

**STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE FEBRUARY 14, 2019 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:00 a.m. by T. Cotita, President, on Thursday, February 14, 2019 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:

Tim Cotita, MSHCE, RN, CDE, President  
Kenneth Alexander, MS, RRT  
Ann Carruth, DNS, RN  
Jennifer Couvillon, PhD, RN-BC, CNE  
Jacqueline Hill, PhD, RN  
Tavell Kindall, DNP, APRN  
Jennifer Manning, DNS, APRN, CNS, CNE  
Tracey Moffatt, MHA, BSN, RN  
Susan Saunders, BA  
Jamie Wiggins, MS, RN, FACHE

The following Board members were not in attendance:

Laura Bonanno, DNP, CRNA, Vice President

The following staff members were in attendance:

Karen C. Lyon, PhD, APRN, MBA, NEA-BC, Executive Director/CEO  
Isonel Brown, MS, MBA, Chief Administrative Officer  
Wanda Matthews, MPA, BBA, Chief Regulatory Officer  
Jennifer Wright, DNP, APRN, FNP-BC, Chief Nursing Officer  
Cynthia Bienemy, PhD, RN, Director of Louisiana Center for Nursing  
Monique Calmes, APRN, FNP-C, Director, Advanced Practice Nursing  
Patricia Dufrene, PhD, RN, Director of Education and Licensure  
William Little, JD, MPA, Director of Investigations  
Cynthia York, DNP, RN, CGRN, FRE, Director, RN Practice and Credentialing  
Urhonda Beckwith, MSN, APRN, FNP, RNP Director  
Gajinder Dhaliwal, Accounting Manager  
Carl Nagin, BSCS, IT Manager  
LaQueda Ricks, Human Resources Manager  
Carrie LeBlanc Jones, JD, Board Attorney  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

Dr. Lyon announced that T. Cotita is the new Board President for 2019.

Dr. Ann Carruth and Jamie Wiggins were introduced as the two new Board members for 2019 through 2022. Their biographies are posted online.

**Adoption of Agenda:**

**Motion:** by K. Alexander, seconded, to adopt the Agenda with the ability to reorder the Agenda items for efficiency.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Approval of Minutes:**

The Minutes of the December 13, 2018 Board meeting are available for viewing on Confluence.

**Motion:** by S. Saunders, seconded, to approve the Minutes of the December 13, 2018 Board Meeting.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**UNFINISHED BUSINESS**

**Officer and CEO Reports – December 13, 2018**

**Motion:** by S. Saunders, seconded, to approve the Officer and CEO Reports from the December 13, 2018 Board Meeting.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**NEW BUSINESS**

**1. Consent Agenda Motions**

1. LSBN Staff Program Status Reports
  1. NCLEX Report
  2. Accreditation Reports
2. Approved Program Reports
  1. Northwestern State University-CCNE Continuous Improvement Progress Report

2. Southern University Baton Rouge-CCNE Continuous Improvement Progress Report
3. Southern University Baton Rouge-SACSCOC Probation
4. Loyola University-SACSCOC Probation
3. SOWELA Technical Community College- LPN TO RN Articulation Program
4. 2017-2018 Schools of Nursing Annual Reports
  1. Baton Rouge Community College- ASN
  2. Baton Rouge General Medical Center- Diploma
  3. Bossier Parish Community College- ASN
  4. Chamberlin University-BSN
  5. Delgado Community College-ASN
  6. Fletcher Technical Community College- ASN
  7. Franciscan Missionaries of our Lady University
  8. Grambling State University- BSN
  9. Louisiana Delta Community College- ASN
  10. Louisiana State University Alexandria- ASN
  11. Louisiana State University Eunice- ASN
  12. Louisiana State University Health Sciences Center- BSN
  13. Louisiana Tech University-ASN
  14. McNeese State University- BSN
  15. Nicholls State University- BSN
  16. Northwestern State University- ASN and BSN
  17. Southeastern Louisiana University- BSN
  18. Southern University Baton Rouge- BSN
  19. South Louisiana Community College- ASN
  20. Sowela Technical Community College- ASN
  21. University of Holy Cross- BSN
  22. University of Louisiana at Lafayette- BSN
  23. University of Louisiana at Monroe- BSN
  24. William Carey University-BSN
  25. Franciscan Missionaries of Our Lady University- MSN
  26. Grambling State University- MSN
  27. Intercollegiate Consortium for a Master of Science in Nursing- MSN
  28. Louisiana State University Health Sciences Center- MSN
  29. Loyola University- MSN
  30. Northwestern State University- MSN
  31. Southeastern Louisiana University- MSN
  32. Southern University Baton Rouge- MSN
  33. University of Louisiana at Lafayette- MSN
  34. University of Louisiana at Monroe- MSN
5. Nicholls State University- Continuing Education Renewal Application
6. Education Announcements

