

**LOUISIANA STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF DECEMBER 4, 2025, BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:06 a.m. by A. Bulliard, President, and Presiding Officer, on Thursday, December 4, 2025, at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:  
Amie Bulliard, MSN, RN, CPHQ, President, and Presiding Officer  
Jennifer Manning, DNS, APRN, CNS, CNE, Vice President  
Ann Carruth, DNS, RN, Alternate Officer  
Denise Bottcher  
Michelle Collins, Ph.D., CNM, RNC-EFM, FACNM, FAAN, FNAP  
Jennifer Couvillon, PhD, RN-BC, CNE  
Teresita McNabb, RN, MHA  
Katrina O’Con, PhD, DNAP, CRNA, FAANA  
Frederick Pinkney, EdD  
Deborah Spann, MSN, RN-BC, CEN, FAEN

The following Board member was not in attendance  
Tracey Moffatt, MHA, BSN, RN,

The following staff members were in attendance:  
Karen C. Lyon, PhD, MBA, APRN-CNS<sub>BC</sub>, NEA<sub>BC</sub>, Executive Director/CEO  
Isonel Brown, MS, MBA, Chief Administrative Officer  
Alicia Edmond Wheeler, JD, Executive Counsel  
Monique Calmes, DNP, APRN, FNP<sub>C</sub>, Chief Credentialing Officer  
Urhonda Beckwith, MSN, APRN, FNP, RNP Director  
Katrina Duncan, Accounting Manager  
Whitney Peltier, APRN Compliance Officer  
Stacey Jones, Licensing Analyst Director  
Chancelor Fontenot, MSN, RN, RN Program Consultant, Credentialing  
Carl Nagin, BSCS, Technology Manager  
Sarah Luneau, Public Information Director/Project Manager/Acting Executive Administrative Assistant.  
Jerome Skrandel, IT  
Scott Bonnette, IT  
Miranda Christopher, Compliance Investigator  
Suzanne C. Armand, CCR, CVR, Court Reporter

Dr. Lyon requested that the Professional Development presentation start at the beginning of the meeting.  
Mr. Roy Hebert will follow to present the FY2027 Budget.

**Approval of the Agenda:**

**Motion:** by J. Manning, seconded, to adopt the Agenda as amended.

Voice Vote: D. Bottcher-yes; A. Bulliard-yes; A. Carruth-yes; M. Collins-yes;  
J. Manning-yes; J. Manning-yes; T. McNabb-yes; K. O’Con-yes; F. Pinkney-yes;  
D. Spann-yes

Motion Carried

**Approval of the Minutes:**

**Motion:** by J. Couvillon, seconded, to approve the minutes from the October 23, 2025 Board Meeting.

Voice Vote: D. Bottcher-yes; A. Bulliard-yes; A. Carruth-yes; M. Collins-yes;  
J. Manning-yes; J. Manning-yes; K. O’Con-yes; F. Pinkney-yes; D. Spann-yes

Motion Carried

**Agenda Item 5.**  
**Professional Development**

Dr. Andrea Martin gave a presentation on “The Use of AI in Nursing Education.”

Dr. Martin was available for questions.

(Discussion ensued)

**(Break 10:16 a.m.)**

**(Ms. Bulliard called the meeting back to order.)**

**Agenda Item 2.c.**  
**Division of Administration**

**Agenda Item 2.c.i**  
**Chief Administrative Officer – Ms. Isonel Brown**

**Agenda Item 2.c.i.1**  
**FY 2027 Annual Budget**

Ms. Isonel Brown introduced Mr. Roy Hebert, who presented the FY 2027 Annual Budget to Board members.

Mr. Hebert was available for questions.

**Motion:** by J. Manning, seconded, to approve the proposed FY2027 annual budget.

Voice Vote: D. Bottcher-yes; A. Bulliard-yes; Mc. Collins-yes; A. Carruth-yes;  
J. Couvillon-yes; J. Manning-yes; T. McNabb-yes; K. O’Con-yes; F. Pinkney-yes;  
D. Spann-yes

Motion Carried

### **UNFINISHED BUSINESS**

#### **BSN Exception Rule Change Update: Ms. Alicia Wheeler**

#### **Senate Health & Welfare Oversight Committee: Alicia Wheeler/Dr. Monique Calmes**

An Oversight Committee Meeting took place this past Tuesday regarding approval of Rule 3515, the BSN Exception. The Committee rejected the Rule so the Rule cannot be promulgated.

Ms. Wheeler stated that if the Board would want to rework the Rule and go back, they must wait at least four months before it can be brought back to the Oversight Committee for review. Ms. Wheeler suggested that they wait and gather more data to support whether the exceptions as currently written have an impact on NCLEX scores, and admissions of nursing students going into the workforce.

