

**LOUISIANA STATE BOARD OF NURSING
17373 PERKINS ROAD
BATON ROUGE, LOUISIANA 70810**

MINUTES OF THE APRIL 14, 2022 BOARD MEETING

Call to Order: The regular meeting of the Louisiana State Board of Nursing was called to order at 9:05 a.m. by T. Kindall, President and Presiding Officer, on Thursday, April 14, 2022, at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

Roll Call: The following Board members were in attendance:
Tavell Kindall, PhD, DNP, APRN, FNP, President and Presiding Officer
Tracey Moffatt, MHA, BSN, RN, Vice President
Jennifer Manning, DNS, APRN, CNS, CNE, Alternate Officer
Jennifer Couvillon, PhD, RN-BC, CNE
Ann Carruth, DNS, RN
Frederick Pinkney, EdD
Teresita McNabb, RN, MHA
Mimi Primeaux, MS, BSN, CRNA
Wendi Palermo, PhD, RN
Deborah Spann, MSN, RN-BC, CEN, FAEN

The following Board member was not in attendance:
Denise Bottcher

The following staff members were in attendance:
Karen C. Lyon, PhD, MBA, APRN-CNS, NEA, Executive Director/CEO
Isonel Brown, MS, MBA, Chief Administrative Officer
Wanda Matthews, MPA, Chief Compliance Officer
Carrie LeBlanc Jones, JD, MBA, Chief Legal Officer/General Counsel
Monique Calmes, DNP, APRN, FNP-C, Licensure and Practice Director
Urhonda Beckwith, MSN, APRN, FNP-BC, RNP Director
Geneva Carter, MSN, APRN, RNCO-Team Leader
Tarneisha Scott, BA, CAA, Executive Assistant to CEO
Suzanne C. Armand, CCR-CVR, Court Reporter

Dr. Lyon reported that a quorum was present.

Adoption of the Agenda

Motion: by T. McNabb, seconded, to adopt the Agenda as presented with the ability to rearrange the Agenda items for efficiency.

There being no nays or abstentions, the motion carried.

Approval of Minutes:

Motion: by J. Manning, seconded, to approve the minutes of the February 3, 2022 Board Meeting.

There being no nays or abstentions, the motion carried.

Motion: by T. Moffatt, seconded, to approve the minutes of the March 9, 2022 Emergency Meeting

There being no nays or abstentions, the motion carried.

Motion: by F. Pinkney, seconded, to approve the minutes of the March 23, 2022 Emergency Meeting.

There being no nays or abstentions, the motion carried.

Dr. Kindall welcomed Ms. Deborah Spann as the Board’s newest board member.

1. Consent Agenda Motions

1. LSBN Staff Program Status Reports

- 1. NCLEX Report
- 2. Accreditation Report

2. Approved Program Reports

- 1. South Louisiana Community College- ACEN- Pass Rates
- 2. South Louisiana Community College- ACEN- SACSCOC
- 3. Dillard University- ACEN
- 4. Northwestern State University- CCNE

3. 2020-2021 Schools of Nursing Annual Reports

- 1. Baton Rouge Community College-ASN
- 2. Baton Rouge General Medical Center- Diploma
- 3. Chamberlain University- BSN
- 4. Delgado Community College- ASN
- 5. Dillard University- BSN
- 6. Fletcher Technical Community College- ASN
- 7. Franciscan Missionaries of Our Lady University-BSN
- 8. Grambling State University-BSN
- 9. Herzing University-BSN
- 10. Louisiana Delta Community College- ASN
- 11. Louisiana State University Alexandria- ASN
- 12. Louisiana State University Eunice- ASN
- 13. Louisiana State University Health New Orleans-BSN
- 14. Louisiana Tech University- ASN
- 15. Loyola University-BSN
- 16. McNeese State University-BSN