**Motion:** by T. Manning, seconded, to accept the Consent Agenda Motions.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
 T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

Discussion ensued regarding the NCLEX Report.

**Unfinished Business (Continued)**

**Articulation Model Task Force**

Summary/Background presented by Dr. Wright.

Dr. Wright presented a brief update on the Articulation Model Task Force as it relates to LPN to RN education. The Task Force has met twice and has had discussions regarding the Articulation LPN to RN programs. Because staff and board members have a very active involvement with the Louisiana Council of Administrators of Nursing Education (LACANE), and the Health Policy Consortium, it was decided that the Task Force will no longer meet but will remain ad-hoc. Board members and staff will remain active in these other organizations that are addressing nursing education.

**3. Division Reports**

**Agenda Item 3.1**

**Division of Nursing Practice**

**Agenda Item 3.1.4**

**Advanced Practice**

**Agenda Item 3.1.4.1**

**Proposed Rule Changes for Chapter 45 Related to APRNs in Compliance with ACT 76**

Dr. Wright presented proposed rule changes for Chapter 45 Related to APRNs that were initiated based on the passage of ACT 76 from the Louisiana 2017 Legislative Session along with other technical corrections, and clarification of the practice requirements of grandfathered APRNs to be in alignment with the biennial renewal cycle.

Discussion ensued regarding the grandfathered APRNs.

**Motion:** by T. Kindall, seconded, to approve proposed rules related to APRNs in accordance with the Administrative Procedure Act, LA. R.S. 49:951-968 providing for revisions to Chapter 45 relative to:

- 1) Requirements for licensure renewal for:
  - a. CEs to comply with Act 76 of Louisiana's 2017 legislative session;
  - b. practice requirements of grandfathered/commensurately licensed APRNs be clarified to align with biennial renewal cycles; and

2) Correction to references of other sections in Chapter 45 in order to clarify the requirement for national certification when applying for licensure as an APRN.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2**

**Education**

**Agenda Item 3.1.2.1**

**2017-2018 Schools of Nursing Annual Reports**

**Agenda Item 3.1.2.1.1**

**Dillard University**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Dr. Sharon Hutchinson, Chair of Nursing Dillard University, was present to provide information and to answer questions by Board members.

**Motion:** by J. Couvillon, seconded, that the Board accept the ANNUAL REPORT of the baccalaureate degree in nursing program at Dillard University and continue probation for a sixth consecutive year for non-compliance with LAC 46: XLVII.3523. B.

And further, that the Board instruct Dillard University to submit interim progress reports for the baccalaureate degree in nursing program to be reviewed at subsequent 2019 LSBN Board meetings.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.1.2**

**Louisiana College**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Dr. Marilyn Cooksey, Dean/Professor, School of Nursing Louisiana College, was present to provide information and to answer questions by Board members.

**Motion:** by J. Manning, seconded, that the Board accept the *ANNUAL REPORT* of the baccalaureate degree in nursing program at Louisiana College and place on probation for non-compliance with LAC 46: XLVII.3523.B.

