

**LOUISIANA STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE DECEMBER 15, 2016 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by N. Davis, President, on Thursday, December 15, 2016, at the Holiday Inn, 9940 Airline Highway, Baton Rouge, Louisiana 70816

**Roll Call:** The following Board members were in attendance:  
Nancy Davis, MN, RN, NE-BC, President  
Laura Bonanno, DNP, CRNA, Vice President  
Patricia Prechter, EdD, MSN, RN, Alternate Officer  
Tim Cotita, MSHCE, RN, CDE  
Jolie Harris, DNS, RN, NEA, CAS  
Tavell Kindall, DNP, APRN  
Teresita McNabb, RN, MSHSA, NEA, FACHE  
Demetrius Porche, DNS, APRN, PhD, FNP  
Marelle Yongue, M.D., Ex-Officio Member

The following Board members were not present:  
Sue Westbrook, DNS, RN  
Juzar Ali, M.D., Ex-Officio Member

The following staff members were in attendance:  
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director  
Patricia Dufrene, PhD, MSN, RN, Director of Education and Licensure  
Jennifer Wright, DNP, APRN, FNP-BC, Director, Advanced Practice  
Cynthia York, MSN, RN, CGRN, Director, Practice and Credentialing  
Barbara McGill, MSN, RN, Director of Monitoring/RNP  
Wanda Matthews, MPA, Director of Hearings  
Cynthia T. Bienemy, PhD, RN, Director of Louisiana Center for Nursing  
Isonel Brown, MBA, Director of Operations  
David Bolton, JD, General Counsel, Interim Director of Investigations  
Robin Huet, RN, Compliance Officer  
Janell Soileau, RN, RNP/Monitoring Nurse Manager  
E. Wade Shows, JD, Counsel to the Board  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

**Adoption of Agenda:**

Ms. Davis requested that the Educational items be heard first.

**Motion:** by J. Harris, seconded, to adopt the Agenda with the ability to rearrange the agenda items for efficiency.

Dr. Porche requested a discussion be added to the agenda regarding the final rules for the VA regarding the APRN's scope of practice before being adopted.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

### **Reading of Minutes:**

The minutes of the October 13, 2016 Board Meeting are available for viewing on Confluence.

### **3. Department Reports:**

#### **3.1 Education:**

##### **Agenda Item 3.1.1:** **Schools of Nursing Conditional Approval Status Reports**

##### **Agenda Item 3.1.1.1:** **Dillard University – Conditional Approval Status Report**

Summary/background presented by P. Dufrene and recommended acceptance.

Dr. Sharon Hutchinson, Chair of Nursing, was present for comments, to provide information and answer questions.

Discussion ensued.

**Motion:** by D. Porche, seconded, that the Board accept Dillard University's report and action plan regarding conditional approval status of the Baccalaureate of Science in Nursing education program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

##### **Agenda Item 3.1.1.2:** **Southern University Baton Rouge – Conditional Approval Status**

Summary/background presented by P. Dufrene and recommended acceptance.

Dr. Harris thanked Southern University Baton Rouge for a very thorough report.

**Motion:** by P. Prechter, seconded, that the Board accept Southern University Baton Rouge's report and action plan regarding conditional approval status of the Baccalaureate of Science in Nursing education program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

**Agenda Item 3.1.2:**

**Louisiana State University at Eunice – Campus Expansion to Lafayette**

Summary/background presented by P. Dufrene and recommended acceptance.

Discussion ensued.

Dottie McDonald, Dean, Division of Health Sciences and Business Technology, Louisiana State University at Eunice, was present for comments, to present information and answer questions.

Discussion ensued.

**Motion:** by T. McNabb, seconded, that the Board approve the request of Louisiana State University at Eunice (LSUE) to establish an off-campus location of the Associate of Science in Nursing Program in Lafayette.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

**Agenda Item 3.1.3:**

**Program Approval Request in Louisiana**

**Agenda Item 3.1.3.1:**

**University of Louisiana Monroe – Step II Initial Approval Graduate**

Summary/background presented by P. Dufrene and recommended acceptance.

