

LOUISIANA STATE BOARD OF NURSING
3510 N. CAUSEWAY BOULEVARD
SUITE 501
METAIRIE, LA 70002

MINUTES OF OCTOBER 14, 2003
EDUCATION COMMITTEE MEETING

- Call to Order:** The meeting of the Education Committee of the Louisiana State Board of Nursing was called to order by Ms. Bourgeois at 9:05 a.m. on October 14, 2003, at 3510 North Causeway Blvd, Suite 501, Metairie, Louisiana.
- Presiding:** Patricia Bourgeois, MSN, CNS, RN, Chairperson
- Roll Call:** Patricia Bourgeois, MSN, CNS, RN
Elsie Crapanzano, MSN, RN
Nora Steele, DNS, RN C, PNP
Karen Moody, PhD, RN C
- Staff:** Ellienne T. Tate, EdD, RN
Credentialing Director for Education/Licensure
- Barbara L. Morvant, RN, MN
Executive Director
- Patsy McClanahan, MSN, RDMS, RN, CNP
President, LSBN Officer (arrived at 9:20 a.m. & left at 10:30 a.m.)
- Lydia Favorite, Licensure Analyst for Education
- Guests:** Shannon Boyd, RN, MSN (LDCC)
Barbara Jones, (LDCC)
Enrica K. Singleton, DrPH, RN (SU)
Su Durrwachter, MSN, RN (BRGMCSN)
F. Travis Lavigne, Jr., BS, MS (FTCC) (left at 9:30 a.m.)
Marcia Guidry, MSN, RN (FTCC) (left at 9:30 a.m.)
Sharon W. Hutchinson, PhD, RN (DU)
Betty Parker-Smith, PhD (DU)
Laura Garin, MSN, RN (WCC)
Mary Stewart, EdD, RN (WCC)
Barbara Moffett, PhD, RN (SLU)
Patricia Egers, MS, RN (DCS) (left at 10:05 a.m.)
Dianne Thames, DNS, RN (DCS)

The Minutes of July 15, 2003 meeting were reviewed. There were corrections/revisions on pages 1, 2 & 3.

Ms. Bourgeois reported on several items as status update before entertaining a motion from the Committee on the July 15, 2003 minutes. The focus group eluded to on pages four of the minutes concerning chapters 35 & 45, staff is continuing to gather information. Staff is in the process of notifying all LSBN C.E. Providers to remove the social security number from the certificates they award. Ms. Bourgeois stated that a list of faculty was received from OLOL and the schools reported that they have not been contacted by Tulane Hospital for a planning meeting.

Motion:

by Ms. Crapanzano that the Education Committee of the Louisiana State Board of Nursing accept the minutes of the July 15, 2003 meeting with corrections/ revisions.

Seconded by Dr. Steele.

Voice vote: Steele-yes; Crapanzano-yes, Moody-yes. Motion carried.

**Report on Status of
Out of State Graduate
Programs Doing
Clinical in Louisiana:**

Staff reported that one graduate program indicated they were having difficulty acquiring adequate clinical space due to the presence of out-of-state graduate program students; they have since reported that they are collaborating and things are going well. The out-of-state graduate programs that are in Louisiana are complying with the law which states they have to register with the Board of Regent's and must notify the LSBN when they have students in Louisiana, verify the Louisiana license of the students, and provide information about where they are doing clinical as well as the names of preceptors. The Board of Regents' staff has indicated that they are in the process of writing guidelines to assist in compliance with their rules. Staff stated that when the Board of Regents shares the guidelines, they would be shared with the Committee.

New Business:

**Letter of Intent to
Establish Associate
Degree Program for
L.E. Fletcher
Community College
(Houma):**

Ms. Bourgeois reported on the material submitted by L.E. Fletcher that was distributed to Committee members. Mr. F. Travis Lavigne, Jr. and Marcia Guidry, representing L.E. Fletcher, were present to answer questions or concerns of the Committee. Mr. Lavigne stated that LSBN staff advised that they become a community college and seek regional accreditation to meet eligibility to seek LSBN approval. They now have community college status as designated by the Louisiana Board of Regents and are seeking SACS accreditation. He further stated that a two-year program is conducted by Nicholls and as they have requested termination of that program, they have been working closely with the L.E. Fletcher staff to plan the initiation of a

program at that institution. He stated that they have agreements with Nicholls State University and Carol Parish School System for library resource access. Also, L.E. Fletcher received a quarter of a million dollars for the upgrade of their library system .