17. Nicholls State University-BSN
 18. Northwestern State University-ASN and BSN
 19. Southeastern Louisiana University-BSN
 20. Southern University at Shreveport-ASN
 21. SOWELA Technical Community College- ASN
 22. University of Holy Cross-BSN
 23. University of Louisiana at Lafayette-BSN
 24. University of Louisiana at Monroe-BSN
 25. William Carey University-BSN
 26. Franciscan Missionaries of Our Lady University- MSN
 27. Grambling State University-MSN
 28. Intercollegiate Consortium for a Master of Science in Nursing-MSN
 29. Louisiana State University Health New Orleans-MSN
 30. Loyola University-MSN
 31. McNeese State University- MSN
 32. Northwestern State University- MSN
 33. Southeastern Louisiana University-MSN
 34. Southern University Baton Rouge-MSN
 35. University of Louisiana at Lafayette-MSN
 36. University of Louisiana at Monroe-MSN
4. **Continuing Educational Providers- Reapproval**
 1. Women's Hospital
 2. Lake Charles Memorial Health Systems
 5. **Education Announcements**

Motion: by J. Manning, seconded, to accept the Consent Agenda Motions.

There being no nays or abstentions, the motion carried.

Dr. Lyon reminded the Board that the NCLEX Reports that appear are preliminary reports as they do not have the first quarter reports currently. These will be available on April 20th, 2022 and will be made available to all Board members.

2. CE Broker Demo

Ms. Catherine Como, a representative from CE Broker, gave a presentation to the Board as to how their system can work with the ORBS Licensing Data System and how they can simplify and automate the processes of compliance around CE requirements.

Ms. Como was available for questions from Board members.

Discussion ensued. Board members directed staff to bring a recommendation to the June Board Meeting.

3. Division Reports

Agenda Item 3.1

Division of Nursing Practice

Agenda Item 3.1.2

Education and Examination

Agenda Item 3.1.2.1

Grambling State University – Interim Report

Summary/Background presented by Dr. Lyon.

Dr. Meg Brown, Associate Dean/Professor at Grambling State University, was present to provide information and answer questions by Board members.

Motion: by W. Palermo, seconded, that the Board accept Grambling State University’s interim report and action plan regarding the Baccalaureate of Science in Nursing education degree program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.2

Probationary Status Reports

Agenda Item 3.1.2.2.1

Bossier Parish Community College

Summary/Background presented by Dr. Lyon.

Ms. Cathy Maddry, Associate Dean of Nursing, Bossier Parish Community College, was present to provide information and answer questions by Board members.

Motion: by J. Manning, seconded, that the Board accept Bossier Parish Community College’s report and action plan regarding the probationary status of the Associate of Science in Nursing education degree program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.2.2

Louisiana College

Summary/Background presented by Dr. Lyon.

Dr. Marilyn Cooksey, Associate Dean of Nursing, Louisiana College, was present to provide information and answer questions by Board members.

Motion: by J. Manning, seconded, that the Board accept Louisiana College's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.2.3

Southern University Baton Rouge - BSN

Summary/Background presented by Dr. Lyon.

Dr. Sandra Brown, Associate Dean of Nursing & Chief Nursing Officer and Dr. Staci Taylor, Chair Undergraduate Nursing Program at Southern University, were present to provide information and answer questions by Board members.

Motion: by J. Manning, that the Board accept Southern University at Baton Rouge's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.2.4

South Louisiana Community College

Summary/Background presented by Dr. Lyon.

Dr. Jeanine Thomas, Associate Dean of Nursing & Chief Nursing Officer, and Dr. Carry DeAtley, Dean of Nursing and Allied Health, South Louisiana Community College, were present to provide information and answer questions by Board members.

Motion: by W. Palermo, that the Board accept South Louisiana Community College's report and action plan regarding the probationary status of the Associate of Science in Nursing education degree program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;

T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

(Break)

(Dr. Kindall called the meeting back to order)

Agenda Item 3.1.2.3
Request for Program Expansion

Agenda Item 3.1.2.3.1
Loyola University

Summary/Background presented by Dr. Lyon.

Dr. Michelle Collins, Dean College of Nursing and Health and Dr. Cherie Burke, Director School of Nursing, Loyola University, were present to provide information and answer questions by Board members.

Motion: by J. Couvillon, seconded, that the Board approve the request of Loyola University to establish an Accelerated Bachelor of Science in Nursing program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.4
Major Substantive Changes

Agenda Item 3.1.2.4.1
Loyola University – Nurse Midwifery

Summary/Background presented by Dr. Lyon.