Dr. Porche expressed concerns regarding the abbreviations they are using for their primary care versus acute care degree.

**Motion:** by P. Prechter, seconded, that the board accept proposal for Step II and grant initial approval to University of Louisiana Monroe for initiation of a Master's of Science in Nursing Adult-Gerontology Primary Care Nurse Practitioner (MSN-AGNP) program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

Rhonda Hensley, ULM, Associate Director for the Graduate Nursing Program, was present for comments.

**Agenda Item 3.1.3.2:**

**Chamberlain College of Nursing – Step I of Establishing Undergraduate Program.**

Summary/background presented by P. Dufrene and recommended that the Board take action on the Letter of Intent request from Chamberlain College of Nursing to approve Step I and request to begin Step II for the initiation of a Baccalaureate of Science in Nursing Education Degree Program tabled from August 11, 2016 and October 13, 2016 Board meetings pending new impact task force and further review of report.

Susan Groenwald, President of Chamberlain College, and Nelda Webb, Senior Manager Licensing and Accreditation, were present for comments, to present information and to answer questions by Board members.

Discussion ensued regarding clinical placement for students, capacity and impact.

**Motion:** by D. Porche, seconded, that the Board accept the Letter of Intent request from Chamberlain College of Nursing to approve Step I and request to begin Step II for the initiation of a Baccalaureate of Science in Nursing Education Degree Program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

Further discussion ensued regarding the issues of capacity and impact.

T. McNabb, Dr. Harris, Dr. Bonanno, Dr. Bienemy will form a committee to study the issues of clinical placement for students, capacity and impact.

**Agenda Item 3.1.4:**

**Out-of-State Clinical Experience Request**

**Agenda Item 3.1.4.1:**

**Bradley University - Request for approval to offer graduate clinical experiences in Louisiana.**

Summary/background presented by P. Dufrene and recommended approval.

Rachel Borton, F&P Director, Bradley University, was present for comments, to supply information and to answer any questions from Board members.

Dr. Porche expressed a concern of having faculty capacity to approve the program.

**Motion:** by D. Porche, seconded, that the Board deny the request of Bradley University for approval to offer graduate clinical experiences in Louisiana for the following roles/populations of: Family Nurse Practitioner (FNP) – Master’s, Post Master’s (PMC) for insignificant evidence regarding:

1. Faculty credentialed and licensed in Louisiana
2. Performance of site visits

N. Davis suggested that Ms. Borton work with Dr. Dufrene going forward and come back to the Board later when the requirements are met.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

Dr. Porche stated that the MSN Essentials Guidelines are clear on the requirements as far as student supervision.

**Agenda Item 3.1.4.2:**

**Samford University – Request for Re-approval to Offer Graduate Clinical Experiences in Louisiana**

Summary/background presented by P. Dufrene and recommended re-approval

Discussion ensued regarding their accreditation.

**Motion:** by D. Porche, seconded, that the Board re-approve the request of Samford University for approval to offer graduate clinical experiences in Louisiana until February 19, 2020 for the following roles/populations: Family Nurse Practitioner (FNP) – Master’s (MSN).

And further, that the Board deny request to add the following roles/populations:

- Post Master’s (PM)
- Registered Nurse to Doctor of Nurse Practitioner, (RN-DNP)
- Post Baccalaureate Doctor of Nurse Practitioner, (BSN-DNP)
- Post Master’s Doctor of Nurse Practitioner, (MSN-DNP).

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

**Agenda Item 3.1.5:**

**ACICS Loss of Accreditation Recognition with USDOE**

(No Action requested)

Dr. Dufrene stated that this item is being presented to the Board for their information.

(Break taken at 10:00 a.m.)

