

ADMINISTRATIVE COMMITTEE MEETING
MINUTES – APRIL 22, 2008

Call to Order: Deborah Olds, President called to order the meeting of the Louisiana State Board of Nursing, Administrative Committee at 12:10 p.m. on Tuesday, April 22, 2008 at the Louisiana State Board of Nursing office located at 17373 Perkins Road, Baton Rouge, Louisiana.

Roll Call: Committee Members Present
Deborah Olds, MSN, RN, President
James Harper, MSN, RN, CFNP, Alternate Officer
Nora F. Steele, DNS, RN, PNP, Vice President

Other Board Members Present
Bonnie Johnson, MSN, RN
Carllene MacMillan, MN, RN

Staff Present
Barbara Morvant, MN, RN, Executive Director
Wanda Green, Recorder

Agenda Item No.3
Review of January 22, 2008 Meeting Minutes

The Committee reviewed the January 22, 2008 Administrative Committee Meeting minutes.

Motion: by N. Steele, seconded, that the Committee approves the minutes of the January 22, 2008 Administrative Committee meeting.

Vote: D. Olds – yes; J. Harper – yes; N. Steele-yes
Motion carried.

Agenda Item No. 4
Vice President's Report and Third Quarter Financial Report (January 1, 2008-March 31, 2008).

The Committee reviewed the Third Quarter Financial Statement for the period of January 1, 2008 – March 31, 2008 that was distributed during the meeting. B. Morvant noted that the delay was due to the Board staff not receiving the March bank statements until after completion of the Board mail-out. She also noted budget allocations that she would need to review with the Board's accountant, and requested that the Board accept the Vice President's report with exceptions of the Director's approval.

B. Morvant and the committee continued to discuss.

Motion: by J. Harper seconded, to accept the Vice President's Third Quarter Financial Report (January 1, 2008 – March 31, 2008) with exceptions that will be reported during the June 2008 Board meeting.

Vote: D.Olds – yes; N. Steele – yes; J. Harper - yes
Motion carried

Agenda Item No. 5

Executive Director's Report – Third Quarter (January 1, 2008 – March 31, 2008)

The Committee reviewed and discussed the Executive Director's Report for the period of January 1, 2008 – March 31, 2008.

Mrs. Morvant reported that the Louisiana State Board of Nursing's Metairie location will close Friday, April 25, 2008. Board staff has been adequately notified and RNP and Monitoring will be moved to the Baton Rouge office beginning Monday, April 28, 2008. D. Smith will be moving from Investigations to the RNP Program Manager position. Board staff has placed an advertisement in the Examiner to recruit for a Regional Manager that resides in the northern part of the state or Baton Rouge. The Credentialing Manager position currently vacant upon the resignation of J. Germond will be advertised with a focus on Endorsements, Licensures and Site-visits disciplinarys.

Motion: by N. Steele, seconded, to accept the Executive Director's Report for the period of January 1, 2008 – March 31, 2008.

Vote: D. Olds – yes; N. Steele; J. Harper – yes
Motion carried

OLD BUSINESS:

Agenda Item No. 6.1

Status Update of New Building

Mrs. Morvant reported that Board staff moved into the 17373 Perkins Road, Baton Rouge location on February 11, 2008. All Board staff will move to this location by April 25, 2008. The current building's location was completed on Friday, April 18, 2008. The final stage is signage.

J. Harper suggested that the placement of barriers in the hallways to allow the public to pass through to the restrooms should be considered. He also suggested consulting with the Fire Marshall prior to setting up barriers for any restrictions.

NEW BUSINESS:

Agenda Item No. 7.1
Legislative Tracking Report

The Committee reviewed the LSBN Legislative Tracking Report depicting bills that are being monitored.

Copies of **SB 269** which reorganizes the Louisiana Health Works Commission, **SB 421** which requires all boards and commissions that bring administrative or regulatory charges to have the hearings on those charges handled in a separate adjudicatory procedure, and the **Uniform Emergency Volunteer Health Practitioners Act** were disbursed to the committee members. The Committee reviewed the bills and discussion ensued.

Mrs. Morvant informed the Board that a letter has been sent to Senator N. Gautreaux in reference to **SB 421** requesting the exclusion of all Medical Boards from this bill. This exclusion would continue to allow the Medical Boards to function in their roles of regulating practices. She stated she anticipates this exception as the bill moves through the legislative process.

Motion: by N. Steele, seconded, to accept the Legislative Tracking Report of April 2008.

Vote: D.Olds – yes; J. Harper – yes; N. Steele – yes
Motion carried

Agenda Item No. 7.2
Proposed Participation in NURSYS®

The Committee reviewed and discussed the material provided regarding participation in NURSYS®

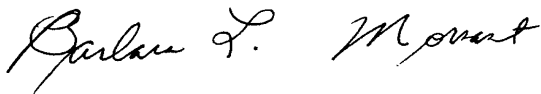
Mrs. Morvant explained that the purpose for Nursys® is to provide a central reference for all parties involved. Currently, Nursys® has over 66% licensure participation Member Board signed agreements. Total annual loss of net revenue to the Board would be \$72,663.78. However,

Board revenue loss is minimal when weighed against the benefits. For example, resources previously required for verifications can be redirected to other licensing functions. Boards and licensees have significant increased accessibility. Verifications are not impacted by factors such as time change, office hours, staff schedules, verification is immediate and records between states become consistent. Licensee pays one fee for verifying to multiple states.

Motion: By J. Harper, seconded to accept the proposal of the Board staff to participate in NURSYS®

Vote: D.Olds – yes; J. Harper – yes; N. Steele – yes
Motion carried

Adjournment: The meeting adjourned at 1:00 p.m.

Submitted by: 

Barbara L. Morvant, MN, RN, Executive Director

BLM/wg