Dr. Michelle Collins, Dean College of Nursing and Health and Dr. Cherie Burke, Director School of Nursing, Loyola University, were present to provide information and answer questions by Board members.

Motion: by T. McNabb, seconded, that the Board approve the major substantive change request from Loyola University to add the Certified Nurse-Midwife role and population to the currently approved Master of Science in Nursing and the Post Master's Certificate programs.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.4.2
Loyola University – CRNA

Summary/Background presented by Dr. Lyon.

Dr. Michelle Collins, Dean College of Nursing and Health and Dr. Cherie Burke, Director School of Nursing, Loyola University, were present to provide information and answer questions by Board members.

Motion: by T. McNabb, seconded, that the Board approve the major substantive change request from Loyola University to add the Nurse Anesthesia (BSN-DNP) role and population to the currently approved Doctor of Nursing Practice program.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.2.4.3
Loyola University – AGACNP

Summary/Background presented by Dr. Lyon.

Dr. Michelle Collins, Dean College of Nursing and Health and Dr. Cherie Burke, Director School of Nursing, Loyola University, were present to provide information and answer questions by Board members.

Motion: by J. Couvillon, seconded, that the Board approve the major substantive change request from Loyola University to add the Adult-Gerontology Acute Care Nurse Practitioner (BSN-DNP) role and population to the currently approved Doctor of Nursing Practice and the Post Master’s Certificate programs.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 3.1.3

Licensure and Practice

Dr. Calmes reported that the renewal season is now completed as well as the collection of the required CEs for all the APRNs that possess controlled substance authority. They continue to prioritize timely and efficient licensing and accountability for the contribution to the nursing workforce.

Since the Governor's Emergency Proclamation has expired, they have been busy issuing some disaster permits for nurses that were working under the provisions of those orders.

Dr. Calmes attended NCSBN's midyear meeting and the APRN Roundtable.

They have provided only one presentation so far this year to a local school, but three presentations have been planned for the upcoming months. Dr. Calmes did a presentation at LANP (Louisiana Association of Nurse Practitioners) Health Policy Day in March regarding licensure to new graduates.

Dr. Calmes was available to answer questions.

Dr. Calmes reported there were a total of 135 disaster permits issued.

Agenda Item 3.2 **Compliance Division**

Agenda Item 3.2.1 **Chief Compliance Officer**

Ms. Matthews reported that as of the end of March, the Compliance Department has 23 open Priority 1 investigations. Two investigations are out of compliance, which equate to a 9% out-of-compliance rate. Both cases are related to criminal matters and neither case has been adjudicated. Staff is awaiting formal disposition before the cases can be closed.

The Compliance Division continues to promote awareness of LSBN's advocacy for the profession and for the public.

Ms. Matthews reported that RNP staff has made several virtual and in-person presentations concerning the RNP program to various schools and organizations.

Compliance staff met with CNOs (Chief Nursing Officers) and other Boards of Nursing to discuss the investigation process and spoke with the other Boards to identify best practices to implement for their division.

Compliance management attended FARB's (Federation of Associations of Regulatory Boards) virtual conference.

Ms. Matthews was available for questions.

Agenda Item 3.2.2

RNP/Monitoring

Ms. Beckwith presented a brief report on RNP/Monitoring.

On January 27-29, Ms. Beckwith reported she attended the virtual forum on Professional Regulation.

The RNP Monitoring Department is increasing awareness. From January to the present, staff has done five presentations and/or attended events.

On February 9, Beverly Parnell and Ms. Beckwith did an in-person presentation at The University of Holy Cross in New Orleans, Louisiana to senior nursing students.

On February 18, Ms. Beckwith virtually attended the Louisiana's Community and Technical College System (LCTCS), nursing themes and directors meeting. Ms. Beckwith shared about LSBN's initiative to increase the awareness of the RNP/Monitoring programs. Ms. Beckwith was invited to attend Central Louisiana Technical Community College (CLTCC) Nursing and Allied Health Career Fair in Alexandria, Louisiana which she attended on March 4th.

On March 31st, Ms. Beckwith was the guest speaker, virtually, for Region 5, Louisiana State Nurses Association (LSNA), Chapter.

