

## Minutes of the Compliance Committee

The scheduled meeting of the Compliance Committee was held on Tuesday, July 27, 2004 in the Board Room of the Louisiana State Board of Nursing, 3510 North Causeway Boulevard, Suite 601, Metairie, Louisiana. Elsie Crapanzano, Chairperson, called the meeting to order at 1:25 p.m.

### Roll Call

#### *Present:*

Elsie Crapanzano, Committee Chairperson  
Nora F. Steele, Committee Member  
Tommie Ashby, Board Member  
Barbara McGill, Compliance Director  
Helen Forrest, Recorder

#### *Excused:*

Frankie Rosenthal, Committee Member

### Approval of Minutes:

Minutes of the April 28, 2004 meeting were distributed prior to the June 2004 Board meeting for review. The following corrections were made: On page 1, to reflect that Nora F. Steele was "Excused"; on page 3, the sentences should read, "1. Discussion ensued regarding... and 2. Discussion also ensued..."

Motion: by E. Crapanzano to accept the minutes of the April 28, 2004 meeting as corrected.

Second: by T. Ashby

Vote: T. Ashby, yes, E. Crapanzano, yes. Motion approved.

### Compliance Staff Report:

The Compliance Activity Report for the Fourth Fiscal Quarter (April 1, 2004 – June 30, 2004) was distributed, reviewed and discussed.

Motion: by T. Ashby to accept the Compliance Activity Report for the Fourth Fiscal Quarter.

Second: by E. Crapanzano.

Vote: T. Ashby, yes, E. Crapanzano, yes. Motion approved.

**Old Business:**

**Report -  
Schedule of  
Fines and Costs for  
Hearings:**

This matter remains pending awaiting recommendations from the Administrative Committee.

**Revisions to  
LAC 46:XLVII.3401-  
3419:**

Proposed revisions to LAC 46:XLVII.3401 – 3419 by the Committee at the April 28, 2004 meeting were reviewed and accepted by the Board at June 16, 2004 meeting. Since the Board meeting, staff included additional proposed revisions. The proposed revisions were reviewed and discussed by the Committee.

Motion: by T. Ashby that the revisions to LAC 46:XLVII.3401-3419 be presented to the Board for acceptance as proposed and amended.

Second: by E. Crapanzano.

Vote: T. Ashby, yes; E. Crapanzano. Motion approved.

**New Business:**

**Revisions to the  
Recovery Nurse**

**Program Agreements:**

The Compliance Director and RNP Manager reviewed the Recovery Nurse Program Agreement for the purpose of clarifying commonly asked questions received regarding the employment of participants. Further review included the RNP Agreement for Disciplinary Action for additional needed changes. The Proposed revisions were reviewed and discussed by the Committee.

Motion: by T. Ashby that the proposed revisions to the Recovering Nurse Programs Agreement (Confidential and Disciplinary Action) be presented to the Board for acceptance.

Second: by E. Crapanzano.

Vote: T. Ashby, yes; E. Crapanzano. Motion approved.

**Revisions to  
Motion Sheet:**

This matter was referred to the Compliance Committee by B. Morvant following the June 2004 Board hearing as a result of a discussion regarding motions rendered related to Summary Suspension. B. Morvant contacted legal counsel for clarification. As of this date, clarification has not been submitted to the Committee for review. Therefore, matter is deferred until the next meeting.

**Report -  
Individual Providers:**

The Committee reviewed information on one (1) individual provider granted provisional approval by staff after having met the criteria set by the Board: Monica Daigle, LCSW. The Committee granted approval and acceptance.

Motion:

by T. Ashby to approve Monica Daigle, LCSW as an Individual Provider.

Second:

by E. Crapanzano.

Vote:

T. Ashby, yes, E. Crapanzano, yes. Motion approved.

**Announcement/  
Communications:**

None given.

**Adjournment:**

Meeting adjourned at 1:57 p.m.

**Submitted by:**

\_\_\_\_\_  
Barbara H. McGill, MSN, RN, CNAA  
Director, Compliance

**Approved by:**

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Elsie Crapanzano, MSN, RN  
Committee Chairperson