

**LOUISIANA STATE BOARD OF NURSING  
3510 NORTH CAUSEWAY BLVD., SUITE 601  
METAIRIE, LOUISIANA 70002**

**MINUTES OF THE DECEMBER 3, 2003 BOARD MEETING**

**Call to Order:** This regular meeting of the Board of Nursing was called to order at 8:30a.m. by Patsy McClanahan, President, on Wednesday, December 3, 2003, at the Louisiana State Board of Nursing, 3510 North Causeway, Suite 601, Metairie, Louisiana 70002.

**Roll Call:** The following members were in attendance:

Patsy McClanahan, MSN, RDMS, RN, CNP, President  
Deborah A. Ford, MSN, RN, CNA, Vice-President  
Patricia Bourgeois, MSN, CNS, RN, Alternate Officer  
Tommie J. Ashby, RN, BSN  
Elsie Crapanzano, MSN, RN  
Karen Moody, PhD, RNC  
Deborah Olds, RN  
Frankie Rosenthal, MSN, RN, CNS, CNA  
Nora F. Steele, DNS, RN, C, PNP

Ex-Officio Members:

William St. John Lacorte, M.D.

The following staff members were in attendance:

Barbara L. Morvant, MN, RN, Executive Director  
Cynthia D. Morris, MSN, RN, Assistant Executive Director  
Barbara McGill, MSN, RN, Compliance Director  
Ellienne T. Tate, EdD, RN, Credentialing Director  
Pat Ladner, MN, RN, Nursing Consultant for Practice  
Thania Elliott, JD, MSH, RN, Regional Manager  
Margaret Griener, MPH, APRN, Credentialing Manager  
Cathy Maher-Storm, RN, MA, Regional Manager  
Joy Peterson, BSN, RN, Regional Manager  
Leslie Rye, MSN, RN, Regional Manager  
Michelle Wells, MSHCM, BSN, RNC, Regional Manager  
E. Wade Shows, Board Attorney  
Julie Comeaux, Executive Services Assistant  
Helen Forrest, Licensing Analyst Supervisor-Compliance  
Suzanne Armand, Court Reporter

**Introduction:** President P. McClanahan established that a quorum of the Board was present.

**Opening Prayer:** The meeting opened with a prayer by P. Bourgeois.

P. McClanahan requested to reorder the agenda, to take the election of officers last and to hear the report of litigation in Executive Session.

**Motion:** by P. Bourgeois, seconded, to allow the President to reorder the agenda.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**APPROVAL OF MINUTES:**

**September 8-9, 2003 Special Session Hearings:**

**Correction:** A correction was noted by T Ashby, stating that her name was incorrectly spelled under roll call for September 9, 2003.

**Motion:** by N. Steele, seconded, that the Board approve the minutes of the September 8, 2003, Special Session Hearings.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**September 9, 2003, Special Session:**

**Motion:** by D. Ford, second, that the Board approve the minutes of the September 9, 2003 Special Session Hearings as corrected.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**September 10, 2003, General Board Meeting:**

**Motion:** by D. Ford, seconded, that the Board approve the minutes of the September 10, 2003 General Board Meeting.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**ACTIONS ON DISCIPLINARY HEARINGS HELD ON DECEMBER 1-2, 2003:**

B. Morvant announced the names of those registrants whose files were presented at the Monday, December 1, 2003, Disciplinary Hearings.

**Excused:** P. McClanahan was excused from the December 1, 2003, Disciplinary Hearings.

K. Moody was excused from the following hearing.

**Judy Parisien Stone**

Appeared before the Board with counsel in response to charges as filed.

**Motion:** by E. Crapanzano, seconded, license by endorsement is granted upon completion of the endorsement application requirements and that a letter of reprimand is issued and becomes a part of this registrant's permanent file regarding the incident which brought this registrant before the Board (Failure to Disclose). And that within 90 days she will submit payment of \$200 to the Board as a fine and submit payment of \$450 to the Board as a cost of this hearing. Failure to comply with the above orders or receipt of an unfavorable report shall result in the immediate suspension of this registrant's license for a minimum of six months.

**Voice Vote:** Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**Shelby Leigh Harper**

The matter was heard by the Board in response to charges as filed.

**Motion:** by K. Moody, seconded, the license of this registrant continued to be suspended for a minimum of six months and until she has been compliant for a minimum of six weeks under RNP at which time this registrant can meet with Board staff to request reinstatement.