On April 6th, Kathie Pohlman and Ms. Beckwith did a virtual presentation to Northwestern State University nursing students.

As of March 31st, RNP/Monitoring had 427 participants, 316 were RNP and 111 monitoring.

Within the RNP, they have 163 confidential participants and 153 disciplinary.

Ms. Beckwith was available for questions.

Dr. Palermo thanked Ms. Beckwith and her team for their challenging work.

Agenda Item 3.2.3 **Compliance**

Ms. Carter presented an update on the Compliance Department.

Ms. Carter reported that at the December 2, 2021 Board meeting, the number of 2019 cases at that time was 251. Currently, there are 140 open 2019 cases, 140 2020 cases and 202 2021 cases, and 124 2022 cases.

They are scheduling presentations with various schools of nursing to discuss the Compliance Department's role within the LSBN.

Team leaders have conducted a meet and greet with the Veterans Health Administration in New Orleans, Louisiana and are reaching out to other facilities to enhance the visibility of the LSBN's Compliance Department.

They are giving direct contact to CNOs in administration to answer questions regarding any potential issues in addition to discussing information that they need during an investigation and to discuss the importance and the time frame needed for this information.

Ms. Moffatt suggested that the Compliance Department could provide some sort of public service announcement that could be put on the Board's website for the CNOs to refer to that would go over what timelines are required in responding and the content that must be submitted.

Dr. Couvillon asked that this could also be extended to the Education Department for schools of nursing, new deans, and directors, regarding Chapter 35.

Dr. Lyon commented about the necessity of educating nursing leadership regarding the importance of drug screening nurses who are suspected of being impaired on the job and the chain of custody of the drug screen.

Ms. Carter thanked the Compliance Department for all their hard work.

Ms. Carter was available for questions.

Agenda Item 3.3 **Division of Administration**

Agenda Item 3.3.1 **Chief Administrative Officer**

Agenda Item 3.3.1.2 **Memorandum – LA Board of Ethics Tier 2.1 disclosure**

For informational purposes, Ms. Brown reminded Board members that they are required to file a Louisiana Board of Ethics (LBOE) Form 417, Personal Financial Disclosure Statement, on or before May 15th of each year they hold office or by May 15th of the year following the termination of the holding of such office. The disclosure statement should contain information related to the 2021 calendar year.

Board members may not request an extension to file their Personal Financial Disclosure Statement and are required to submit their form directly to the Board of Ethics on or before May 15th.

Agenda Item 3.3.1.3 **Memorandum – LA Board of Ethics Form 413**

For informational purposes, Ms. Brown, stated that the Louisiana Board of Ethics (LBOE) Form 413, entitled Complimentary Admission, Lodging and/or Transportation Disclosure Statement, must be completed any time a public servant receives complimentary admission, payment, or reimbursement for lodging or transportation from a nongovernmental entity within 60 days of travel.

If the exact amount expended/reimbursed is unknown by the due date, submission should include a cover letter explaining the absence of such information. Once the exact amount is determined, an amended LBOE Form 413 should be submitted reflecting the exact amount.

Agenda Item 3.3.1.1

Contract Amendment for Professional Legal Services

LSBN’s current contract with Shows, Cali & Walsh is executed for the fiscal period of July 1, 2020 to June 30, 2022 with a 2-year maximum not to exceed \$150,000.

The proposed Board resolution will add an additional \$50,000 and an additional 12-months to the current contract. The amended contract amendment will be effective July 1, 2020 to June 30, 2023 with a 3-year maximum not to exceed \$200,000.

Motion: by J. Manning, seconded, that the Board accept and approve the LSBN Board Resolution to amend its contract for legal services with Shows, Cali & Walsh, LLP.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Ms. Brown reported that the new LSBN website is 90% completed.

The LSBN continues to get called upon to work with other state agencies who are implementing or considering implementing ORBS.

Currently, Ms. Brown is working with the Education Licensure staff to evaluate their current processes and implement changes which help make their processes more efficient. They are working with Dr. Calmes to implement system changes that will stop applicants from submitting the wrong application.

Discussion ensued.

Ms. Brown was available for questions.

