

**STATE BOARD OF NURSING
17373 PERKINS ROAD
BATON ROUGE, LOUISIANA 70810**

MINUTES OF THE AUGUST 9, 2018 BOARD MEETING

Call to Order: The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by L. Bonanno, President, on Thursday, August 9, 2018 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

Roll Call: The following Board members were in attendance:
Laura Bonanno, DNP, CRNA, President
Teresita McNabb, RN, MSHSA, NE-A, CLNC, FACHE, Vice President
Tim Cotita, MSHCE, RN, CDE, Alternate Officer
Kenneth Alexander, MS, RRT
Jacqueline Hill, PhD, RN
Tavell Kindall, DNP, APRN
Jennifer Manning, DNS, APRN, CNS, CNE
Susan Saunders, BA

The following Board members were not in attendance:
Jennifer Couvillon, PhD, RN-BC, CNE
Nancy Davis, MN, RN, NE-BC
Tracey Moffatt, MHA, BSN, RN

The following staff members were in attendance:
Karen C. Lyon, PhD, APRN, MBA, NEA-BC, Executive Director/CEO
Isonel Brown, MS, MBA, Chief Administrative Officer
Wanda Matthews, MPA, Chief Regulatory Officer
Jennifer Wright, DNP, APRN, FNP-BC, Chief Nursing Officer
Patricia Dufrene, PhD, RN, Director of Education and Licensure
Cynthia York, DNP, RN, CGRN, FRE, Director, RN Practice and Credentialing
Monique Calmes, APRN, FNP-C, Director, APRN Department
Carl Nagin, BSCS, IT Manager
LaQueda Ricks, Human Resources Manager
William Little, JD, MPA, Director of Investigations
Carrie LeBlanc Jones, JD, Board Attorney
Marcia Carter, Administrative Assistant to the Executive Director
Suzanne C. Armand, CCR, CVR, Court Reporter

Adoption of Agenda:

Motion: by T. Kindall, seconded, to adopt the Agenda with the ability to reorder the Agenda items for efficiency.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes;
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Reading of Minutes:

The Minutes of the June 14, 2018 Board Meeting are available for viewing on Confluence.

Motion: by J. Hill, seconded, to approve the Minutes of the June 14, 2018 Board Meeting.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Dr. Bonanno welcomed Susan Saunders as the new Consumer Board Member.

Kenneth Alexander was introduced and welcomed as another Consumer Board Member. Mr. Alexander gave a brief overview of his professional career.

Dr. Marelle Yongue, M.D., who served on the Board for an extended period as an ex-officio Board member, has been replaced by Ms. Saunders.

UNFINISHED BUSINESS

Internationally- Educated Nurses Task Force

Dr. Wright stated there is no new business to report.

Review RN Articulation Model Task Force

At the June 14, 2018 Board Meeting, Tracey Moffatt had proposed that there be a task force formed to address LPN to RN education. Dr. Wright requested that the Board make some determination as to who they would like on that task force, so they can proceed with meetings.

Dr. Manning, T. Moffatt and T. Cotita will participate in that task force.

Dr. Wright and Dr. Dufrene will coordinate a meeting and will report back to the Board on their progress.

NEW BUSINESS

1. CONSENT AGENDA MOTIONS

1. LSBN Staff Program Status Reports
 1. NCLEX Report
 2. Accreditation Reports
2. Approved Program Reports

1. Dillard University - ACEN Correspondence RN – BSN Substantive Change
3. Education Announcements

Motion: by T. Kindall, seconded, to accept the Consent Agenda Motions.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes;
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

3. Division Reports

Agenda Item 3.1

Division of Nursing Practice

Agenda Item 3.1.1

Education

Agenda Item 3.1.1.1

Schools of Nursing Probationary Status Report

Agenda Item 3.1.1.1.1

Dillard University

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Dr. Sharon Hutchinson, Chair of Nursing at Dillard University, was present to provide information and to answer questions by Board members.

Discussion ensued.

Motion: by Dr. Hill, seconded, that the Board accept Dillard University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes;
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Agenda Item 3.1.1.1.2

Southern University Shreveport

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Ms. Tiffany Varner, Director of Nursing, School of Nursing at Southern University, was present to provide information and to answer questions by Board members.

Motion: by Dr. Hill, seconded, that the Board accept Southern University at Shreveport's report and action plan regarding the probationary status of the Associate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Agenda Item 3.1.1.2
Request for Major Substantive Changes

Agenda Item 3.1.1.2.1
Louisiana Delta Community College

Summary/Background presented by Dr. Dufrene. Recommended approval.

Ms. Sherita Williams, Program Director, Associate of Science in Nursing at Delta Community College, was present to provide information and to answer questions by Board members.