And further, immediately surrender current RN license to Board staff to be retained in the registrant's file.

Refrain from working in any capacity as a registered nurse. Failure to do so shall cause further disciplinary action and/or criminal charges.

Within 30 days, submit to a comprehensive five (5) to seven (7) day in-patient psychiatric, psychological and substance abuse evaluation by a psychiatrist, clinical psychologist and addictionist who have been approved by the Board; authorize and cause a written report of the said evaluation to be submitted to the Board and include the entire evaluation report, including diagnosis, course of treatment, prescribed or recommended treatment, prognosis, and professional opinion as to registrant's capability of practicing nursing with reasonable skill and safety to patients.

Immediately submit to all recommendations thereafter of the therapist, physician, or treatment team, and cause to have submitted evidence of continued compliance with all recommendations by the respective professionals. This stipulation shall continue until the registrant is fully discharged by the respective professionals and until approved by the Board staff.

If the evaluations give any treatment recommendations or findings to warrant concern for patient safety, shall meet with Board or Board staff. Must demonstrate to the satisfaction of the Board that she poses no danger to the practice of nursing or to the public and that she can safely and competently perform the duties of a registered nurse. If the Board approves licensure, a period of probation, along with supportive conditions or stipulations, will be required to ensure that patients and the public are protected. If the Board approves continued licensure, the probation period, conditions or stipulations may be revised to ensure that patients and the public are protected.

If found to be chemically dependent, immediately sign an agreement with the Recovering Nurse Program and cause to have submitted evidence of compliance with all program requirements for a minimum of two years.

Prior to request for reinstatement of license, submit written evidence of completion of twenty (20) hours of LSBN staff approved continuing education hours to include the areas of Medication Administration, Documentation, and Legal Ethical Issues.

Also, prior to request for reinstatement of license, submit a payment of \$600 to the Board as a fine and \$600 to the Board as cost of this hearing.

**Voice Vote:** Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes;  
Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes  
Motion Carried

**Timothy Polander:**

The matter was heard by the Board in response to a Show Cause order as filed.

**Excused:** K. Moody was excused from the hearing and the remainder of the day.

**Motion:** by T. Ashby, seconded, that this individual be denied approval to take NCLEX-RN and is denied licensure in Louisiana until the following stipulations are met:  
Prior to request for permission to take the NCLEX and/or licensure by endorsement submit written evidence of completion of five (5) hours of LSBN staff approved continuing education hours to include the area of Legal Accountability and submit a \$200 fine and payment of \$300 hearing

costs to the Board.

A letter of reprimand is issued and becomes a part of this applicant's permanent file regarding the incident which brought this applicant before the Board (Failure to Disclose),

**Voice Vote:** Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Olds-yes; Rosenthal-yes; Steele-yes  
Motion Carried

**Pamela Paulette**

The matter was heard by the Board in response to charges as filed.

**Motion:**

by F. Rosenthal, seconded, the license of this registrant is suspended until she responds to the Board inquiry dated 5/21/03.

And that she immediately surrender her current RN license to the Board staff to be retained in the registrant's file.

And that prior to request for reinstatement, she must submit a payment of \$700 to the Board, \$100 to the Board as a fine and \$600 for the administrative hearing.

**Voice Vote:** Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Olds-yes; Rosenthal-yes; Steele-yes  
Motion Carried

**Beth Montaldo**

Appeared before the Board in response to charges as filed and ratification of Summary Suspension on 11/14/03 and subsequent charges filed 11/17/03.

**Motion:**

by D. Olds, seconded, that Board ratifies the action taken by the staff against this individual and the Summary Suspension of license finding that the public health, safety, and welfare imperatively required emergency action.

Also, the license of the registrant is suspended for a minimum of six months with application for reinstatement contingent upon meeting the following stipulations:

Immediately surrender current RN license to the Board staff to be retained in the registrant's file.

Refrain from working in any capacity as a registered nurse. Failure to do so shall cause further disciplinary action and/or criminal charges.

Within 30 days, submit to a comprehensive psychiatric, psychological and substance abuse evaluation by a psychiatrist, clinical psychologist and addictionist who have been approved by the Board; and shall authorize and cause a written report of the said evaluation to be submitted to the Board. Shall include the entire evaluation report, including diagnosis, course of treatment, prescribed or recommended treatment, prognosis, and professional opinion as to registrant's capability of practicing nursing with reasonable skill and safety to patients.