And further, that the Board instruct Louisiana College to submit interim progress reports for the baccalaureate degree in nursing program to be reviewed at subsequent 2019 LSBN Board meetings.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.1.3**

**Southern University at Shreveport – ASN**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by T. Moffatt, seconded, that the Board accept the *ANNUAL REPORT* of the associate degree in nursing program at Southern University at Shreveport and restore full approval.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.2**

**Baton Rouge General Medical Center’s Teach-Out Revision**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Hill, seconded, that the Board accept the revised termination plan for the diploma registered nurse program at Baton Rouge General Medical Center’s School of Nursing.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.3**

**Major Substantive Changes**

**Agenda Item 3.1.2.3.1**

**Intercollegiate Consortium for a Master of Science in Nursing Request for a Major/Substantive Change.**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Melinda Oberleitner, Dean, College of Nursing and Allied Health Professions UL Lafayette, and Deedra Harrington, BSN Coordinator and Co-Coordinator for the CV Program, were present to provide information and to answer questions from Board members.

**Motion:** by J. Hill, seconded, that the Board approve the major substantive change request presented by the University of Louisiana at Lafayette on behalf of the Intercollegiate Consortium for a Master of Science in Nursing to offer a graduate certificate in cardiovascular nursing.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

### **Agenda Item 3.1.2.3.2**

#### **Graduate Education Program's Requests for Additional Tracks/Specialties**

Summary/Background presented by Dr. Dufrene.

Dr. Dufrene requested that the Board discuss and direct staff regarding graduate nursing educational programs' requests/announcements/presentations of additional APRN tracks and specialties.

Discussion ensued.

Dr. Lyon proposed that staff review all of Chapter 35, pick out areas that are presently problematic, put a Task Force together and have the Task Force be part of the discussions to edit this chapter.

Dr. Wright stated that she and Dr. Dufrene are meeting every two weeks to discuss the rules and education issues.

(Break)

Dr. Cotita called the meeting back to order.

### **Agenda Item 3.1.2.3.3**

#### **Northwestern State University's Request for Addition of Concentration for Accelerated BS to BSN**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Dana Clawson, Dean, College of Nursing and Allied Health Northwestern State University, and Dr. Pam Holcombe, Program Director ASN and BSN Northwestern State University, were present to provide information and to answer questions by Board members.

**Motion:** by J. Manning, seconded, that the Board approve the request of Northwestern State University's nursing education degree program related to the initiation of a Bachelor of Science (BS) to Bachelor of Science in Nursing (BSN) program.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.3.4**

**Northwestern State University Request for Major/Substantive Change: Military Medic/Paramedic to ASN**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Dana Clawson, Dean, College of Nursing and Allied Health Northwestern State University, and Dr. Pam Holcombe, Program Director ASN and BSN Northwestern State University, were present to provide information and answer questions by Board members.

**Motion:** by K. Alexander, seconded, that the Board approve the major/substantive change request from Northwestern State University nursing education degree program to initiate a Medic/Paramedic to Associate of Science in Nursing (ASN) concentration.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.3.5**

**Louisiana State University at Alexandria**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Catherine Cormier, Chair, Department of Nursing Louisiana State University at Alexandria, and Dr. Scarif James, Curriculum Committee Chair, Louisiana State University at Alexandria, were present to provide information and answer questions by Board members.

**Motion:** by T. Moffatt, seconded, that the Board approve the major/substantive change request from Louisiana State University at Alexandria's Associate of Science in Nursing education degree program related to revisions to the program mission, to the end of program student learning outcomes and to the alignment of courses with a concept-based curriculum structure.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried



**Agenda Item 3.1.2.4**

**Herzing University- Initiation of a BSN Education Degree Program: Step II Initial Approval**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Sonia Clarke, Program Director, Herzing University, and Jamie Hardage, Campus President, Herzing University, were present to provide information and answer questions by Board members.

**Motion:** by J. Hill, seconded, that the Board approve Step II from Herzing University to establish a baccalaureate of science in nursing education degree program and grant initial approval.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.5**

**University of Arkansas-Request for Graduate Clinical Experiences in Louisiana.**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Ms. Martha Butler, Assistant Director, Graduate Studies University of Arkansas, and Ms. Angela Stewart, Adult Gerontology Acute Care Nurse Practitioner Concentration Coordinator University of Arkansas, were present to provide information and answer questions by Board Members.