Motion: by J. Hill, seconded, that the Board approve the major/substantive change request of Louisiana Delta Community College's Associate of Science in Nursing education degree program related to revisions to the program outcomes and student learning outcomes.

And further, that the Board accept the minor curriculum change plans of Louisiana Delta Community College's Associate of Science in Nursing education degree program related to identified course changes.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Agenda Item 3.1.1.3.
Requests for Out-of-State APRN Clinical Experiences in Louisiana

Agenda Item 3.1.1.3.1
Maryville University

Summary/Background presented by Dr. Dufrene. Recommended approval.

Discussion ensued.

Elizabeth Buck, PhD, RN, Assistant Dean for Nursing, Director Online Nursing Program for Maryville University, and Nina Zimmermann, Director of the MSN Nurse Practitioner Program, Assistant Professor of Nursing at Maryville University, were present to provide information and to answer questions by Board members.

Discussion ensued regarding Board's concerns.

Motion: by J. Hill, seconded, that the Board approve the request of Maryville University to continue to offer graduate clinical experiences in Louisiana until August 9, 2021 for the following role and population:

Family Nurse Practitioner (FNP) MSN, BSN-DNP and PMC

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Agenda Item 3.1.1.4

Update on Strategic Planning: Quality Improvement Initiatives

Dr. Dufrene updated the Board regarding quality improvement initiatives for the Education Department.

(Break)

(Dr. Bonanno called the Board meeting back to order)

Agenda Item 3.1.2

RN Practice/Credentialing

Dr. Wright stated there are two practice petitions that were submitted to the Board by Ms. Paige Kunkle. Due to Ms. Kunkle not being present, Dr. Wright requested direction from the Board as to how to proceed. Dr. Wright advised that petitioner was notified that the petition would be on the agenda of the previous and current board meetings.

Motion: T. McNabb, seconded, that the Board take no action based on Ms. Kunkle's decision not to appear for two Board meetings and instruct Board staff to close both petitions. If Ms. Kunkle decides to come back before the Board, she must file a new Petition.

Ms. McNabb stated she would like to withdraw her motion and submit a new motion.

Motion: by T. McNabb, seconded, that the Board take no action based on Ms. Kunkle's decision not to appear for two meetings and direct Board staff to close both petitions. If Ms. Kunkle would like to come back before the Board, that she will be required to file a new petition.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes;
T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Agenda Item 3.1.2.1

Petition Submitted Requesting LSBN Utilize a Credentials Evaluation Service other than the Commission on Graduates of Foreign Nursing Schools (CGFNS).

(See Agenda Item. 3.1.2)

Agenda Item 3.1.2.2

Petition Submitted Requesting Review of LSBN's Policy for Credentialing Registered Nurses Educated in Puerto Rico

(See Agenda Item 3.1.2.)

Agenda Item 3.1.2.3

Update on Strategic Planning: Quality Improvement Initiatives

Dr. York presented an update on quality improvement initiatives for RN Practice/Credentialing.

Agenda Item 3.1.4

Center for Nursing

Dr. Wright was available to present.

Agenda Item 3.1.4.1

Louisiana Center for Nursing Updates

Report available on Confluence.

Agenda Item 3.1.4.2

Updates on Strategic Planning: Quality Improvement Initiatives

Dr. Wright provided Board members with the infographics related to some of the work Dr. Bienemy has been doing regarding strategic quality improvement initiatives.

Mr. Cotita requested that Dr. Bienemy provide in her report how many Louisiana RNs have a background of an LPN and were provided opportunity to work toward an RN degree.

After researching online, Dr. Lyon discovered that Louisiana has 12 programs that are either LPN or RN to BSN bridge programs. Most of the didactic is online but the clinical requires clinical practice which can't be done at home.

Discussion ensued.

Agenda Item 3.1.3

Advanced Practice

Agenda Item 3.1.3.1

Update on Strategic Planning: Quality Improvement Initiatives

Ms. Calmes updated the Board on quality improvement initiatives for the Advanced Practice Department.

Agenda Item 3.2

Division on Regulatory Affairs

Ms. Matthews reported at the last Board Meeting that each department was in the process of reviewing, updating and adding additional policies and procedures to ensure consistency in their workforce.

Agenda Item 3.2.1

RNP/Monitoring

One policy has been approved for the Monitoring Department and two additional policies have been submitted to Ms. Matthews to review and then it will be forwarded to Dr. Lyon for her review and approval.

Agenda Item 3.2.2

Investigations

For the Investigations Department, two new policies have been approved and the Department is in the process of completing its third policy.