Immediately submit to all recommendations thereafter of the therapist, physician, or treatment team, and cause to have submitted evidence of continued compliance with all recommendations by the respective professionals. This stipulation shall continue until the registrant is fully discharged by the respective professionals and until approved by the Board staff.

If the evaluations give any treatment recommendations or findings to warrant concern for patient safety, shall meet with Board or Board staff. Must demonstrate to the satisfaction of the Board that she poses no danger to the practice of nursing or to the public and that she can safely and competently perform the duties of a registered nurse. If the Board approves licensure, a period of probation, along with supportive conditions or stipulations, will be required to ensure that patients and the public are protected.

If found to be chemically dependent, immediately sign an agreement with the Recovering Nurse Program and cause to have submitted evidence of compliance with all program requirements for a minimum of one year.

Prior to request for reinstatement, submit written evidence of completion of fifteen (15) hours of LSBN staff approved continuing education hours to include areas of Legal Aspects of Nursing Care, Documentation, Legal Accountability, Ethics, Legal/Ethical Issues.

And submit a payment of \$600 to the Board as a fine and \$2,850 to the Board as cost of this hearing.

**Voice Vote:** Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes;  
Olds-yes; Rosenthal-yes; Steele-yes  
Motion Carried

**Georgette Lang-Mims**

Appeared before the board with counsel in response to charges as filed.

**Motion:**

by D. Ford, seconded, a letter of reprimand is issued and becomes a part of this registrant's permanent file regarding the incident which brought this registrant before the Board.

And within two months, submit written evidence of completion of fifteen (15) hours of LSBN staff approved continuing education hours to include the areas of Legal Aspects of Nursing, Assessment, Management Skills, and Legal Accountability.

Within 12 months, submit payment of \$100 to the Board as a fine and within 12 months submit payment of \$3000 to the Board as cost of this hearing.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes  
Motion Carried

**Ken Mason Parks**

The matter was heard by the Board in reponse to Ratification of Summary Suspension and Show Cause Order as filed.

**Motion:**

by K. Moody, seconded, that the Board ratify the Summary Suspension of the registrant, and that the license remain suspended and he shall not be able to request reinstatement until he can appear before the Board or Board staff and show cause as to why he should be allowed to practice as a registered nurse.

And further, within 60 days, submit to a comprehensive five (5) to seven (7) day in-patient psychiatric, psychological and substance abuse evaluation by a psychiatrist, clinical psychologist and addictionist who have been approved by the Board. Shall authorize and cause a written report of the said evaluation to be submitted to the Board. Shall include the entire evaluation report, including diagnosis, course of treatment, prescribed or recommended treatment, prognosis, and professional opinion

as to registrant's capability of practicing nursing with reasonable skill and safety to patients.

Immediately submit to all recommendations thereafter of the therapist, physician, or treatment team, and cause to have submitted evidence of continued compliance with all recommendations by the respective professionals. This stipulation shall continue until the registrant is fully discharged by the respective professionals and until approved by the Board staff.

If found to be chemically dependent, immediately sign an agreement with the Recovering Nurse Program and cause to have submitted evidence of compliance with all program requirements for a minimum of three (3) years.

Prior to request for reinstatement of license, submit written evidence of completion of fifteen (15) hours of LSBN staff approved continuing education hours to include areas of Documentation, Legal Accountability and Chemical Dependency in Health Professionals.

And within twelve (12) months, submit payment of \$1550 to the Board as a fine and \$450 to the Board as cost of this hearing.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Edwin George**

Appeared before the Board in response to charges as filed.

**Motion:** by T. Ashby, seconded, that the matter be dismissed.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Jennifer Damere Fonseca**

Appeared before the Board in response to a Show Cause Order as filed.

**Motion:** by E. Crapanzano, seconded, this student is delayed entry into clinical nursing courses until she has one year of continuous documented sobriety through the Recovering Nurse Program.

Prior to acceptance into clinical courses, she will submit payment of \$450 to the Board as hearing costs.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Sandra Bamburg**

The matter was heard before the Board in response to a Show Cause Order as filed.

**Motion:** by E. Crapanzano, seconded, the license of this registrant is suspended for an additional two years. Prior to request for reinstatement, she will submit payment of \$1200 to the Board as a fine, and payment of \$200 to the Board as cost of this hearing.