**Motion:** by J. Hill, seconded that the Board approve the request of the University of Arkansas to offer graduate clinical experiences in Louisiana until February 14, 2022 for the following role/population:

Adult Gerontology Acute Care Nurse Practitioner

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Agenda Item 3.1.2.6**

**South Louisiana Community College Program Expansion (LPN to ASN)**

Summary/Background presented by Dr. Dufrene. Recommend Acceptance.

Dr. Rebecca Harris-Smith, Dean of Nursing and Allied Health at South Louisiana Community College, was present to provide information and to answer questions by Board members.

Discussion ensued.

**Motion:** by S. Saunders, seconded, that the Board accept the proposal from South Louisiana Community College (SLCC) to establish an extension campus at T. H. Harris Technical College in Opelousas and to offer a Licensed Practical Nurse to Associate of Science in Nursing (LPN-ASN) Program.

And further, that the Board instruct SLCC to appear at the April 18, 2019 Board Meeting and provide the following:

1. A Budget for expansion program
2. Evidence of faculty oversight
3. Curriculum Plan
4. Deficient impact statements
5. Communication and approvals from accrediting bodies

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

(Lunch Break)

(Dr. Cotita called the meeting back to order.)

## **2. Office of the Executive Director**

### **Agenda Item 2.1**

#### **Follow-up on Ethics Opinion from Board of Ethics**

At the December 13, 2018 Board meeting, after reading the letter from Brett Robinson with the Board of Ethics, Dr. Lyon reported that she was still concerned as to whether the Board of Ethics had considered what was being asked regarding LSBN's Board members serving on the LSNA Board. Dr. Lyon called Mr. Robinson, who stated that they did understand, but that the Governor has the final say in all things. LSNA does not send over candidates with recommendations but sends over all candidates who meet the qualifications. Anyone can make a recommendation; therefore, it was decided that it was not a conflict of interest.

### **Agenda Item 2.2**

#### **Military RN License Fee Waiver**

A letter was received from the Department of the Air Force which talks about the guidelines for the Nurse Corps officers. If the fees were waived, the license would then be considered a

restricted license. And if they are restricted licenses, they are not full licenses, and thereby not allowed. As such, Dr. Lyon stated that, in the future, LSBN will not be able to waive the military member's license fee.

### **Agenda Item 2.3**

#### **Occupational Licensure Review Committee**

Summary/Background presented by Dr. Lyon.

Dr. Lyon reported that all rule changes go initially to the Board for their approval. Following Board approval, the next step is to go to the Occupational License Review Committee (OLRC), which was set up during the 2018 legislative session. The OLRC had an organizational meeting this week. They decide whether they think there are antitrust issues or other violations of Louisiana law or the Administrative Procedures Act. Anything involving fees is going to be reviewed by them. This will add additional time to rulemaking.

### **Agenda Item 2.4**

#### **Election of Alternate Officer**

Ballots were passed out to Board members to elect a new Alternate Officer. There are three candidates running: Dr. T. Kindall, Dr. J. Manning, and Dr. J. Hill.

### **Agenda Item 2.5**

#### **Proposed Rule Change §3324. Permission to Enroll or Progress in Undergraduate Clinical Nursing Courses.**

Dr. Lyon requested that Rule §3324.C be changed to read, "Falsifying an application *may* result in denial of permission to enroll in clinical nursing courses or application for licensure as a registered nurse in Louisiana for *up to a minimum of five years.*"

The proposed rule change will allow discretion in rendering a decision for nursing students who falsify their application or fail to disclose information that should have been reported to LSBN.

Discussion ensued.