Agenda Item 3.2.2.1

Update on Strategic Planning: Quality Improvement Initiatives

Mr. Little presented an update for quality improvement initiatives for the Investigations Department.

Agenda Item 3.2.3

Hearings

The Hearing's Department recently formed its Policy Committee and met last week. Ms. Matthews reported that all the old cases in the Hearings Department have been prosecuted.

Agenda Item 3.2.3.1

Update on Strategic Planning: Quality Improvement Initiatives

(See Agenda Item 3.2.2.1)

Agenda Item 3.3

Division of Administration

Agenda Item 3.3.1

Information Technology

Agenda Item 3.3.1.1

Update on Strategic Planning: Quality Improvement Initiatives

C. Nagin updated the Board on quality improvement initiatives for the Information Technology Department.

Agenda Item 3.3.2

Human Resources

Agenda Item 3.3.2.1

Update on Strategic Planning: Quality Improvement Initiatives

L. Ricks updated the Board regarding quality improvement initiatives for the Human Resources Department.

Agenda Item 3.3.3

Finance/Records Management

Agenda Item 3.3.3.1

Update on Strategic Planning: Quality Improvement Initiatives

G. Dhaliwal updated the Board on quality improvement initiatives for the Finance/Records Management Department.

Agenda Item. 3.3.4

Louisiana Compliance Questionnaire for the period ending June 30, 2018

Ms. Brown updated the Board on the quality improvement initiatives for the Division of Administration.

The preparation and adoption of the Louisiana Compliance Questionnaire is a required component of the financial and compliance audit of Louisiana governmental units. The questionnaire must be presented to and adopted by the governing body by means of a formal resolution in an open meeting. The document will be signed by the Chief Executive Officer, Board president and Vice President.

Motion: by T. McNabb seconded to approve the Acceptance and Approval of the Louisiana Compliance Questionnaire with the revisions to the Board members as needed.

And the Acceptance and Approval of LSBN Board Resolution.

Dr. Lyon stated that a correction should be made regarding Nancy Davis' term expiration. It should say 31 instead of 13.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

Agenda Item 2

Office of the Executive Director

Agenda Item 2.1

June Officer and CEO Reports

At the June Board meeting, the Board neglected to take a motion to approve the three officer reports and the CEO report.

Motion: by T. Kindall, seconded, to approve the June 14, 2018 Officer and CEO Reports from Board members.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Agenda Item 2.2

NELA Healthcare Alliance Update

Dr. Lyon received a letter from Blake Kramer, Hospital President for Franklin Medical Center, regarding concerns of the nursing shortage. This matter was brought up at the July Louisiana Organization of Nurse Executives (LONE) meeting. Tracey Jordan in her report talked about all the things which are being done up in the northeast, including the Alliance that is composed of 26 different organizations working on healthcare and workforce issues. Tracey did clarify that there was a misunderstanding by the Alliance members and Mr. Kramer regarding the rules and regulations and responsibilities. Mr. Kramer didn't know anything about the articulation agreements and the Louisiana Council of Administrators of Nursing Education (LACANE). Ms. Jordan sits on the NELA Alliance and clarified the matter.

Agenda Item 2.3

Louisiana Secretary of State Concerns Regarding Board Hearing Panel Minutes

The Secretary of State's office was concerned that Board Hearing Minutes did not come back for full approval by the Board. Dr. Lyon investigated the matter to make sure that they have had all the original Minutes, once approved by the Board Hearing member who is assigned to do that, signed by the presiding officer. It is required that one of the officers be a presiding officer. Whoever is presiding will have to sign and they need the original signature.

Agenda Item 2.4

Quorums for Board Hearing Panel Meetings

The Board now has a full roster of 11 Board members: Nine nursing members and two public consumer members. A quorum for Board hearings will be six individuals. Dr. Lyon stated she is making sure that they have six Board members at each of the Hearing Panel meetings. There were six Board members at the August 8, 2018 Hearing Panel and this will continue at each Hearing Panel going forward.

Agenda Item 2.5

Electronic Signatures

There are no electronic signatures for the following new Board members: Ms. Susan Saunders, Mr. Kenneth Alexander, Dr. Jennifer Manning, Dr. Jennifer Couvillon, and Ms. Tracey Moffatt. Dr. Lyon asked for permission to have electronic signatures for these Board members. Ms. Saunders, Mr. Alexander, Dr. Manning were present and gave permission. Dr. Lyon will get with the other Board members not present for their approval.

Update on the Strategic Map

An update on the Strategic Map was given by Dr. Lyon.

(Lunch Break)

(Dr. Bonanno called the Board Meeting back to order.)