(Discussion ensued)

Dr. Lyon stated that because of a medical emergency, she was not able to attend the Oversight Committee Meeting and that in the future, if the Board decides to go forward with this issue, that when it goes through the process of rulemaking, the academicians on the Board go to the meeting and be there to testify.

After speaking to several Board members, Ms. Bulliard stated that they were just unaware that this was going before the committee and requested that some type of communication plan be adopted for Board members so they can be aware of circumstances like this in the future.

Dr. Lyon stated they did not get a lot of notice for preparation for the meeting.

(Further discussion ensued)

Dr. Lyon reported that she, Mr. Fontenot, and Dr. Calmes went to Grambling for the LACANE meeting and presented at the meeting which was related to the BSN Exception Rule Change to get their feedback. They were going to put together a subcommittee for the meeting. In the future, if the Board decides to go forward, the Board needs to get LACANE’S feedback and go forward with one voice.

#### **1. Consent Agenda Motions**

1. **Education Announcements**
  1. **Education Announcement - LSU Health Center**
  2. **Education Announcement – Southeastern Louisiana University**

**Motion:** by D. Spann, seconded, to accept the above Consent Agenda Motions.

There being no nays or abstentions, the motion carried.

## **2. Division Reports**

### **Agenda Item 2.a**

#### **Division of Nursing Practice**

### **Agenda Item 2.a.i**

#### **Chief Credentialing Officer – Dr. Monique Calmes**

Dr. Calmes reported there are 42,525 nurses that are due to renew this year. Currently, 13,173 have been renewed. Twenty-nine thousand must renew in December. Today’s numbers are in alignment with however everybody normally renews.

Collectively, the Nursing Division has provided 12 presentations this year to schools and people who have requested them and were well received. Overall, Dr. Calmes stated that this has been a very robust and productive year.

Dr. Calmes was available for questions from the Board.

(Discussion ensued)

### **Agenda Item 2.a.ii**

#### **Education and Examination - Mr. Chancellor Fontenot**

### **Agenda Item 2.a.ii.1**

#### **Major Substantive Changes**

### **Agenda Item 2.a.ii.1.a**

#### **William Carey University**

Summary/Background presented by Mr. Fontenot - Recommended approval

**Motion:** by J. Couvillon, seconded, that the Board approve the substantive change request from William Carey University to revise its curriculum to reflect a semester-based structure and to incorporate the revised AACN Essentials into its curriculum.

There being no nays or abstentions, the motion carried.

**Agenda Item 2.a.ii.1.b**  
**Northshore Technical Community College**

Summary/Background presented by Mr. Fontenot - Recommended approval

Dr. James Foley, Lead Instructor and Assistant Director of the Associate of Science in Nursing (ASN-RN) Program, Northshore Technical Community College, was present to provide information and answer questions by the Board.

**Motion:** by J. Manning, seconded, that the Board approve the substantive change request from Northshore Technical Community College proposing the implementation of an LPN-to-RN Bridge Program leading to the Associate of Science in Nursing (ASN) degree.

There being no nays or abstentions, the motion carried.

**Agenda Item 2.a.ii.1.c**  
**Bossier Parish Community College**

Summary/Background presented by Mr. Fontenot - Recommended approval

Ms. Kathryn Richardson, Assistant Professor & Program Director for Nursing (Nursing and Allied Health), Bossier Parish Community College, was present to provide information and answer questions by the Board.

**Motion:** by D. Spann, seconded, that the Board approve the substantive change request from Bossier Parish Community College requesting approval to add the facilities listed in the summary as clinical sites for the LPN-to-RN Apprenticeship Program.

There being no nays or abstentions, the motion carried.

**Agenda Item 2.a.ii.1.d**  
**Northwestern State University**

Summary/Background presented by Mr. Fontenot - Recommended approval

Dr. Aimee L. Badeaux, Dean/College of Nursing and School of Allied Health, and Lisa Wilhite, \_\_\_\_\_ ASN Program Director, Northwestern State University, were present (virtually) to provide information and to answer questions by the Board.

**Motion:** by J. Manning, seconded, that the Board approve the substantive change request from Northwestern State University requesting approval to add the Allied Health to ASN pathway to the existing two established nontraditional entry pathways into the ASN curriculum and to consolidate all three pathways under a single concentration title, the Transition to RN Concentration.

There being no nays or abstentions, the motion carried.

**Agenda Item 2.a.ii.2**

**RN Refresher Program Approval**

**Agenda Item 2.a.ii.2.a**

**Sura College**

Summary/Background presented by Mr. Fontenot - Recommended approval

Dr. Alex Hoffmann, Campus Director, and Dr. Megan Kirschner, RN Refresher Coordinator, Sura College, were present (virtually) to provide information and to answer questions by the Board.

