

Minutes of the Compliance Committee

The scheduled meeting of the Compliance Committee was held on Tuesday, October 26, 2004 in the Conference Room of the Louisiana State Board of Nursing, 3510 North Causeway Boulevard, Suite 601, Metairie, Louisiana. Elsie Crapanzano, Chairperson, called the meeting to order at 12:30 p.m.

Roll Call

Present:

Elsie Crapanzano, Committee Chairperson
Nora F. Steele, Committee Member
Frankie Rosenthal, Committee Member
Barbara McGill, Compliance Director
Helen Forrest, Recorder

Approval of Minutes:

Minutes of the July 27, 2004 Compliance Committee meeting was distributed prior to the September 2004 Board meeting for review. Correction made as followed: On page 2, sentence to read, "The proposed revisions were *reviewed* and discussed by the Committee."

Motion: by N. Steele to accept the minutes of the July 27, 2004 Compliance Committee meeting as corrected.

Second: by F. Rosenthal.

Vote: N. Steele, yes; F. Rosenthal, yes; E. Crapanzano, yes. Motion approved.

Compliance Staff Report:

The Compliance Activity Report for the First Fiscal Quarter (July 1, 2004 – September 30, 2004) was distributed, reviewed and discussed.

Committee discussed concerns relative to students reporting a criminal background prior to licensure and the means to track said individuals throughout their nursing career. B. McGill stated that there may be a need to have a computer program written to pull the data; however, as of now, with the current computer system, information may only be obtained from 2001 forward.

Motion: by F. Rosenthal to accept the Compliance Activity Report for the First Fiscal Quarter (July 1, 2004 – September 30, 2004).

Second: by N. Steele.

Vote: N. Steele, yes; F. Rosenthal, yes; E. Crapanzano, yes. Motion approved.

Old Business:

**Report -
Schedule of
Fines and Costs for
Hearings:**

This matter remains pending awaiting recommendations from the Administrative Committee.

N. Steele expressed a concern that the current monitoring fee does not cover the cost of monitoring based on the nurse's hourly wages.

Motion: by N. Steele, that monitoring fee be considered along with the administrative cost.

Second: by F. Rosenthal.

Vote: N. Steele, yes; F. Rosenthal, yes; E. Crapanzano, yes. Motion approved.

**Report -
Revisions to
LAC 46:XLVII.3401-
3419:**

B. McGill reported that the proposed revisions to LAC 46:XLVII.3401 – 3419 by the Committee at the July 27, 2004 meeting were submitted to the Board for acceptance. Due to the threat of Hurricane Ivan, the September 2004 Board meeting was cancelled and has been rescheduled for October 27, 2004.

**Report –
Revisions to
RNP Agreements:**

B. McGill reported that the proposed revisions to the Recovering Nurse Program Agreements (Confidential and Disciplinary Action) were submitted to the Board for acceptance. Due to the threat of Hurricane Ivan, the September 2004 Board meeting was cancelled and has been rescheduled for October 27, 2004.

New Business:

Revisions to Motion Sheet:

The Compliance Committee began revisions to the Disciplinary Motion Sheets at the October 22, 2002 meeting. The intent was all the motion sheets into one, with the exception of the motion sheet for students. Following the revisions of each motion and specific stipulations, the decision of the Committee was to use the revised Motion Sheet at the upcoming Board Meeting to determine any additional changes needed. After final revisions are made, the Motion Sheet is to be presented to the Board for acceptance and approval.

Committee reviewed and discussed Motion Sheet for final revisions. See revised copy attached.

Motion: by N. Steele, that revisions be accepted and presented to the Board for approval and acceptance at the December 2004 meeting.

Second: by F. Rosenthal.

Vote: N. Steele, yes; F. Rosenthal, yes; E. Crapanzano, yes. Motion approved.

Report - Individual Providers:

None reported for approval since the July 27, 2004 Compliance Committee meeting.

Announcement/ Communications:

None given.

Adjournment:

Meeting adjourned at 1:28 p.m.

Submitted by:

Barbara H. McGill, MSN, RN, CNAA
Director, Compliance

Approved by:

Chairperson Date