 and the Governor's Stay at Home Order, RNP/Monitoring Department suspended drug testing for all participant's; however, participants were still required to check in with Affinity daily.

Effective May 28, 2020, urine and hair drug screening were resumed. RNP participants are required to submit to hair testing due to the period since their last drug screen.

Payments for Monitoring/RNP participants will remain suspended until further notice from the Governor regarding the health emergency and further notice from Dr. Lyon.

Compliance Department

Ms. Matthews updated the Board on the Priority 1 cases. As of May 31, 2020, there are 56 open Priority 1 investigations.

Fourteen cases were out of compliance 1 to 3 months. Eighteen cases were out of compliance 4 to 6 months. Ten cases were out of compliance 7 to 9 months. Five cases were out of compliance 10 to 12 months. The investigations that were out of compliance in the 13 to15 months and 18 to 20 months range were submitted for closure.

The Compliance Department is increasingly closing investigations and the number of months investigations are out of compliance is significantly decreasing.

Ms. Matthews commended her staff on their effort to close the backlog of out of compliance investigations and stated that she is proud of their hard work. Dr. Lyon also commended the Compliance staff for their hard work and Chief Matthews for her leadership in closing all cases and especially the Priority 1 cases.

Ms. Matthews was available to answer questions.

Agenda Item 2.3 Division of Administration

A brief updated report on the Division of Administration was presented by Ms. Brown.

Ms. Brown commended her team for their resiliency, adaptability, creativity, and willingness to continue working onsite during the pandemic without complaint.

Ms. Brown also commended Dr. Lyon and the Board for their leadership and vision With the board's support, Dr. Lyon was able to lead staff through successful change management initiatives that included LSBN becoming a paperless/paper light agency. Along the journey, several requests for investment in our IT infrastructure were approved. Because Dr. Lyon never wavered in the commitment to move forward with our new ORBS and Laserfiche systems, LSBN was able to withstand, continue, and recover from the sudden disruption of COVID19.

Ms. Brown was available for questions.

Dr. Bonanno commended Ms. Brown, Dr. Lyon and staff on their resiliency and ability to continue to get the work done during COVID-19.

<u>Agenda Item 2.3.1</u> FY2020 Proposed Budget Amendment

Ms. Brown along with Mr. Roy Hebert presented the Proposed Fiscal Year 2020 Amended Budget and requested approval. The Budget is posted on Confluence.

The proposed amended FY2020 budget reflects an increase of \$127,405 or 1.45% in currently budgeted revenues and a decrease of \$1,326,839 or 15.09% in currently budgeted expenditures.

The anticipated increase in total revenues is highlighted by the projected decreases in enforcement revenues, RN renewals, and endorsement fees. They were offset by increases in APRN renewals, late fee renewals, and compact licensure fees.

There were decreases in payroll and related costs (\$945,440).

There were also decreases in professional services fees (\$57,920), decreases in travel (\$58,930), decreases in operating services (\$229,009), decreases in office supplies (\$14,540), and decreases in facility management costs (\$21,000).

Overall, the proposed amended FY2020 budget reflects an excess of revenues over expenditures of \$1,467, 355 compared to the current budget which reflected an excess of revenues over expenditures of \$13,111.

Ms. Brown was available for questions.

Motion: by L. Bonanno, seconded, that the Board approves the proposed FY2020 Amended Budget.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 2.4 Division of Legal Affairs

Ms. Jones commended the Hearings and Legal staff on how well they transitioned to work remotely during COVID. Ms. Jones thanked Ms. Brown and her team for their help through the process of transitioning their paper-heavy files to electronic files.

It was reported by Ms. Jones that her staff has been meeting regularly on the AT&T conference line. They have routine contact with one another as a team at least once a week or more frequently as needed.

There was a request from the Compliance Department and from Lean Six Sigma, that Ms. Jones and Ms. Lauren Reed, the Board's prosecuting attorney, have in-service meetings with the Compliance

Department to train them on some of the legal aspects of what is needed in an investigation as it transitions to a hearing. Two additional in-service meetings had to be postponed because of COVID.

Ms. Jones, Dr. Lyon, Dr. Wright, and Board members worked together to address some of the Legislative bills which affect nursing. Ultimately, these bills did not pass.

<u>3 Office of the Executive Director/CEO</u>

Agenda Item 3.1 LAC Annual Dues

Dr. Lyon reported that the Board's 2020 organizational sponsorship membership is now due to be paid. This is to underwrite the Louisiana Action Coalition organization initiatives. Dr. Lyon asked for a motion to approve payment of membership dues of \$1,000 for the Calendar Year 2020.

Motion: by L. Bonanno, seconded, to approve payment of Annual Dues for membership in Louisiana Action Coalition (LAC).

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

Motion Carried

Agenda Item 3.2 Board Member Appointments

The vacant board seats will tentatively be filled in June or July.

Dr. Lyon is hoping that by the August meeting, they will have a full complement of 11 Board members.

Mr. Cotita commended Dr. Lyon and her staff for all the hard work they have put forth and was very pleased with the Special Edition of the Examiner.

4 Reports

Agenda Item 4.1 Report of the President

Report Posted

Agenda Item 4.2 Report of the Vice President

Report Posted

Agenda Item 4.3 Report of the Executive Director

Dr. Lyon presented highlights of her Report to the Board.

Report Posted

Motion: by L. Bonanno, seconded, to accept the reports of the President, Vice President and CEO/Executive Director.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

5. National Council State Boards of Nursing

NCSBN has been engaged in a large, mixed-methods study of prelicensure nursing program quality indicators and warning signs that has collected data from undergraduate nursing programs throughout the United States. This preliminary study has allowed them to identify statistically significant core nursing education data that can be used to inform Boards of Nursing Annual Reports. It will also create the first national nursing education database for nursing programs to benchmark their performance against other programs within the state as well as across the nation while continuing to analyze nursing education data. This would be the pilot year for this project.

Dr. Lyon explained the process to the Board should they decide to participate. This would take the place of the Board's Annual Report.

There were several major concerns highlighted by staff, upon which Dr. Lyon forwarded to Dr. Dufrene and Dr. Bienemy.

Discussion ensued.

Dr. Lyon will bring back more information in August regarding the process.

7. Public Comments

There were no public comments.

8. Executive Session

Motion: by L. Bonanno, to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: L. Bonanno-yes; K. Alexander-yes; A. Carruth-yes; T. Cotita-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; J. Wiggins-yes

ADJOURNMENT:

After returning from Executive Session, the Board Meeting was adjourned.

Motion: by T. Kindall, seconded, to adjourn.

The meeting adjourned at 12:55 p.m.

TIM COTITA, PRESIDENT LOUISIANA STATE BOARD OF NURSING