An issue was brought to the attention of Dr. Wright and Dr. Lyon from Ochsner regarding nurses who become aware of nurses who are admitted through the ER for a medical issue and then become aware that they have substance use disorders. The issue is whether they should report the matter as it could violate the nurse's HIPAA confidentiality rights, or whether this should be the nurse's responsibility to self-report.

Lengthy discussion ensued regarding the Board having a policy on what is the duty of the practitioner to report and other Board concerns.

Ms. Jones stated she will research the matter and will be prepared to discuss the issue in more detail at a later date.

5. Personal Development

(Nothing submitted)

6. National Council State Boards of Nursing

Agenda Item 6.1

Update on the implementation on Louisiana as a Compact State.

Dr. Lyon updated the Board regarding the implementation on Louisiana as a Compact. They have been working closely with the LPN Board. The LPN came to the Board's day-long session meeting with Mr. Puente. Dr. Bonanno and Dr. Lyon will be attending their first Commissions Meeting. The most important things were the two amendments that were added to the Compact. The two amendments were regarding requirements for the Board to have employers report nurses that were practicing under a Compact license in Louisiana. That language is in opposition to standard compact language. The second amendment had to do with the Board voluntarily reporting workforce data, which the Board already provides.

The first amendment became an issue. Dr. Lyon contacted Mr. Steven Russo, Executive Counsel for Secretary Gee at the Louisiana Department of Health, who stated they have authority and can mandate that employers be required to use the NURSYS e-notify system,

which will allow for real time verification of all nurses including those practicing under a multistate privilege to practice. This solution will meet the requirements of the amendmen.t

Dr. Lyon made available to the Board the rules that they are developing, along with Dr. Lyon's edits in red. This will be going forth through rulemaking.

Discussion ensued.

Office of the Executive Director

4. Reports

Agenda Item 4.1

Report of the President

(Report Posted)

Dr. Bonanno stated she is looking forward to going into training for the Enhanced Nurse Licensure Compact (eNLC) with Dr. Lyon. Dr. Bonanno along with other Board members attended the orientation on July 16, 2018.

Also, Ms. Brown, when giving her report, mentioned about the performance audit. Dr. Bonanno met with Dr. Lyon and Ms. Brown and the audit team about preparation for LSBN's performance review.

Agenda Item 4.2

Report of the Vice President

(Report Posted)

Ms. McNabb reported that the Board is 4% ahead on revenue. The Financial Report is attached.

Agenda Item. 4.2.1

Nurses Role in Regard to Medical Marijuana

Ms. McNabb asked the Board to think about what their stance is on nurses' role regarding medical marijuana. Mr. Alexander, through LHA, created a subcommittee. Ms. McNabb asked Mr. Alexander to tell the Board about the subcommittee and the work that their subcommittee has done and why she wants it brought to the Board

Mr. Alexander gave a report on what is going on with medical marijuana. Mr. Alexander put together a comprehensive group. The subcommittee did a search to see what other states were doing. Most of the states now allow it medicinally.

Mr. Alexander had a conference call with Dr. David Baker, Executive Vice President, Division of Health Care Quality Evaluations, who, essentially, had no formal position. Mr. Alexander also spoke with Mr. David Wright, Director of CMS Survey and Certification Group and they had no formal position.

LHA has developed an in-patient policy. Ms. McNabb sat on the subcommittee in their group that drafted the policy. They have developed a draft of a policy and should have a policy ready in September for hospitals to accept or not by the end of the year.

Discussion ensued.

Agenda Item 4.3
Report of the Executive Director

(Report Posted)

Agenda Item 4.4
August Officer and CEO Reports

Dr. Lyon stated that she has posted the quarterly reports of all the departments with the primary outcomes.

Motion: by T. Kindall, seconded, to accept the President, Vice President, Executive Director and CEO Reports.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

Motion Carried

7. Public Comments

Agenda Item 7.1
Barbara Gordon

Barbara Gordon came before the Board requesting help from the Board to do further investigations in her case and to assist her in getting back to work. The Board afforded Ms. Gordon 15 minutes to address the Board. No action was taken.

Executive Session

Motion: by T. McNabb, seconded, to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; K. Alexander-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. McNabb-yes; S. Saunders-yes

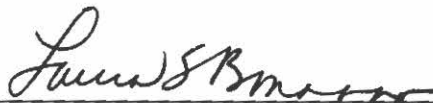
Motion Carried

ADJOURNMENT:

After returning from Executive Session, the Board Meeting was adjourned.

Motion: by T. McNabb, seconded, to adjourn

The meeting adjourned at 1:20 p.m.



**LAURA BONANNO, PRESIDENT
LOUISIANA STATE BOARD OF NURSING**