Dr. Steele asked about the planned graduation rate. Ms. Guidry explained that they would start a class of 30 students and then another the next semester with 30. Dr. Moody asked about the nursing faculty to teach in the proposed ADN program. Ms. Guidry, Program Director, stated that they intend to hire additional faculty. Mr. Lavigne stated that they intend to hire only MSN faculty and they have three applicants who now meet those requirements. Ms. Bourgeois asked if faculty would have 9 months or 12 months appointments and Ms. Guidry responded that they would be 12 months appointments because they would utilize faculty in both programs.

Mr. Lavigne stated that they must meet all requirements for accreditation before they can become a candidate for SACS's accreditation. Dr. Moody asked a question concerning the timeline for the SACS accreditation process and when would they anticipate initiating advertising. Mr. Lavigne stated that they should be eligible to apply for SACS candidacy for June 2004 and if approved, admit students in Fall 2004.

Motion:

by Dr. Moody that the Louisiana State Board of Nursing accept the letter of intent for L.E. Fletcher Technical Community College to establish an associate degree program in nursing and request that they provide required documents as the planning continues and submit an interim report in six months to the Board. Further, that L.E. Fletcher Technical Community College continues to follow the steps for establishing a new program as stated in LAC 46:XLVII.3533.

Seconded by Ms. Crapanzano.

Voice vote: Steele-yes; Crapanzano-yes, Moody-yes. Motion carried.

Letter of Intent to Establish Associate Degree Program for Delta Community College (Monroe):

Ms. Bourgeois reported on the materials submitted by Delta Community College and distributed at this meeting. Shannon Boyd, Director of Nursing, and Barbara Jones were present to respond to questions or concerns of the Committee. Ms. Boyd stated that they are also seeking SACS accreditation. Delta is housed in an 18000 sq. ft. building on the ULM campus and they anticipate having a building on their own campus in the next 3 to 5 years. They have faculty applications from 6 individuals with masters in nursing preparation

that are willing to relocate.

Break:

At 9:30 a.m., at the direction of Ms. Bourgeois, the Committee took a 15-minute break to allow individual committee members an opportunity to review the materials submitted by Delta Community College (DCC).

Reconvene:

9:45 a.m.

Ms. Bourgeois thanked the group for allowing the Committee time to review the materials received.

Dr. Moody stated that after a review of the material, she noticed in the advertisement that DCC is seek four full time nursing faculty members to join their new nursing program, and our rules specify that the program cannot advertise until they receive initial approval from the Board. Ms. Boyd stated that it was her understanding that after they received approval from the Board of Regents, that they could advertise. She indicated that they have not interviewed anyone for positions. The advertisement actual state that faculty are being sought for a developing nursing program and the rationale was to get a pool of applicants so when they are approved for program planning, they could begin the interview process immediately. Dr. Moody stated that

it is listed to join our new nursing program in the materials issued, the website, and the job center.

Ms. Boyd stated that they would address this concern. Dr. Steele asked where DCC was in the SACS accreditation process. Ms. Jones stated that they have already done the planning process and their candidacy application will be in the mail this week to SACS. They anticipate a site visit from a small team in the Spring and it will go to the Commission for consideration in June. They anticipate full candidacy in June 2004, and anticipate accreditation by December 2005 if they stay close to plan.

Motion:

by Dr. Moody that the Louisiana State Board of Nursing accept the letter of intent for Delta Community College to establish an associate degree program in nursing and request that the program provide required documents as the planning continues and submit an interim report in six months to the Board. Further, that Delta Community College continues to follow the steps for establishing a new program as stated in LAC 46:XLVII.3533.