**Motion:** by K. Alexander, seconded, to approve the following Proposed Rule Change §3324. C. Permission to Enroll or Progress in Undergraduate Clinical Nursing Courses. "Falsifying an application *may* result in denial of permission to enroll in clinical nursing courses or application for licensure as a registered nurse in Louisiana for *up to a minimum of five years.*"

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

### **Agenda Item 3.1.3**

## **RN Practice/Credentialing**

(Nothing Presented)

### **Agenda Item 3.1.5** **Center for Nursing**

#### **Agenda Item 3.1.5.2**

#### **Updating and Enhancing Louisiana's Statewide Multi-Regional Nurse Supply and Demand Forecast Model**

Dr. Bienemy requested approval for LSBN to enter into a contract with Dr. Craig Moore (Economist and Forecast Model Development) to update and enhance Louisiana's Statewide Multi-Regional Nurse Supply and Demand Forecast Model. Dr. Moore was the economist that built Louisiana's first Statewide Multi-Regional Nursing Workforce Forecast Model in 2013.

On November 8, 2018, Dr. Moore submitted a proposal to LSBN outlining the work that will be needed to update and enhance Louisiana's Forecast Model. The cost will be \$50,000.

Dr. Bienemy was available for questions from Board members.

Dr. Hill commended Dr. Bienemy for her article that was published in the JNR (Journal of Nursing Regulation). Board members congratulated Dr. Bienemy on the exceptional presentation she provided.

Discussion ensued regarding how the money would be budgeted for the contract. Chief Brown assured the Board Members that the funds are available in the budget to cover the contract with Dr. Moore.

**Motion:** by T. Moffatt, seconded, to approve LSBN to enter into a contract with Dr. Craig Moore (Economist and Forecast Model Development) to update and enhance Louisiana's Statewide Multi-Regional Nurse Supply and Demand Forecast Model.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

### **Agenda Item 3.3** **Division of Administration**

#### **Agenda Item 3.3.1** **Chief Administrative Officer**

##### **Agenda Item 3.3.1.1** **Proposed Revisions to Chapter 3341 related to LSBN fee structure**

Ms. Brown requested the establishment of a new administrative fee as a LA RN Compact Conversion Fee. During the 2018 legislative session the Nurse Licensure Compact legislation was enacted in Louisiana, adding Louisiana as a member state to the compact. By requiring a fee, the board will be able to offset administrative costs associated with reviewing applications and converting current licensees from a single-state license to a multi-state license.

Ms. Brown is proposing a \$50 LA RN Compact Conversion Fee, which is a one-time fee.

Ms. Brown requested that the Board accept the proposed revisions to “LAC 46: XLVII§3341. A.1 – Fees for Registration and Licensure” for rulemaking.

Discussion ensued regarding the proper amount of the Fee.

Dr. Lyon stated that the LA RN Compact Conversion Fee is tied to an application; thereby, it should be stated as a “Compact Conversion Application.”

**Motion:** by T. Kindall, seconded, that the Board accept the proposed revisions to “LAC 46: XLVII§3341. A.1 – Fees for Registration and Licensure” for rulemaking with recommended language change to read “Compact Conversion Application.”

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**Unfinished Business (Continued)**  
**International Educational Nurses Task Force**

Background/Summary was presented by Dr. York.

The Task Force reconvened on January 9, 2019. At that meeting, they identified areas in the IEN licensure process to focus on. Dr. York has completed work in what was requested and is looking forward to sharing this information with the Task Force. They had hoped to meet yesterday after the Board hearings but were unable to do so. Dr. York is hopeful that they can reschedule the meeting and have this as an agenda item for the full Board review in April.

**Agenda Item 3.1.5 (Continued)**  
**Center for Nursing**

**Agenda Item 3.1.5.1**  
**Louisiana Center for Nursing Updates**

Dr. Bienemy shared that the Nurse Employer Survey was launched on February 7, 2019 and is going out to 1,400 agencies across the state, which include hospitals, long-term care facilities, home health, hospice, ambulatory surgical care, rural health clinics, federally qualified healthcare centers, dialysis centers, and VA facilities. The Center for Nursing is also working

with the Office of Public Health (OPH) to ensure that public health nurses are included in the Employer Survey.

### **Agenda Item 3.2**

#### **Division of Regulatory Affairs**

### **Agenda Item 3.2.1**

#### **Chief Regulatory Officer**

Ms. Matthews introduced Chance Fontenot as their new RN Compliance Officer.