Failure to comply with the above orders, receipt of an unfavorable report or non receipt of reports shall cause a hearing to be scheduled for revocation of this registrant's license.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Bobby Batiste**

Appeared before the Board with counsel in response to a Show Cause order as filed.

**Motion:**

by D. Ford, seconded, that this individual is granted approval to take the NCLEX-RN, to be issued a work permit, and to receive licensure upon successful passing of the NCLEX.

And prior to taking NCLEX, submit written evidence of completion of five hours of LSBN staff approved continuing education hours to include the areas of Legal Aspects and Legal/Ethical Issues.

Prior to taking NCLEX, submit payment of \$200 to the Board as fine and \$600 to the Board as a cost of hearing.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Automatic Suspensions:**

There were thirteen (13) matters brought before the Board in the form of automatic suspensions by Board Staff.

**Motion:**

by N. Steele, seconded, that the Board ratify the Automatic Suspensions by Staff of the following registrants:

**Shim Cherie Arcement  
Ricky Rena Burns  
Richard Joseph Chan  
Marchelle Flugham Claverie  
Elizabeth Letard Coody  
Joanna Estes Counts  
Paul Ernest Goulart  
Jerrilynn Latrice Ferrier Himes  
Melissa Hyde Masoner  
Lana Dianne Surry Morgan  
Susan Michelle Nader  
William Dale Phillips  
Brandi Lynne Quinn**

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Consent Orders:**

There were fifty-six (56) matters presented to the Board in the form of Consent Orders.

**Motion:**

by P. Bourgeois, seconded, that the Consent Orders submitted by the following registrants be accepted:

Alice Williams Atkison  
Sharron Beth Bearly  
Sherry Elizabeth Bergeron  
Kimberly Diane Slack Bever  
Stephanie Burgess Bigner  
Charon Hamilton Blaney  
Kevin Chad Charlet  
Anna Louise Clements  
Veronica Lynn Cook  
Suzannie Ayuso Costanza  
Susan Angelette Duplichan Courville  
Wendy Tracy Crates  
Susan Niehaus Davidson  
Keriel Marie Dial  
Robert Frederick Dieter  
Sondra Stephens Elsenrath  
Lashunda Lindsay Ester  
Shelby Ann Gilmore  
Martha Ardis Goldman  
Brent Allen Harris  
Robert Louis Hebert  
Tisha Hermosura  
Laura Sechrest Herrera  
Otis James Johnson  
Suzanne Kennedy  
Christopher Charles Keaton  
Vicki Kaye Kennon  
David Troy LeJeune  
Lacey Stevens Lloyd  
David Frank Macynski  
Sandra Pitakos Mason  
Anna Tucker McCleskey  
Nancy Boyd McCool  
Holly Krauss Montana  
Connie Allen Murdock  
Robin Adrienne Nation-Wood  
Diane Pace  
Meredith McCulla Peltier  
Tina Early Philyaw  
Jeffrey Joseph Pilcher  
Lori Michelle Warren Powell  
Margaret Hill Pratt  
Deborah Mae Gwin Richardson  
Reba Griffin Rinicker  
Elizabeth Hayward Rossignol  
Connie Zierlein Schleicher  
Angel Lynette Sheppard  
Ronald Shelby Singleton  
Tamie Marie Staton  
Patricia Lynn Lacour Stickell  
Suzette Marie Stuebben  
Edward Turner  
Devon Ried Viehe  
Ronald Davis Wimprine, Jr.  
Louis Peter Youngblood  
Jennifer Waites Zoppi

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**RATIFICATION OF DELAY/DENIAL STAFF ACTION:**

Three (3) matters came before the Board as delay/denial of licensure by staff action.

**Motion:** by D. Olds, seconded, that the Board ratify the delay/denial of Licensure by staff on the following:

**Julia Kline Register  
Wendy Lynn Hill Stroud  
David Mark Wood**

**VoiceVote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Crapanzano-yes; Rosenthal-yes; Ashby-yes; Steele-yes; Olds-yes; Moody- yes

Motion Carried

**Multiple Actions:**

Five (5) matters came before the Board involving Multiple Actions:

**Motion:** by F. Rosenthal, seconded, that the Board ratify and accept the multiple actions as follows:

**Roxanne Bourgeois  
Jamie Honaker  
Jessica Ann Pulkowski  
Rachel Elizabeth Tanner**

**VoiceVote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Crapanzano-yes; Rosenthal-yes; Ashby-yes; Steele-yes; Olds-yes; Moody- yes

Motion Carried

**Motion:** by D. Olds, seconded, that the Board ratifies action by Staff against **Jonathan Foreman** for Summary Suspension and that the Consent Order submitted by this registrant is accepted provided that any request for reinstatement he must appear before the Board.

