

Minutes of the Compliance Committee

The scheduled meeting of the Compliance Committee was held on Tuesday, July 26, 2005 in the Conference Room of the Louisiana State Board of Nursing, 3510 North Causeway Boulevard, Suite 601, Metairie, Louisiana. Debbie Olds, Chairperson, called the meeting to order at 1:00 p.m.

Roll Call

Present:

Deborah Olds, RN, Committee Chairperson
Frankie Rosenthal, MSN, RN, CNS, CNA, Committee Member
Michelle Oswald, CRNA, Committee Member
Barbara McGill, RN, MSN, CNA, Compliance Director
Helen Forrest, Recorder

Approval of Minutes:

Minutes of the April 26, 2005 Compliance Committee meeting were distributed prior to the June 2005 Board meeting for review. No corrections were made.

Motion: by F. Rosenthal to accept the minutes of the April 26, 2005 Compliance Committee meeting.

Second: by M. Oswald.

Vote: F. Rosenthal, yes; M. Oswald; D. Olds, yes. Motion approved.

Compliance Staff Report:

The Compliance Activity Reports for the Fourth Fiscal Quarter (April 1, 2005 – June 30, 2005) were reviewed and discussed. Corrections were made under the Fiscal Quarter ending 6/04 as followed: September 2002 to 2003, December 2002 to 2003, March 2003 to 2004 and June 2003 to 2004.

Motion: by F. Rosenthal to accept the Compliance Activity Report for the Fourth Fiscal Quarter (April 1, 2005 – June 30, 2005) as corrected.

Second: by M. Oswald.

Vote: F. Rosenthal, yes; M. Oswald; D. Olds, yes. Motion approved.

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Old Business:

Arrest/Conviction

Record:

Review of Guidelines regarding the Arrest/Conviction Record to include Battery, Identity Theft and Notifying Board of Arrests is deferred until the October 2005 Compliance Committee meeting.

Guidelines for Investigations

Agreement:

The proposed Guidelines for Disciplinary Investigations were reviewed and discussed. B. McGill stated that the Board does not have written guidelines for offering a disciplinary Investigations Agreement. The proposed guidelines were written according to the guidelines used by staff for offering the agreements. She requested the Committee to determine if any additional information is needed.

After discussing the intent of an Investigations Agreement, suggestions were given by the Committee on the layout of the Guidelines. B. McGill was requested to re-do the guidelines accordingly to present to the Committee at the October 2005 meeting for further review.

Criteria for Individual

Providers:

The current RNP Criteria for Individual Treatment Providers were reviewed and discussed. B. McGill stated that the criteria was approved by the Committee and has not been updated since the approval.

Editorial changes were made as followed: 6.6. to read, "Agrees to notify and consult...when the *participant* is progressing poorly..." and 7. to read, "The treatment provider agrees to provide...*participant* progress as scheduled..."

Motion:

by F. Rosenthal to accept the Criteria for Individual Treatment Providers as corrected and direct staff to make editorial changes.

Second:

by M. Oswald.

Vote:

F. Rosenthal, yes; M. Oswald; D. Olds, yes. Motion approved.

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**Announcement/
Communications:** None

Adjournment: Meeting adjourned at 1:30 p.m.

Submitted by: _____
Barbara H. McGill, MSN, RN, CNAA
Director, Compliance

Approved by: _____
Chairperson Date