At the Board hearings, Board members are provided with Guide and Evaluation Forms. Those forms are then reviewed with the investigators and the prosecuting attorney. Ms. Matthews requested that Board members expand on their comments as these forms are used as a tool for Performance Evaluation System during evaluation.

At the December 13, 2018 Board Hearing, the Board approved the hiring for four part-time RN Compliance Officers to assist in closing the backlog of outstanding cases. The positions were posted and 22 applications were received. Ms. Matthews interviewed 3 applicants and one applicant was hired. The job was posted as a part-time position but most of the applicants were looking for full-time employment. The position will be reposted.

### **Agenda Item 3.2.2**

#### **RNP/Monitoring**

(Nothing to Report)

### **Agenda Item 3.2.3**

#### **Investigations**

### **Agenda Item 3.2.3.1**

#### **Investigations – Open Cases by Priority and Staff Member**

Mr. Little provided an update on the number of Complaints Reviewed by Month for the six months immediately preceding the implementation of ORBS. The six months immediately preceding the implementation of ORBS are reflected as March through August of 2018. Mr. Little then provided an update from the implementation of ORBS to the current date. These figures are reflected for September through December 2018, as well as January 2019. The figures reflect the drastic increase in the number of complaints that are being received and processed.

### **Agenda Item 3.2.3.1.1**

#### **Update on outstanding cases and cases closed since December 2018 Board Meeting**

Mr. Little presented a spread sheet regarding Case Priorities by Calendar year by RN Compliance Officer/Compliance Investigator as of the end of January. The spread sheet reflects that for the critical years of 2015 and 2016, the Investigations Department has closed

19 of the cases which were shared at the December meeting. The report also reflects the cases that are currently open for 2015, 2016, 2017, 2018, and 2019 as of the end of January.

Discussion ensued.

Ms. Moffatt requested that as part of the ongoing report that they might look at a compliance report to appreciate the volume and see the number of those cases, saying that it would be helpful to the Board to see the percentage of cases in compliance with the criteria that has been established.

**Agenda Item 3.2.3.1.2**

**Update Priority 1 cases older than 90 days.**

**Agenda Item 3.3 (Continued)**

**Division of Administration**

Ms. Brown updated the Board on the Agency's effort with the Strategic Plan. Monthly sessions are set up from January to June with Bayard Management. They have concluded their first session for their Customer Service training.

Discussion ensued regarding the scope of legality of recording phone conversations, and the Just Culture regarding Customer Service.

**Agenda Item 3.3.2**

**Information Technology**

(Nothing Presented)

**Agenda Item 3.3.3**

**Human Resources**

(Nothing Presented)

**Agenda Item 3.3.4**

**Finance/Records Management**

(Nothing Presented)

**4. Reports**

**Agenda Item 4.1**

**Report of the President**

(Report Posted)

**Agenda Item 5.2**

**Report of the Vice President**

(Report Posted)

**Agenda Item 5.3**

**Report of the Executive Director**

(Report Posted)

**Motion:** by K. Alexander, seconded, to approve the Officer and CEO Reports.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

**5. Professional Development**

(Nothing presented)

**6. National Council State Boards of Nursing**

(Nothing Presented)

**7. Public Comments**

(There were no public comments)

Mr. Cotita announced that Dr. Kindall has been elected as the 2019 Alternate Officer.

**8. Executive Session**

**Motion:** by J. Couvillon, seconded, to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

T. Cotita-yes; K. Alexander-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes; S. Saunders-yes; J. Wiggins-yes

Motion Carried

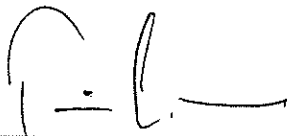
**ADJOURNMENT:**

**After returning from Executive Session, the Board Meeting was adjourned.**

**Motion:** by \_\_\_\_\_, seconded, to adjourn

The meeting adjourned at \_\_\_\_\_ p.m.





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**TIM COTITA, PRESIDENT  
LOUISIANA STATE BOARD OF NURSING**