

ADMINISTRATIVE COMMITTEE MEETING
MINUTES – OCTOBER 24, 2006

Call to Order: Frankie Rosenthal, President called the meeting of the Louisiana State Board of Nursing, Administrative Committee to order at 3:30 p.m. on Wednesday, July 26, 2006 at the Cook Conference Center and Hotel, Shelton Conference Room located at 3848 West Lakeshore Drive, Baton Rouge, Louisiana.

Roll Call: Committee Members Present
Frankie Rosenthal, MSN, RN, CNS, CNA, President
Nora F. Steele, DNS, RN, C, PNP, Alternate

Other Board Members Present
Carlene MacMillan, MSN, RN
Bonnie Johnson, MSN, RN

Staff Present
Barbara Morvant, MN, RN, Executive Director
Kelly Bonaventure, Administrative Assistant V
Sabrita Pierre, Accountant

Absent
Deborah Olds, RN, Vice President

Guests: None

Agenda Item 3
Review of July 26, 2006 Meeting Minutes

The Committee reviewed the July 26, 2006 Administrative Committee Meeting minutes.

Motion: by N. Steele, seconded, that the Committee approves the minutes of the July 26, 2006 Administrative Committee meeting.

Vote: N. Steele-yes, F. Rosenthal-yes
Motion carried

Agenda Item 4
Vice President's Report and First Quarter Financial Report (July 1, 2006 – September 30, 2006)

The Committee reviewed and discussed the first quarter financial statement for the period of July 1, 2006 – September 30, 2006. Mrs.

Morvant noted that the attorney fees accumulated have not been paid. These fees will be paid once a signed contract is received from the Louisiana Attorney General's office.

Motion: by N. Steele, seconded, to accept the Vice President Report and First Quarter Financial Report for the period of July 1, 2006 – September 30, 2006.

Vote: N. Steele-yes, F. Rosenthal-yes

Motion carried

Agenda Item No. 5

Executive Director's Report –First Quarter (July 1, 2006 – September 30, 2006)

The Committee reviewed the Executive Director's Report for the period of July 1, 2006 – September 30, 2006. Mrs. Morvant reported that Melodie Knippers has been hired as a Regional Manager and will start on November 6, 2007. Ms. Knippers was previously with DHH, Health Standards and handled institutions' investigations. Elaine Vallette has been hired for Director of Education and will start on January 6, 2007. Jeanine Ennis, Human Resources Analyst, has resigned effective October 30, 2006 to accept a promotional opportunity with the Department of Health and Hospitals. Elaine Nicholas, Licensing Assistant, has also resigned to accept a job closer to her home. We are currently recruiting for 3 Licensing Assistant and 1 Licensing Analyst position.

Motion: by F. Rosenthal, seconded, to accept the Executive Director's report for the first quarter (July 1, 2006 – September 30, 2006).

Vote: F. Rosenthal-yes; N. Steele-yes

Motion carried

OLD BUSINESS

Agenda Item 6.1

Disaster Relief Permits Rulemaking

At the June meeting, the Board approved to initiate rulemaking of a proposed draft. Since that time, it was recommended by Legal Counsel to segregate Disaster Relief Permits in its own section creating Section §3328. Mrs. Morvant reported that she worked with Sheri Morris, Legal Counsel on this draft and the Louisiana State Board of Medical Examiner's rules were also reviewed. The committee reviewed the proposed draft of the new section §3328 and made one minor revision to include making the word "period" plural.

Motion: by N. Steele to accept the development of a new section to Chapter 33, § 3328 "Disaster Relief Permits" for rulemaking in replacement of the previous draft approved by the board in June 2006.

Vote: F. Rosenthal – yes; N. Steele – yes
Motion carried

Agenda Item 6.2
Strategic Plan Discussion

The committee reviewed the Strategic Plan. Mrs. Morvant reported that at each upcoming meeting, she will report on the status of the benchmarks/outcomes. There was much discussion on the objectives related to collecting and analyzing criminal background data on student nurses and providing guidance and consistency to nursing schools regarding the denial of students entering clinicals. The committee concurred that the outcome should be that students will be approved by the Board prior to enrollment in clinical nursing courses. These objectives have been referred to the Education Committee for further work.

Agenda Item 6.3
Update to new Building Located at 17373 Perkins Road, Baton Rouge, Louisiana

Mrs. Morvant reported that the closing for the new building located at 17373 Perkins Road in Baton Rouge, Louisiana is scheduled for Friday, October 27, 2006. Once the building is owned by LSBN, Facility Planning will begin the architecture selection process for interior reconfiguration and renovation.

Agenda Item 7.1
2007-2008 Budget

The Committee reviewed the proposed 2007-2008 LSBN Budget. Mrs. Morvant reported that the proposed budget needs to be submitted to the legislative auditor by January 1, 2007 and submitted to the LSBN board for approval at the December LSBN Board meeting. The Committee members asked questions and had further discussion.

Motion: by N. Steele to approve LSBN Budget for fiscal year July 1, 2007 – June 30, 2008.

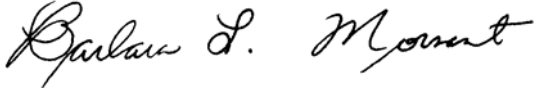
Vote: F. Rosenthal – yes; N. Steele – yes
Motion carried

Other Discussion:

Information was disseminated from National Council of State Boards of Nursing (NCSBN) regarding the award of a federal grant through the Office of the Advancement of Telehealth (OAT) regarding helping support boards of nursing whose states are implementing the Nurse Licensure Compact (NLC). In addition, the NCSBN will be hosting a Nurse Licensure Portability Summit in Arlington, VA on December 11, 2006. Mrs. Morvant further reported that the Attorney General's office will be issuing an opinion on the Nursing Licensure Compact. LSBN will be receiving an official note from Mr. Shows, Legal Counsel which will state that the AG's opinion is that participation in the licensure compact will be ruled unconstitutional.

Mrs. Rosenthal reminded the committee of the Johnson and Johnson Gala at the New Orleans Sheraton on Wednesday, November 9, 2006.

Adjournment: The meeting adjourned at 5:15 p.m.



Submitted by:

Barbara L. Morvant, MN, RN, Executive Director

/kab

Approved: 1/23/07