N. Davis called the meeting back to order at 10:14 a.m.

**UNFINISHED BUSINESS:**

**Disciplinary Rules Task Force:**

Dr. Lyon reported that after the task force had gone through Rule 3331 that relate to violent crimes and reviewed them with counsel, the task force was set to meet. Due to loss of electricity at the LSBN, they were not able to meet. The meeting will be rescheduled for January and a report will be issued in February.

**Internationally Educated Nurses Task Force:**

C. York reported she is currently working on packets for the Ad-Hoc Committee, consisting of Board Members T. McNabb and T. Cotita; Board staff Dr. Lyon, Dr. Dufrene and C. York which explains the current very detailed process for licensure. A couple of external stake holders, who would like to participate on the committee, will be invited to join at a later date.

A conference call will be scheduled in the next couple of months with the Committee and Frank Shaffer, who is the Executive Director at CGFNS, to discuss the concerns and issues brought before the Board regarding licensure of international nurses.

**Ad-Hoc Committee-DS related to Nurses Working Extended Hours:**

Ms. York reported that a Declaratory Statement regarding RN/APRNs working extended hours has been prepared. The item will be brought before the Board at the February 16, 2017 Board meeting.

Ms. York gave a report on her Matrix regarding RN Practice/Credentialing

**SCR65 Task Force for Meaningful Oversight**

Dr. Lyon reported that the Task Force on Meaningful Oversight has been meeting and will meet again on Monday, December 19, 2016 to finalize their report back to the Legislature. The report will then be brought back to LSBN in February. The report has to be submitted to the Legislature before the start of the Legislative Session in April of 2017.

**New Program Impact Task Force**

(See Agenda Item 3.1 and 3.2)

(See the October 13, 2016 Board Meeting Minutes for reference)

Dr. Lyon stated that IT will create a link on the LSBN public website to the report which came out from the Task Force.

Dr. Prechter and Ms. Davis stated this is groundbreaking and a great step forward.

### **HR244 Joint RN/LPN Board**

Ms. Davis reported they have had one meeting which included basically the entire LPN Board of Directors and several of their attorneys, the Executive Director of the LPN Board, Dr. Bonanno, Dr. Lyon, Ms. Davis, Mr. Shows and Mr. Bolton were present. They discussed the desirability and feasibility of combining the boards and have one single board for the State. It was decided from that meeting that a smaller group should get together to further discuss the matter.

Representative Miller, the President of the LPN Board and Ms. Davis meet thereafter. The LPN Board requested Representative Miller to attend their Board meeting, which did occur.

Dr. Lyon and Ms. Davis put together a statement to this resolution request and will be presented at the February Board meeting. The LPN Board will also submit their position as well. This will go forward at the next Legislative Session.

Discussion ensued.

### **NEW BUSINESS**

1. Consent Agenda Motions
2. Education Consent Agenda Motions
  1. LSBN Staff Program Status Reports
    1. NCLEX-RN Report
    2. Accreditation Reports
  2. Accreditation Reports from Approved Programs
    1. Bossier Parish Community College Accreditation for Education in Nursing Site Visit Report
    2. Louisiana Delta Community College Accreditation Commission for Education in Nursing Site Visit Report
    3. McNeese State University to the Commission on Collegiate Nursing Education Site Visit Report
  3. Continuing Education Providers
    1. Eagan HealthCare
    2. Western Schools
  4. Education Announcements
3. Louisiana Center for Nursing Consent Agenda Motion
  1. Louisiana Center for Nursing Updates

**Motion:** by J. Harris, seconded, to accept the Consent Agenda Motions

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

### **Office of the Executive Director:**

**Agenda Item 2.1:**

Dr. Lyon has developed a schedule for a rotating board member to read and approve minutes of the Hearing Panels and Board Meetings for 2017.

**Agenda Item 2.2:**

**LSBN Proposed Amendment to By-Laws**

The By-laws for the LSBN Board required amending due to the changes in the Nurse Practice Act enacted in 2016. Additionally, language has been modified to reflect the actual practices and processes of the Board.