The Board received the written report of the Settlement Committee meeting held 10/20/03 and 11/18/03. No action required by the Board.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**REPORT OF THE PRESIDENT:**

P. McClanahan presented a written report. (Report on file.)

**Motion:** by D. Ford, seconded, that the Report of the President be accepted.

**VoiceVote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Crapanzano-yes; Rosenthal-yes; Ashby-yes; Steele-yes; Olds-yes; Moody- yes

Motion Carried

**REPORT OF THE VICE-PRESIDENT:**

D. Ford presented the Vice-President's report and financial summary. (Report on file)

**Motion:** by D. Ford, seconded, that the report of the Vice-President be accepted.

**VoiceVote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Crapanzano-yes; Rosenthal-yes; Ashby-yes; Steele-yes; Olds-yes; Moody- yes

Motion Carried

**AGENDA ITEM 2.1:**

**REVIEW OF VICE-PRESIDENT'S REPORT AND FIRST QUARTER FINANCIAL STATEMENT REPORT ( JULY 1, 2003 – SEPTEMBER 30, 2003)**

Discussed in Vice-President's Report.

**Motion:** by D. Ford, seconded, to accept the First Quarter Financial Statement Report for the period July 1, 2003 to September 30, 2003.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**REPORT OF THE EXECUTIVE DIRECTOR:**

B. Morvant highlighted the written report previously distributed to the Board. (Report on file.) B. Morvant reported that renewals were issued in early October. Apparently two thousand renewal applications were returned to the Board due to failure to report a change in address. An alert has been put on the website and staff are trying to communicate with as many groups as possible, requesting that if there are any nurses who have not gotten a renewal, to contact the office and if there has been an address change within the last year, to make sure that the Board has the correct address.

Advance Practice Registered Nurses renewal applications, specifically those with prescriptive authority require special handling, and are turned around within seven to ten days.

It was reported by B. Morris that special effort has been made this year to get the employer information updated, which is especially important for the Nursing Supply and Demand Commission data. This information is requested every year, but applications now are being returned to have this information completed, which has caused an additional delay.

B. Morvant reported that in the last legislative session, there was a law to require licensing Boards to waive any requirements for those individuals who are in the military. Applicants were informed in the application that if they were in the military, the application was to be sent back saying "Active Duty," and the license would be issued without payment of fee or meeting licensure requirements.

**Motion:** by T. Ashby, seconded, that the Report of the Executive Director be accepted.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**ADMINISTRATIVE COMMITTEE:**

P. McClanahan stated that the Administrative Committee met on October 14, 2003 and made the following recommendations.

**AGENDA ITEM 2.2**

**APPROVE/ADOPT PROPOSED MEETING DATES FOR 2004-2005**

**Motion:** by D. Ford, seconded, that the Board accept the 2004-2005 proposed meeting dates of the Louisiana State Board of Nursing.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**AGENDA ITEM 2.3:**

**ADOPT THE PROPOSED 2004-2005 BUDGET**

**Motion:** by K. Moody, seconded, that the Board adopt the proposed 2004-2005 Budget.

**ADVISORY COUNCIL:**

Ms. Ford reported that the Advisory Council met last quarter. (Report on File). The next meeting of the Advisory Council will be March 15, 2004.

**Motion:** by N. Steele, seconded, that the report of the Advisory Council be accepted.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**CREDENTIALING COMMITTEE:**

K. Moody reported that the Credentialing Committee met on September 10, 2003 and October 15, 2003 and had the following recommendations.

**AGENDA ITEM 3.1:**

**APPROVE PROPOSED CONTROLLED SUBSTANCES GUIDELINES**

**Motion:** by K. Moody, seconded, that the Board approve the proposed controlled substances guidelines.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**Motion:** by K. Moody, seconded, that the Board accept the report of the September and October Credentialing Committee Meetings.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes;  
Rosenthal-yes; Steele-yes

