

ADMINISTRATIVE COMMITTEE MEETING
MINUTES – July 21, 2009

Call to Order: Nora Steele, President called the meeting of the Louisiana State Board of Nursing, Administrative Committee to order at 1:00 p.m. on Tuesday, July 21, 2009 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, LA 70810.

Roll Call: Committee Members Present
Nora Steele, DNS, APRN, PNP President
Debbie Olds, MN, RN, Alternate

Other Board Members Present
Patricia Johnson, RN, MN, CNAA

Staff Present
Barbara Morvant, MN, RN, Executive Director
Sabrita Pierre, Administrative Program Director
Carl Nagin, IT
Wanda Green, Recorder

Guests: None

Agenda Item No.3

Approval of April 21, 2009 Meeting Minutes

The Committee reviewed the April 21, 2009 Administrative Committee Meeting minutes.

Motion: by D. Olds, seconded, that the Committee approves the minutes of the April 21, 2009 Administrative Committee meeting.

Voice Vote: N. Steele – yes; D. Olds-yes; P. Johnson - yes
Motion carried.

Agenda Item No. 4

Vice President's Report and Fourth Quarter Financial Report (April 1, 2009 – June 30, 2009).

The Committee reviewed and discussed the Fourth Quarter Financial Statement for the period of April 1, 2009 – June 30, 2009.

Discussion ensued.

Motion: by D. Olds, seconded, to accept the Vice President's Report and Fourth Quarter Financial Report (April 1, 2009 – June 30, 2009).

Voice Vote: N. Steele – yes; D. Olds – yes; P. Johnson - yes
Motion carried.

Agenda Item No. 5

Executive Director's Report – Third Quarter (January 1, 2009 – March 31, 2009)

The Committee reviewed and discussed the Executive Director's Report for the period of April 1, 2009 – June 30, 2009.

B. Morvant noted that she has met with most of the departments to discuss the data captured for the Executive Director's Report and how the data is captured for this report. Beginning the first quarter, a revised system of implementation of data will be captured by each department. The goal is to eliminate data that is currently captured by hand counting which leaves room for human error.

Two positions have been terminated this quarter. The Human Resource position which has already been filled and the new staff member will begin August 3, 2009 and the Librarian position has a vacancy. This position will be reviewed with civil service and possibly revised to identify the exact need of the agency for records management.

Motion:

by D. Olds, seconded, to accept the Executive Director's Fourth Quarter Report for the period of April 1, 2009 through June 30, 2009.

Voice Vote: N. Steele –yes; D. Olds - yes

Motion carried

Agenda Item No. 6

2009 Legislative Session Report

The Committee reviewed a report of the 2009 Legislative Session Regarding the outcome for tracked legislation.

B. Morvant reported that there were two (2) bills that she would like to address with this committee for action purposes.

1. **SCR 62** authored by Senator Murray requests the Senate and House Health and Welfare Committees to jointly meet and study possible strategies, methods, and policies to prevent physicians and other health care practitioners from prescribing an alternative brand of medication because of financial incentives.

The Louisiana State Board of Nursing (LSBN) staff will review how this resolution fits into the overall regulations. (LSBN) has an entire chapter directed to financial disclosure. She will direct staff that deals with APRNs to review and report back to the board as to whether there is an existing statute that already addresses this resolution or will the board need to change/amend the existing rules.

2. **SB 107** authored by Senator Cheeks and Representatives Mills provides for the Uniform Emergency Volunteer Health Practitioners Act relative to emergency volunteer health practitioners; to provide for definitions; to provide for the regulation of health services during a declared emergency; to provide for volunteer health practitioner registration systems; to provide for administration sanctions; to provide for a limitation of liability for volunteer health practitioners; and to provide for related matters.

The statute gives the board the authority to issue temporary permits; however, through this act the Department of Health and Hospitals (DHH) will provide a volunteer data base and credentialing so that in the time of disaster, those individuals pre-credentialed through their registry would participate. This would eliminate the need for the board to issue temporary permits during disaster. For now through September 2009 in case of a disaster, an agreement has been reach between the board and DHH to issue temporary permits as usual. The board staff will meet with DHH again to establish what this act does/does not provide. The statute has been given to W. Shows, the board attorney for review.

Agenda Item No. 7.1

Louisiana Center for Health Informatics Education Survey (LCHI) at UL Lafayette

The committee reviewed and discussed the (LCHI) data provided in their committee materials.

B. Morvant reported that the (LCHI) made a request for email addresses from the LSBN list server to send their educational survey to. Their second request was that LSBN send their (LCHI's) educational survey. She will refer this matter to W. Shows for legal review.

More discussion ensued.

Motion:

by D. Olds, seconded, that the board regrets that they will not be able to participate in this survey to RNs using the LSBN list server at this time. This request has highlighted the need for policy development to support the efforts of improving quality care.

Voice Vote:

N. Steele – yes; D. Old - yes

Motion carried

Agenda Item No. 7.2

Electronic Meeting Proposal

The committee heard two (2) oral presentations for electronic meeting proposals. This committee will make a recommendation as to which proposal they prefer.

Motion: by D. Olds, seconded, to authorize LSBN staff to select the system most effective for the board.

Voice Vote: N. Steele – yes; D. Olds – yes.

Motion carried.

Agenda Item No. 7.3

Journal of Nursing Regulation (JNR)

The committee reviewed and discussed the information pertaining to the Journal of Nursing Regulation.

B. Morvant announced the launching of the Journal of Nursing Regulation and she has been selected to work on the editorial board.

Agenda Item No. 7.4

LSBN Workforce Data

The NCSBN renewal staff expressed interest in LSBN making its renewal demographics consistent with draft proposed minimum data set. The committee reviewed and had much discussion of the proposed survey. B. Morvant explained the purpose for the national minimum data sets.

Motion: by D. Olds, seconded, to direct LSBN staff to revise workforce questions on renewals as feasible and to develop a proposal for obtaining compliance with national minimum data set.


Voice Vote: N. Steele – yes; D. Olds – yes.

Motion carried.

Agenda Item No. 7.5

Executive Director's Evaluation (Executive Session)

Adjournment: The meeting adjourned at 2:25 p.m.



Submitted by:

Barbara L. Morvant, MN, RN, Executive Director

BLM/wg

DRAFT