Discussion ensued

**Agenda Item 3.2:**

**RN Practice/Credentialing**

Report presented by Ms. York. (No action required)

**Agenda Item 3.3:**

**Advanced Practice**

**Agenda Item 3.3.1:**

**Request for Direction and Discussion Regarding NPs Prescribing Buprenorphine**

Dr. Wright presented a practice issue to determine board recommendations for policy changes relative to NPs prescribing buprenorphine/suboxone for treatment of opioid addiction

Discussion ensued.

**Motion:** by L. Bonanno, seconded, to establish a Task Force to study the matter and make recommendations for policy changes.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

The Task Force will consist of T. Kindall and D. Porche, as well as Dr. Wright and Dr. Lyon from the staff.

A presentation was made by Dr. Lyon to Dr. Porche in appreciation for his service to the LSBN Board as he finishes his second term with the LSBN,

Dr. Bonanno was recognized by Dr. Lyon for her four years of service to the LSBN. Dr. Bonanno, served as vice president for 2016, and elected to serve as president of the LSBN for 2017.

Presentations were made to the 2016 LSBN officers in appreciation for their service. Dr. Prechter, who served as Alternate Officer, Dr. Bonanno, as Vice President, and N. Davis, as President for 2016.

(Break taken at 11:17 a.m.)

N. Davis called the meeting back to order

**Agenda Item 3.4:**  
**Operations**

**Agenda Item 3.4.1:**  
**Building Renovation Project – Progress Report**

Ms. Brown updated the Board on the building renovation project. The project reports from the architect firm, Bradley-Blewster & Associate are attached. Photographs are included showing the progress made on the Northwest and Southeast sides of building. Demolition at the front of the building has commenced. A new sidewalk has been built to guide staff and visitors to the rear of the building which will provide access to the main lobby.

Due to flood delays in August, the Office of Facility Planning approved a request for an extension for lost days. The project completion date was changed from May 30<sup>th</sup> to July 10, 2017. This was a no-cost extension.

LSU Lot Cook Alumni Center has been secured for the Hearing Panel meetings and Board meetings from January to April 2017. The May dates were not available, but other dates in May were open if the meeting dates for May could be changed; otherwise, another place must be secured. Ms. Brown will plan for offsite all the way through April, but no later than August.

A report was given by Ms. Brown on her performance metrics.

**AGENDA ITEM 3.4.2:**  
**FY 2018 Annual Budget**

Mr. Roy Hebert was present for the presentation of the FY 2018 Annual Budget.

Ms. Brown stated that the FY2018 budget was attached for the Board's review and approval. The actual numbers from FY 2016, the current budget, and the proposed budget for FY 2018 are included.

In the revenue section for FY 2018 they are anticipating a slight increase of income of around 2%. Most of that increase is coming in the credentialing area from license renewal and endorsements.

Proposed revenues from RN and APRN renewal processes reflect a 1.96% and 6.5% increase respectively based on trends projected in the 2015 Annual Report and discussion with credentialing managers.

Most revenue line items reflect no change from the FY 2017 budget.

Most expense line items reflect no change from the FY 2017 budget. Payroll and payroll related expenditures assume that all vacancies will be filled. Payroll expenditures also include a 4% merit increase for eligible staff.

In answer to a question by Ms. Davis, Ms. Brown stated that an upgrade to the phone system has been included in the construction budget.

Lengthy discussion ensued regarding the phone system, personnel issues and other financial expenses.

**Motion:** by P. Prechter, seconded, to accept the FY 2018 Annual Budget.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

(Lunch Break)

Ms. Davis called the Board meeting back to order.

**Agenda Item 3.5:**  
**RNP/Monitoring**

**Agenda Item 3.5.1:**  
**Proposed Rule Change – Chapter 40**

Ms. McGill stated this rule was promulgated in 1993. There are some sections in this chapter which LSBN has never used. Due to universal precautions being a part of every hospital and every home health agency's policies and procedures, Ms. McGill stated she doesn't think this rule is needed.