Motion Carried

**EDUCATION COMMITTEE:**

P. Bourgeois reported that the Education Committee met on October 14, 2003 and made the following recommendations:

**AGENDA ITEM 4.1:**

**LETTER OF INTENT TO ESTABLISH ASSOCIATE DEGREE PROGRAM FOR L.E. FLETCHER COMMUNITY COLLEGE (HOUMA)**

**Motion:** by P. Bourgeois, seconded, to recommend acceptance of the letter of intent for L.E. Fletcher Technical Community College to establish an associate degree program in nursing and request that the program provides the required documents as the planning continues and submit an interim report in six months to the Board. Further, that L.E. Fletcher Technical Community College follows the steps for establishing a new program as stated in LAC46:XLVII.3533.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 4.2:**

**LETTER OF INTENT TO ESTABLISH ASSOCIATE DEGREE PROGRAM FOR DELTA COMMUNITY COLLEGE (MONROE).**

**Motion:** by P. Bourgeois, seconded, to recommend acceptance of the letter of intent for Delta Community College to establish an associate degree program in nursing and request that the program provides the required documents as the planning continues and submit an interim report in six months to the Board. Further, that Delta Community College follows the steps for establishing a new program as stated in LAC46:XLVII.3533.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 4.3:**

**REFRESHER COURSE – OUR LADY OF THE LAKE COLLEGE**

**Motion:** by P. Bourgeois, seconded, recommend approval of the request of Our Lady of the Lake College for recognition by the Board of their RN refresher course.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 4.4:**

**LETTER OF INTENT TO ESTABLISH AN ASSOCIATE DEGREE PROGRAM FOR SOWELA TECHNICAL COMMUNITY COLLEGE.**

**Motion:** by P. Bourgeois, recommend acceptance of the letter of intent for Sowela Technical Community College to establish an associate degree program in nursing and request that the program provides a full proposal with the required documents as the planning continues. Further, that Sowela Technical Community College follows the steps for establishing a new program as stated in LAC46:XLVII.3533.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 4.5:**

**REQUEST FOR FACULTY EXCEPTIONS TO FACULTY QUALIFICATIONS LAC 46:XLVII.3515.B.7.**

**Motion** by P. Bourgeois, seconded, to approve the request for faculty exceptions (LAC46:XLVII.3515.B.7) of the following individuals:

**Sandra Martin Lovett, Patricia Lee Valley Sorrells, and Carrie Mae Cooper Tademy**, LSU at Alexandria; **Gerlyn Alisha Hall Simon**, McNeese State University; **Tara Rachelle Guidry Knott, Deedra Kaye Hammond Harrington**, UL at Lafayette; **Catherine Olga Smith Campbell, Rayne Williamson Lowder, Danita Sims Potter**, UL at Monroe

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 4.6**

**REQUEST OF UNIVERSITY OF LOUISIANA AT LAFAYETTE TO RECREATE THEIR ACCELERATED OPTION TRACT FOR SECOND DEGREE STUDENTS, EFFECTIVE FALL 2004**

**Motion:** by P. Bourgeois, seconded, recommend approval of the request of University of Louisiana at Lafayette to recreate their accelerated option tract for second degree students, effective Fall 2004.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**Motion:** by P. Bourgeois, seconded, that the Board accept the report of the Education Committee.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**COMPLIANCE COMMITTEE:**

F. Rosenthal reported that the Compliance Committee met October 5, 2003 and made the following recommendations.

**AGENDA ITEM 5.1:**

**PROPOSED POLICY ON "REINSTATEMENT OF LICENSURE WHEN INDIVIDUAL HAS PRACTICED WITHOUT A LICENSE"**

**Motion:** by F. Rosenthal, seconded, to approve the proposed policy on reinstatement of licensure when individual has practiced without a license.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 5.2**

**PROPOSED POLICY ON "ARREST/CONVICTION RECORD GUIDELINES FOR APPLICANTS"**

**Motion:** by F. Rosenthal, seconded, to approve the policy for arrest/conviction record guidelines for applicants.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**Motion:** by F. Rosenthal, seconded, that the Board accept the report of the Compliance Committee.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**NURSING PRACTICE COMMITTEE:**

D. Ford reported that the Nursing Practice Committee met on October 14, 2003 and made the following recommendation.

**AGENDA ITEM 6.1:**

**RN PERFORMING MICRODERMABRASIONS**

**Motion:** D. Ford, seconded, to reaffirm the Board's previous opinion regarding microdermabrasion Nurse Practice Opinion 01.12.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**AGENDA ITEM 6.2:**