**Motion:** by D. Spann, seconded, that the Board approve the request from Sura College for approval of their Registered Nurse Refresher Program.

There being no nays or abstentions, the motion carried.

**Agenda Item 2.a.ii.3**

**Program Status Report**

**Agenda Item 2.a.ii.3.a**

**Southern University at New Orleans**

Summary/Background presented by Mr. Fontenot - Recommended approval

Dr. Adrian Rolle, Dean School of Nursing, Southern University, was present (virtually) to present information and to answer questions by the Board.

**Motion:** by D. Spann, seconded, that the Board approve Southern University New Orleans to remain in Initial Approval status due to non-compliance with LAC XLVII 3535.B.

There being no nays or abstentions, the motion carried.

**Agenda Item 2.a.iii**

**Licensure - Ms. Stacey Jones**

Ms. Jones presented the results from the Continuing Education Audit from a random selection of 588 Registered Nurses and 76 Advanced Practice Registered Nurses.

Ms. Jones was available for questions.

(Break at 11:53 a.m.)

(Ms. Bulliard called the meeting back to order at 12:26 p.m.)

**Agenda Item 2.b**

**Compliance Division**

**Agenda Item 2.b.i**

**Chief Regulatory Officer - Ms. Alicia Wheeler**

**Agenda Item 2.b.i.1**

**Compliance Update**

Ms. Wheeler gave a Compliance Update power point presentation for the period of 10/16/2025 through December 4, 2025. Report attached.

Ms. Wheeler was available for questions from Board members.

Dr. Carruth commented that instead of just knowing the numbers of cases, is there anything else that the Board could be informed of that would be meaningful.

Ms. Wheeler stated that in their Annual Report, they publish the statistics with a breakdown of the nature of the offense that the nurse or the student committed, the source of the complaint that is received, also they publish a breakdown of offense committed by APRNs versus RNs, versus students. This information is also on the website.

Dr. Lyon suggested that they should spend more time emphasizing in each division what the specific accomplishments were and/or challenges for that year.

**Agenda Item 2.b.ii**

**RNP/Monitoring - Ms. Urhonda Beckwith**

Ms. Beckwith gave an update on the RNP/Monitoring Division.

Ms. Beckwith reported that staff continue to increase awareness of the RNP/Monitoring by providing RNP presentations upon request. They continue to email nursing schools and/or employers monthly to offer a presentation.

Ms. Beckwith gave a summary of all presentations and site visits made since the August Board meeting.

RNP/Monitoring has made 10 presentations for 2025:

On September the 9<sup>th</sup>, Victory Recovery Center came to LSBN and provided updates.

On September 25<sup>th</sup>, a site visit was made to Victory and to ULL Nursing School for an RNP presentation for their faculty meeting.

On September 30<sup>th</sup>, Sante, a board recognized treatment center, met with the staff via Zoom to provide updates.

On October 15-16, Ms. Beckwith attended the Louisiana Action Coalition 2025 Virtual Culture of Health Summit.

On November 3<sup>rd</sup>, RNP held its Annual Group Facilitator Meeting via Zoom.

On November 6, L. Butler gave an RNP Presentation at Southeastern University Nursing School Baton Rouge.

As of October 30<sup>th</sup>, RNP/Monitoring had a total of 469 participants, Monitoring 238, RNP 231. There were 108 participants in Confidential, and 123 participants in Disciplinary.

Ms. Beckwith was available for questions.

### **Agenda Item 2.b.iii**

#### **Compliance – Ms. Geneva Carter**

Ms. Carter presented a report on the Compliance Department and stated that she would like to highlight several key activities that demonstrate their continued commitment to public protection.

The Investigations Department gave an educational presentation to Southern University and another to Baton Rouge Community College.

Additionally, staff completed a site visit to support ongoing compliance efforts and to maintain strong relationships with academic and clinical partners.

Staff was also able to attend the Louisiana Action Coalition’s Summit on October 15<sup>th</sup> and 16<sup>th</sup>.

Ms. Carter reported that their department received a call regarding a potential nurse working in a healthcare facility. Based on previous known information about this individual, Ms. Carter was able to contact the investigating officer immediately. Because of the rapid coordination, law enforcement was able to arrest this individual within a few hours before their shift was completed. They later received a call from the captain of the law enforcement agency expressing gratitude to LSBN’s swift action. This individual had been working in several facilities, and they had been actively attempting to make an arrest. This incident highlights the dedication of staff to protecting the public.

Ms. Carter was available for questions.

Ms. Bulliard congratulated Ms. Carter and staff for their rapid action.

### **Agenda Item 2.c**

#### **Division of Administration**

### **Agenda Item 2.c.iv**

#### **Administrative Services – Ms. Katrina Duncan**

Ms. Duncan stated that they have hired a new staff member, Mr. Edwin Williams. Mr. Williams is training and becoming familiar with the accounting and daily operations.