Seconded by Ms. Crapanzano.

Voice vote: Steele-yes; Crapanzano-yes, Moody-yes. Motion carried.

**Refresher Course –
Our Lady of the Lake
College:**

Staff reported that our rules specify that one of the choices to meet requirements for reinstatement of a license is completion of a Board approved refresher course, consequently Our Lady of the Lake College requested that the Board recognize their refresher course. Dr. Steele asked about the guidelines used by the Board for refresher courses. Staff stated we use as our guide other refresher courses that have been recognized and we look at our standards of nursing practice. The Board rules require 160 hours of theory and clinical practice for refresher courses. Dr. Moody questioned if this refresher course was similar to other refresher courses previously approved by the Board. Staff stated that it was consistent with previously approved courses, it is thorough, adheres to our standards of practice, and is in access of our required 160 hours.

Motion

by Ms. Crapanzano that the Louisiana State Board of Nursing approve the request of Our Lady of the Lake College for recognition by the Board of their RN refresher course for licensure reinstatement.

Seconded by Dr. Moody.

Voice vote: Steele-yes; Crapanzano-yes, Moody-yes. Motion carried

**Letter of Intent to
Establish Associate
Degree Program for
Sowela Technical
Community College:**

Ms. Bourgeois reported on the material received from Sowela Technical Community College (STCC) and disturbed to committee members. Staff stated that Sowela has only sent evidence that the Board of Regents has approved their technical community college status and authorized them to proceed with the establishment of an associate degree program in nursing. They asked in their correspondence, if they are accepted to candidacy for SACS accreditation, will this designation be sufficient for to begin enrolling students in the ADN program, or must they wait for full accreditation before enrolling students? Staff stated that they have not yet presented a proposal.

Motion:

by Dr. Steele that the Louisiana State Board of Nursing accept the letter of intent for Sowela Technical Community College to establish an associate degree program in nursing and request that the program provide a full proposal with required documents as the planning continues. Further that Sowela Technical Community College follow the steps for establishing a new program as stated in LAC 46:XLVII.3533.

Seconded by Ms. Crapanzano.

Voice vote: Steele-yes; Crapanzano-yes, Moody-yes. Motion carried.

FYI:

Ms. Bourgeois announced the items distributed for information as follows:

1. National League for Nursing Accrediting Commission, Inc. announced action taken at their July 16-18, 2003 meeting. Ms. Bourgeois stated that Nicholls State University and Southern University received continuing full accreditation of their baccalaureate programs and that the next site visit for each will be spring 2011. Louisiana College voluntarily withdrew from NLNAC in lieu of their recent accreditation by the CCNE.
2. Nicholls State University informed the Louisiana State Board of Nursing of recent changes in their administration.
3. William Carey College announced the resignation of Dr. Mary Ware as Dean of the Joseph and Nancy Fail School of Nursing, effective September 12, 2003. The Committee welcomed Dr. Mary Steward, Interim Dean, effective September 15, 2003.
4. On July 1, 2003 Carol A. Jobe, PhD was appointed as the tenth president of Our Lady of Holy Cross College.
5. Dillard University announced the resignation of Dr. Edwina Frank as Dean of the Division of Nursing, effective immediately, and the appointment of Dr. Sharon White Hutchinson to serve as Interim Dean to the Division of Nursing. The Committee welcomed Dr. Sharon White Hutchinson.

Dr. Bettye Parker Smith, Provost/Vice President for Academic Affairs, Dillard University, stated that Dr. Frank had decided to move to different grounds. She served as a wonderful Dean of Nursing, building on the strengths that Dr. Singleton left. The program is healthy and the students are graduating well and going on to graduate schools. Dr. Frank remains at the university and is now teaching psychology. The transition has been smooth and they are searching for a permanent Dean of Nursing.

Adjournment:

11:09

Respectfully submitted by:

**Ellienne T. Tate, EdD, RN
Credentialing Director for Education/Licensure**

**Patricia Bourgeois, MSN, CNS, RN
Chairperson, Education Committee**