**RN DELEGATING TO AN LPN THE REINSERTION OF A GASTROSTOMY TUBE**

**Motion:** by D. Ford, seconded, to adopt that it is not within the scope of practice for an RN to delegate to an LPN the reinsertion of a gastrostomy tube into an old stoma.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**AGENDA ITEM 6.3:**

**DECLARATORY STATEMENT ON THE ROLE AND SCOPE OF PRACTICE OF THE RN IN DIALYSIS NURSING IN RENAL DIALYSIS CENTERS AND FACILITIES**

**Motion:** D. Ford, seconded, to adopt that it is within the scope of practice for the RNs to delegate to the LPN the accessing and terminating of double-lumen permacaths and central line catheters used for hemodialysis in the outpatient/chronic setting. Furthermore, the Declaratory Statement will be expanded to provide for education/training specifications of the LPN to access/terminate these devices and the role of the RN assessing the patient prior to delegation; and furthermore staff will incorporate in the Declaratory statement the revision date.

Ms. Ladner reported that several members of Board staff have requested that the Board provide a definition that will clarify the terms that are used in the Declaratory Statement as it relates to "supervised" "immediately available," and "immediate supervision." The intent of the original Task Force on Dialysis as well as the October Board meeting was that the registered nurse would be physically present, both in the dialysis unit or if the dialysis was being done or contracted in acute care, that the nurse would be present there on the floor with the patient and not in another area of the hospital or at another facility and asked the Board for permission to define these terms.

**Motion:** by F. Rosenthal, seconded, to include the recommendation from Practice Consultant.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes;  
Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes;  
Steele-yes

Motion Carried

**AGENDA ITEM 6.4:**

**RN PERFORMING MEDICAL EVALUATION TO DETERMINE PERSON'S ABILITY TO USE A RESPIRATOR**

**Motion:** By D. Ford, seconded, to adopt that it is within the scope of practice for the RN, under the direction of a licensed physician or other authorized prescriber, to perform the medical evaluation to fit a respirator device according to OSHA requirements; furthermore, it is within the scope of practice of APRNs to perform this evaluation.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**Motion:** by D. Ford, seconded, that the report of the Nursing Practice Committee be accepted.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**BREAK**

Ms. McClanahan introduced William St. John LaCorte, M.D., appointed by the Governor as a new member to the Board by recommendation of the Louisiana State Medical Society.

**SETTLEMENT COMMITTEE:**

The Board received a written report of Settlement Committee Meetings held October 20, 2003 and November 18, 2003.

**SPECIAL TASK FORCE/SUBCOMMITTEES:**  
**TASK FORCE ON PAIN MANAGEMENT**

D. Ford reported that the Task Force began meeting in April and has dealt with a lot of different issues on pain management. In October of 2003, the Committee requested an advisory statement from both Louisiana Association of Nurse Anesthetists and the petitioner regarding the agenda item pertaining to monitoring of patients in deep sedation in an acute care setting, and plans to take the proposed statements up in the January meeting.

**Motion:** by D. Ford, seconded, that the Board accept the report of the Task Force on Pain Management.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM 8.1:**

**NURSING SUPPLY AND DEMAND COMMISSION REPORT**

Ms. Morvant reported that they are in an interim phase. At present, the Commission has developed a plan approach called "Community Area Network." They are trying to establish the first pilots in certain Community Area Networks. There has been one pilot established in the Tangipahoa area, and Jean Ulrich, RN has been hired as a facilitator in that area. This is the first area to be a prototype of the Nurse Supply and Demand Proposal. Also, the Commission is trying to initiate a network in the Monroe area. If these are successful, it's hoped to be duplicated in other parts of the State.

Two subcommittees are appointed at this time. One is a subcommittee in response to Senate Resolution 140 in terms of study of mandatory overtime, and to recommend to the Commission how it should comply with that Senate Resolution. A questionnaire is being sent out regarding the issue of mandatory overtime with a request for data to come back in February for the Committee to give a report to the Legislature for March 1.

Another subcommittee was formed by the Nurse Supply and Demand Commission to look at Nurse Faculty qualifications. Dr. Tate has been assigned to staff that subcommittee, and she has prepared a report why faculty qualifications exists today and what the action of that Board has been relative to what parameters have been set for exceptions. This report will go to the Healthworks Commission.

Dr. Tate reported that she felt the report was well received and doesn't feel this Commission or the Healthworks Commission will be considering proposing any changes.