One of their front desk administrative staff members attended the 2025 Louisiana Institute for Administrative Assistants' Conference in Lake Charles, which was in November.

Ms. Duncan attended a training course for the Office of State Procurement.

Ms. Duncan continues to work with staff to ensure that payroll is processed, invoices are paid, and that the department runs as efficiently as possible.

Ms. Duncan was available for questions.

### **Agenda Item 2.c.ii**

#### **Information Technology – Mr. Carl Nagin**

Mr. Nagin reported that they are in the process of purchasing new laptops for staff. They are putting together a Purchase Order for about 5 computers to do testing on the imaging and to make sure that it rolls out efficiently. They will make a purchase sometime in January or February. They will have a full rollout before May of 2026.

In addition, once that process takes place, Mr. Nagin will be communicating with the consultant, CMA, to start replacing the servers that are starting to age out. They will try to make a purchase in June and install them in June or July.

They reported in the Examiner this year that they will move to Constant Contact for notifying nurses via bulk email. They have implemented some regulatory updates; one Examiner and all their renewal reminders have gone out via Constant Contact. This is going very well.

Mr. Nagin was available for questions.

### **Agenda Item 2.3.iii**

#### **Human Resources – Ms. Isonel Brown**

Ms. Brown reported that they are in the process of hiring and filling vacancies in the building. They have only been able to hire since July 1, 2025 when the Governor's freeze on hiring expired.

They have completed open enrollment for employees to have access to their health insurance.

Human Resources is now moving forward with SSA Consultants for their succession planning and the recruitment of their new CEO. More will be discussed under Personnel.

Ms. Brown still has not filled the HR Specialist position. The position was reposted and has had some applications, which Ms. Brown will be reviewing.

Ms. Brown was available for questions.

### **Agenda Item 2.d**

**Division of Legal Affairs**

**Agenda Item 2.d.i**

**Hearings – Mr. Donald Bowman**

Nothing Presented

**Agenda Item 2.e**

**Office Of Executive Counsel – Ms. Alicia Wheeler**

**Agenda Item 2.e.i**

**NCSBN Guidelines for Complaints Involving Marijuana**

Summary/Background presented by Ms. Wheeler. Guidelines attached.

(Discussion ensued)

**Motion:** by D. Spann, seconded, that the Board approve the NCSBN Guidelines for Complaints Involving Marijuana.

There being no nays or abstentions, the motion carried.

**Agenda Item 3.**

**Office of the Executive Director/CEO**

**Agenda Item 3.a**

**Center for Nursing - Ms. Sarah Luneau**

Ms. Luneau gave a brief recap of the Center for Nursing 2025 Activities.

Ms. Luneau has assumed the duties of the executive assistant as of the end of August. Ms. Luneau thanked Dr. Lyon for her guidance and support.

**Agenda Item 3.b.**

**Proposed Federal Loan Limits for Post-Baccalaureate Nursing Students, eliminating graduate nursing as a professional degree.**

**Agenda Item 3.b.i**

**What Colleges of Nursing Need to Know about Federal Student Loan Limits Impacting Post-Baccalaureate Nursing Education.**

See attachment.

(Discussion ensued)

**Motion:** by K. O’Con, seconded, to develop a letter regarding rulemaking about graduate nursing education by the Department of Education.

There being no nays or abstentions, the motion carried.

**Agenda Item 3.b.ii**

**American Nurses Association Inc. Nursing IS a Professional Degree**

See attachment.

**Agenda Item 3.b.iii**

**NCC Supports Nursing as a Professional Degree**

See attachment.

**Agenda Item 3.c**

**Regulatory Academy Workshop**

See attachment.

**4. Reports**

**Agenda Item 4.a.**

**Report of the President**

Report Attached.

**Agenda Item 4.b**

**Report of the Vice President**

Report attached.

**Agenda Item 4.c**

**Report of the Executive Director/CEO**

Report attached.

**Motion:** by K. O'Con, to approve the Reports of the President, Vice President, and the Executive Director/CEO.

There being no nays or abstentions, the motion carried.

**Agenda Item 6**

**Strategic Plan**

No Report.

**Agenda Item 7**

**National Council State Boards of Nursing**

Nothing presented.

**8. Public Comments**

No public comments.

**8. Executive Session**

**Motion:** by D. Bottcher, seconded, to go into Executive Session for the purpose of hearing the Report on Litigation and Personnel Issues.

**ADJOURNMENT:**

**Motion:** by D. Bottcher, seconded, to adjourn.

The meeting was adjourned at 2:35 p.m.

*Amie C Bulliard*

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**A. BULLIARD, PRESIDENT, and PRESIDING OFFICER  
LOUISIANA STATE BOARD OF NURSING**