

**STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE JUNE 14, 2018 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:05 a.m. by T. McNabb, Vice President, on Thursday, June 14, 2018 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:  
Teresita McNabb, RN, MSHSA, NE-A, CLNC, FACHE, Vice President  
Tim Cotita, MSHCE, RN, CDE, Alternate Officer  
Denise Bottcher  
Jennifer Couvillon, PhD, RN-BC, CNE  
Nancy Davis, MN, RN, NE-BC  
Tavell Kindall, DNP, APRN  
Jennifer Manning, DNS, APRN, CNS, CNE  
Tracey Moffatt, MHA, BSN, RN

The following Board members were not in attendance:  
Laura Bonanno, DNP, CRNA, President  
Jacqueline Hill, PhD, RN  
Marelle Yongue, M.D, Ex-Officio Member

The following staff members were in attendance:  
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director/CEO  
Isonel Brown, MS, MBA, Chief Administrative Officer  
Wanda Matthews, MPA, Chief Regulatory Officer  
Jennifer Wright, DNP, APRN, FNP-BC, Chief Nursing Officer  
Barbara H. McGill, MSN, RN, Director of RNP/Monitoring  
Cynthia Bienemy, PhD, RN, Director of Louisiana Center for Nursing  
Patricia Dufrene, PhD, RN, Director of Education and Licensure  
Cynthia York, DNP, RN, CGRN, FRE, Director, Practice and Credentialing  
Monique Calmes, APRN, FNP-C, Director, APRN Department  
William Little, JD, MPA, Director of Investigations  
Carrie LeBlanc Jones, JD, Board Attorney  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

**Adoption of Agenda:**

**Motion:** by T. Cotita, seconded, to adopt the Agenda with the ability to rearrange the Agenda items for efficiency.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes;

T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

**Reading of Minutes:**

The Minutes of the April 12, 2018 Board Meeting are available for viewing on Confluence.

**Motion:** by T. Cotita, seconded, to approve the Minutes of the April 12, 2018 Board Meeting.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

T. McNabb welcomed students from Fletcher Technical Community College.

**NEW BUSINESS**

**1. Consent Agenda Motions**

1. LSBN Staff Program Status Reports
  1. NCLEX Report
  2. Accreditation Reports
2. Approved Program Reports
  1. Dillard University - ACEN Correspondence, Board of Commissioners' Report
  2. Fletcher Technical Community College -ACEN Correspondence
  3. Grambling State University - ACEN Correspondence
  4. Sowela Technical Community College - ACEN Correspondence
  5. Dillard University - ACEN Correspondence, RN - BSN Substantive Change
  6. Louisiana College -CCNE Correspondence
3. Request for Continuing Education Providership
  7. Lake Charles Memorial Health Systems
  8. Louisiana Department of Health - Office of Citizens with Developmental Disabilities Resource Center
  9. Update
- 4 Education Announcements

**Motion:** by T. Cotita, seconded, to accept the Consent Agenda Motions.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes;  
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

### **3. Division Reports**

#### **Agenda Item 3.1**

#### **Division of Nursing Practice**

#### **Agenda Item 3.1.1**

#### **Education**

#### **Agenda Item 3.1.1.1**

#### **School of Nursing Probationary Status Reports**

#### **Agenda Item 3.1.1.1.1**

#### **Dillard University**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Couvillon, seconded, that the Board accept Dillard University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes;  
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

#### **Agenda Item 3.1.1.1.2**

#### **Southern University Shreveport**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Couvillon, seconded, that the Board accept Southern University at Shreveport's report and action plan regarding the probationary status of the Associate of Science in Nursing education degree program.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes;  
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

#### **Agenda Item 3.1.1.2**

**Rule Revisions: 3324 Permission to Enroll or Progress in Undergraduate Clinical Nursing Courses.**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Couvillon, seconded, that the Board approve the amended rules proposed, providing for revisions to Title 46, Part XLVII, Subpart 2, Chapter 33, Section 3324, relative to student enrollment in undergraduate clinical nursing courses and the required expectations and consequences for nursing students' enrollment and/or progression of enrollment.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 3.1.1.3**

**Requests for New Undergraduate Program in Louisiana**

**Agenda Item 3.1.1.3.1**

**Herzing University**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Dr. Pat Edwards, System Dean of Nursing at Herzing University, and Jamie Hardage, Campus President at Herzing University in Kenner, were present to provide information and to answer questions by Board members.