**AGENDA ITEM 8.2:**

**NATIONAL SAMPLE SURVEY OF REGISTERED NURSES**

Ms. Morvant reported that this was an agenda item that came in after committee meetings and the agenda had been sent out. The Board must respond and submit data by December 15, 2003. This is a request by the Health Resources and Services Administration on behalf of the National Center for Health Workforce Analysis for Louisiana to participate in the national sample survey of registered nurses. It is now time to update the survey for registered nurses. HRSA requests the Board to provide a licensee list, which the Board has complied with in the past. It is in the interest of the welfare of the State to participate. The data given to them provide policymakers in education and government with information needed to ensure that an adequate supply of registered nurses is available to meet the health care needs of the state and the nation.

This year they are asking for information that they have not asked for before and there's some question as to whether the Board has the legal right to provide such information about our licensees to an outside agency. Counsel has been asked to review the state and federal laws to establish what information the Board can and cannot divulge.

**Motion:**

by N. Steele, seconded, that the Board endorse participation in the national sample survey of registered nurses by providing data in accordance with the review of state laws by the executive director and legal counsel.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

**AGENDA ITEM A:**

**PROPOSED RULES LAC 46:XLVII.3503.DEFINITIONS – REPORT ON**

Ms. Morvant reported that these rules have been recommended by the Education Committee to the Board to clarify the interpretation of the Board regarding the terms in our rules related to Appropriate Accrediting Body in National Nursing Accrediting Body.

When the Board initiated the rule making process, there were no requests for public hearing and no public comments were received during the deadline period.

However, close to the time of the Board meeting, some governmental officials and some educational institution agencies questioned the rule as to whether there were other appropriate accrediting bodies that the Board

should consider.

The Board was asked at the time not to adopt the rules, knowing that it would probably go to an Oversight Committee, while support could be garnered. The Board was asked to hold action until staff continues to meet with the interested parties. In the interim, the Board's interpretation remains the same.

The discussion regarding faculty qualifications and the information regarding the Board of Regents and what they require has helped the Board garner support that when the Board gets ready to adopt, they may have additional supporters on it

The Board still needs to meet with other individuals who have some concerns and is working to give information to those who are opposed to it and gather the Board's data to support what is needed if the Board goes forward and has to go to Oversight.

Final Rule may be published no later than June 20, 2004.

### **ELECTION OF OFFICERS:**

#### **President:**

**Motion:** E. Crapanzano, seconded, to nominate Deborah Ford to serve as President for 2004.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

With there being no other nominations, Ms. Ford accepts to serve as President for 2004.

#### **Vice-President:**

**Motion:** K. Moody, seconded, to nominate Patricia Bourgeois to serve as Vice-President for 2004

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

With there being no other nominations, Ms. Bourgeois accepts to serve as Vice-President for 2004.

#### **Alternate Officer:**

**Motion:** by E. Crapanzano, seconded, to nominate Frankie Rosenthal to serve as Alternate Officer for 2004.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

With there being no other nominations, Frankie Rosenthal accepts to serve as Alternate Officer for 2004.

**PRESENTATION:** Ms. Ford, on behalf of the Board of Nursing, presented a plaque to Ms. McClanahan in appreciation for her dedicated service and contribution to the nursing profession and the Louisiana State Board of Nursing, August 23, 1996 to December 3, 2003. Serving as President December 6, 2000 to December 3, 2003. Vice-President May 12, 1999 to December 6, 2000. Alternate Officer, December 1997 to May 12, 1999.

K. Moody, on behalf of the Board, thanked Ms. McClanahan for her efforts in doing an admirable job in serving as president and being a true leader.

Ms. Ladner, on behalf of the staff members working with Prescriptive Authority for APRNs, expressed her gratitude to Ms. McClanahan in representing the Board and for all her contributions.

**Motion:** by T. Ashby, seconded, to go into Executive Session for the purpose of hearing the report on litigation, Agenda Item 2.5.

**Voice Vote:** McClanahan-yes; Ford-yes; Bourgeois-yes; Ashby-yes; Crapanzano-yes; Moody-yes; Olds-yes; Rosenthal-yes; Steele-yes

Motion Carried

The Board went into Executive Session at 12:00 p.m. to hear the report on Litigation

**Motion:** by T. Ashby, seconded, to go into open session.

The Board resumed in open session at 12:30 p.m.

**ADJOURNMENT:**

The meeting adjourned at 12:30 p.m.

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**DEBORAH A. FORD, PRESIDENT**  
**LOUISIANA STATE BOARD OF NURSING**