**Motion:** by P. Porche, seconded, to support recommendation for the Board to initiate rulemaking to delete Chapter 40.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

**Agenda Item 3.5.1.2:**  
**Proposed Rule change – Chapter 34, Section 3419**

Ms. McGill reported that the proposed changes for 3419 will change the old term "chemically dependent" to the current terminology of "substance use disorder." Also, there were a few typographical errors that will be corrected.

Discussion ensued

**Motion:** by P. Porche, seconded, to accept the recommendations as drafted for rulemaking.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

Ms. McGill stated her matrix report is in with the Executive Director's Report.

Ms. McGill will be installed as the President of the National Organization of Alternative Programs in March of this year.

**Agenda Item 3.6:**  
**Investigations**

Due to a change in personnel, David Bolton has been appointed as the Interim Director of Investigations. A number of improvement processes within the department have been instituted.

**Agenda Item 3.7:**  
**Hearings**

(No report given)

**Agenda Item 3.8:**  
**Center for Nursing**

(See Consent Agenda)

**Agenda Item 5:**

**Professional Development**

(No report given)

**Agenda Item 6:**  
**National Council State Boards of Nursing**

(No report presented)

**Agenda Item 7:**  
**Public Comments**

(No comments)

**Agenda Item 4:**

**REPORTS:**

**Agenda Item 4.1:**

**Report of the President**

(Report Attached)

**Agenda Item 4.2:**

**Report of the Vice President**

(Report attached)

**Agenda Item 4.3:**

**Report of the Executive Director**

(Report Attached)

**Motion:** by P. Prechter, seconded, to accept the reports of the President, Vice President, and Executive Director.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

**APRN SCOPE OF PRACTICE**

**FINAL RULES FOR THE VA REGARDING THE APRN'S SCOPE OF PRACTICE BEFORE BEING ADOPTED**

The VA promulgated their rules about expanding full scope of practice in the VA system for all roles except nurse anesthetists and is now in the final draft stages. The LSBN has 30 days at the federal level to give final comment. Dr. Porche inquired as to whether the Board would want to consider drafting a letter to the VA to support the inclusion of nurse anesthetists in that expansion for full scope of practice.

Discussion ensued

**Motion:** by N. Davis, seconded, that the Board draft a letter to the VA supporting the inclusion of nurse anesthetists in the expansion for full scope of practice.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes;  
T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

Ms. Davis and Dr. Lyon will draft a letter to the VA with input from Dr. Porche and Dr. Bonanno.

**Motion:** by L. Bonanno, seconded, for the Board to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel issues.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; D. Porche-yes; P. Prechter-yes

Motion Carried

(The Board entered Executive Session at 1:10 p.m.)

**Motion:** by L. Bonanno, seconded, to go back into Open Session

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**Motion:** by N. Davis, seconded, that the Board allow a contract to be drawn up by Mr. Shows and present it to the Legislative Auditor for their input, stating that if Dr. Lyon achieves the following milestones that a supplemental payment is to be paid on successful completion of the following projects:

1. Overseeing completion of full ORBS Data Management Systems. Planned completion date April 2017. Compensation to be received, \$3,100.
2. Overseeing completion of Phase I Building Remodeling with a planned completion date of May 2017. Compensation to be received, \$3,000.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

**Motion:** by L. Bonanno, seconded to go back into Executive Session to discuss personnel issues.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

(Board came out of Executive Session at 2:34 p.m.)

**ADJOURNMENT:**

**Motion:** by L. Bonanno, seconded, to adjourn

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Harris-yes; T. Kindall-yes; T. McNabb-yes; P. Prechter-yes

Motion Carried

The meeting adjourned at 2:34 p.m.

*Nancy L. Davis RN MA MN*  
NANCY DAVIS, PRESIDENT  
LOUISIANA STATE BOARD OF NURSING