Discussion ensued regarding Herzing University's budget.

**Motion:** by J. Couvillon, seconded, that the Board accept the letter of intent and feasibility study from Herzing University and approve Step I to establish a Baccalaureate of Science in Nursing education degree program.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 3.1.1.4**

**Excelsior College**

Summary/Background presented by Dr. Wright and Dr. Dufrene.

Staff recommended Board to determine action related to students currently enrolled in Excelsior College's online Licensed Practical Nurse – Registered Nurse program.

Dr. Mary Lee Pollard, Dean of Excelsior College School of Nursing, was present to provide information and to answer Board member's questions.

Discussion ensued regarding Board's concerns.

The following students, who are currently enrolled in Excelsior College's online Licensed Practical Nurse – Registered Nurse program, were present and requested consideration of currently enrolled students:

Lindsey Breaux, Hanna Babineaux, Bethaney LaCoste, Torri Corras, Heisha Fobb, Jamie Crosbie, Pat Richardson, Lisa Leviner, Kimberly Honea, Chelsea Haston, Joey Gallo, Mindy Gallo, Angela Melancon

(Break)

(T. McNabb called the Board meeting back to order.)

Dr. Demetrius Porche, Dean of the School of Nursing at LSU Health Science Center, New Orleans, Louisiana, was present and corrected the record regarding a statement he made concerning statistics of the nationwide shortage of nurses and how Louisiana played into that. The correct statistic was one million nurses nationwide by 2024, not one million nurses in Louisiana.

Discussion ensued.

**Motion:** by J. Couvillon, seconded, that the Board allow the confirmed 328 students, who maintain active Louisiana residency and are currently enrolled as of June 14, 2018 in Excelsior College online Licensed Practice Nurse – Registered Nurse program, to test by examination in Louisiana prior to July 1, 2022.

T. Cotita thanked the students for their comments and voiced concerns.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

T. Moffatt proposed a second motion which would further examine the bridge programs in the State of Louisiana. And that the Board would commission a task force that would examine barriers to LPN to RN programs to prevent any future problems.

**Motion:** by T. Moffatt, seconded, that the Board appoint a task force that will support LPN to RN bridge programs in the future and assess the barriers to success in those programs.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 3.1.2**  
**RN/Practice Credentialing**

**Agenda Item 3.1.2.1**  
**Petition Submitted Requesting LSBN Utilize a Credentials Evaluation Service other than the Commission on Graduates of Foreign Nursing Schools.**

Dr. Wright and Dr. York available to present. Dr Wright advised the board that the petitioner, Ms. Paige Kunkle, has not signed in and did not appear to be present to proffer her petition. T. McNabb called for the petitioner three times and sought her immediately outside of the board room with no response.

T. McNabb stated that considering the petitioner was not present, the petition will not be heard today.

**Agenda Item 3.1.3**  
**Advanced Practice**

Ms. Calmes presented an updated report for Advanced Practice.

**Agenda Item 3.1.4**  
**Center for Nursing**

**Agenda Item 3.1.4.1**  
**Louisiana Center for Nursing Updates**

(Available on Confluence.)

**Agenda Item 3.2.**  
**Division of Regulatory Affairs**

**Agenda Item 3.2.1**  
**RNP/Monitoring**

(No Report)

**Agenda Item 3.2.2**  
**Investigations**

**Agenda Item 3.2.2.1**  
**Analysis of Prior Year Investigations by Priority Level**

A presentation was made by Mr. Little regarding an Analysis of Prior Year Investigations by Priority Level. (Available on Confluence)

Discussion ensued regarding the distribution of Investigations Department cases across priority levels.