Dr. Couvillon requested Ms. Brown and IT to provide the Board with some information regarding the CE Broker demonstration and recommendations for the Board to be able to decide in the future.

Discussion ensued.

Agenda Item 3.3.2

Information Technology

No Report

Agenda Item 3.3.3
Human Resources

No Report

Agenda Item 3.3.4
Administration Services

No Report

Agenda Item 3.4
Division of Legal Affairs

Agenda Item 3.4.1
Chief Legal Officer

No Report

Agenda Item 3.4.2
Hearings

Ms. Jones reported that Mr. Rutledge will not be advising the Board going forward during Hearing Panel presentations due to other obligations. Board staff is working on a replacement to advise the Board during future hearings.

Ms. Papillion virtually attended The Federation of Associations of Regulatory Boards (FARB) conference in January. Ms. Jones also congratulated Ms. Papillion on completing the ICRS (International Center for Regulatory Scholarship) Certificate Program and attending the ICRS Inaugural Leadership Institute in Washington, D.C., along with Dr. Lyon, on April 6-7.

(Lunch Break)

(Dr. Kindall called the meeting back to order.)

4. Office of the Executive Director/CEO

Agenda Item 4.1
2021 LSBN Annual Report

The 2021 LSBN Annual Report was made available to Board members. This report serves as a synopsis of the activity of the LSBN over the past year from all the different divisions.

Dr. Lyon thanked her staff for their help in getting the 2021 Annual Report out early for the April 14, 2022 Board meeting in order for them to submit the Report out to the governor and legislature.

Ms. Moffatt enquired as to when the infographics regarding the Annual Report would be available. Dr. Lyon reported that this is being prepared by Ms. Luneau and will be available for the June Board meeting.

Dr. Manning stated that she was concerned with the statistic that there was a 61% increase in faculty positions.

Dr. Lyon stated there are also concerns regarding the estimated shortage of 6,000 nurses across the state of Louisiana.

Discussion ensued regarding these concerns.

Motion: by F. Pinkney, seconded, to accept the 2021 LSBN Annual Report.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 4.2

2021 Nursing Education Capacity Report

The 2021 Nursing Education Capacity Report was presented to Board members.

This report is based on data that comes directly from the schools of nursing annual reports submitted to LSBN by Louisiana's undergraduate and graduate nursing programs.

Dr. Lyon reviewed the 2021 Nursing Education Capacity Report with Board members.

Motion: by T. Moffatt, seconded, to accept the 2021 Nursing Education Capacity Report.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

Agenda Item 4.3

BSN Exceptions

Dr. Palermo requested to have a discussion among Board members regarding BSN exception increase at colleges/universities.

Discussion ensued.

After a lengthy discussion, a Task Force was formed to study BSN exceptions for undergraduate programs in Louisiana. The Task Force members will include W. Palermo as Chair, A. Carruth, M. Primeaux, T. Moffatt, J. Manning, J. Couvillion, F. Pinkney, D. Spann. Dr. Lyon and T. Scott will support the task force as staff.

5. Reports

Agenda Item 5.1

Report of the President

Report Posted.

Agenda Item 5.2

Report of the Vice President

Report Posted

Agenda Item 5.3

Report of the Executive Director

Report Posted.

Motion: by W. Palermo, seconded, to accept the report of the President, Vice President, and the CEO/Executive Director as submitted.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

6. Professional Development

Nothing presented.

7. National Council State Boards of Nursing

Nothing presented.

8. Public Comments

No public comments.

9. Executive Session

Motion: by J. Manning, seconded, to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: A. Carruth-yes; J. Couvillon-yes; T. Kindall-yes; J. Manning-yes;
T. McNabb-yes; T. Moffatt-yes; W. Palermo-yes; M. Primeaux-yes; F. Pinkney-yes;
D. Spann-yes

Motion Carried

ADJOURNMENT:

After returning from Executive Session, the Board Meeting was adjourned.

Motion: by M. Primeaux, seconded, to adjourn.

The meeting adjourned at 2:12 p.m.

A handwritten signature in black ink, appearing to read "T. Kindall", written in a cursive style.

**T. KINDALL, PRESIDENT and PRESIDING OFFICER
LOUISIANA STATE BOARD OF NURSING**