Regarding Priority 4 1 cases, T. Cotita requested an analysis of the length of time from the opening of an investigation to Summary Suspension of the Respondent. Mr. Little stated he will provide that information at the next Board meeting.

**Agenda Item 3.2.3**

**Hearings**

Ms. Matthews stated that there are no updates for the Hearings Department. The new prosecuting attorney, Ms. Lauren Reed, was introduced to the Board.

**Agenda Item 3.3**

**Division of Administration**

**Agenda Item 3.3.1**

**Information Technology**

(No Report)

**Agenda Item 3.3.2**

**Human Resources**

(No Report)

**Agenda Item 3.3.3**

**Finance/Records Management**

**Agenda Item 3.3.3.1**

**Financial Report**

For informational purposes, Ms. Brown reported that LSBN recently received a letter from Capital One Investing, which holds the LSBN investment accounts. Capital One Investing stated they are exiting the brokerage business and our current investments must be transferred to another brokerage company. Staff will work with Dr. Lyon and the Executive Committee to come up with an investment strategy and offer a recommendation at the August Board Meeting.

**Agenda Item 3.3.3.2**

**Proposed FY 2018 Amended Budget**

Ms. Brown reported that this is a request for approval of the proposed 2018 Budget Amendment. Ms. Brown discussed the variances in several categories which reflected an overall slight increase in revenues and a 3% decrease in expenses. At the April 2018 board meeting, the board approved an IT capital expenditure request and an amendment to our legal contracts. These approvals are recognized in the proposed FY2018 budget amendment.

Discussion ensued.

**Motion:** by T. Cotita, seconded, to approve the proposed FY2018 amended budget

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes;  
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

#### **4. Reports**

##### **Agenda Item 4.1**

##### **Report of the President**

(Report Posted)

##### **Agenda Item 4.2**

##### **Report of the Vice President**

(Report Posted)

##### **Agenda Item 4.2.1**

##### **Update on Medical Marijuana Policy Workgroup Meeting**

Ms. McNabb reported she is working with LHA on the Medical Marijuana Policy and will keep the Board informed. They will meet again next week. The National Council has been very helpful regarding marijuana in healthcare.

##### **Agenda Item 4.3**

##### **Report of the Executive Director**

(Report Posted)

#### **2. Office of the Executive Director**

##### **Agenda Item 2.1**

##### **Update of 2018 Legislation**

Dr. Lyon updated the Board on the 2018 Legislative Session as it relates to Professional Nursing Practice. Dr. Lyon reported that the most important accomplishment of this legislative session for nursing was the passage of Senator Barrow Peacock's SB 202 regarding adoption of the Enhanced Nurse Licensure Compact.

##### **Agenda Item 2.2**

##### **Registered Nurse and Advanced Practice Registered Nurse Licensure Renewal**

The modification of the license renewal period to eliminate the "grace month" of January, Dr. Lyon reported, would eliminate late fee revenues. This year's late fee revenue is \$378,000. Some of this would be offset by the cost savings on labor during the month of February to process 7,560 late applications and the improved efficiencies of staff in the two departments affected, but it is difficult to quantify these savings.



Discussion ensued.

**Motion:** by T. Cotita, seconded, that the Board table the consideration of the removal of the late fee for now until further evaluation of its financial impact to the LSBN.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 2.3**

**Update on the NELA Healthcare Alliance - Critical Nurse Shortage**

Dr. Lyon updated the Board on the request from NELA Healthcare Alliance on the Critical Nursing Shortage.

**5. Professional Development**

(No Report)

**6. National Council State Boards of Nursing**

(No Report)

**7. Public Comments**

(No Public Comments)

**Motion:** by N. Davis, seconded, for the Board to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: D. Bottcher-yes; T. Cotita-yes; J. Couvillon-yes; N. Davis-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; T. Moffatt-yes

Motion Carried

**ADJOURNMENT:**

**Motion:** by T. Cotita, seconded, to adjourn

The meeting adjourned at 12:52 p.m.

  
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**TERESITA McNABB, VICE PRESIDENT  
LOUISIANA STATE BOARD OF NURSING**