

**STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE DECEMBER 5, 2019 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 9:07 a.m. by L. Bonanno, Vice President, on Thursday, December 5, 2019 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:

Laura Bonanno, DNP, CRNA, Vice President  
Tavell Kindall, DNP, APRN, Alternate Officer  
Ann Carruth, DNS, RN  
Jennifer Couvillon, PhD, RN- BC, CNE  
Jacqueline Hill, PhD, RN  
Jennifer Manning, DNS, APRN, CNS, CNE  
Tracey Moffatt, MHA, BSN, RN

The following Board members were not in attendance:

Kenneth Alexander, MS, RRT  
Tim Cotita, MSHCE, RN, President  
Jamie Wiggins, MS, RN, FACHE

The following staff members were in attendance:

Karen C. Lyon, PhD, APRN, MBA, NEA-BC, Executive Director/CEO  
Isonel Brown, MS, MBA, Chief Administrative Officer  
Wanda Matthews, MPA, Chief Compliance Officer  
Jennifer Wright, DNP, APRN, FNP- BC, Chief Nursing Officer  
Carrie LeBlanc Jones, JD, MBA, Chief Legal Officer/General Counsel  
Cynthia Bienemy, PhD, RN, Director, Louisiana Center for Nursing  
Monique Calmes, APRN, FNP- c, Director, Credentialing and Practice  
Patricia Dufrene, PhD, RN, Director of Education and Examination  
William Little, JD, MPA, Director of Investigations  
Urhonda Beckwith, MSN, APRN, FNP, RNP Director  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

**Adoption of Agenda:**

**Motion:** by T. Moffatt, seconded, to adopt the Agenda with the ability to reorder the Agenda items for efficiency.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**Approval of Minutes:**

**Motion:** by T. Moffatt, seconded, to approve the Minutes of the October 10, 2019 Board Meeting.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

Dr. Bonanno recognized Dr. Kindall for completing his four-year term on the State Board of Nursing. Dr. Kindall also serves as the Board's alternate officer.

**1. Consent Agenda Motions**

1. LSBN Staff Program Status Reports
  1. NCLEX Report
  2. Accreditation Report
2. University of Louisiana Monroe – Request for Continuing Education Providership Renewal.
3. Fletcher Technical Community College – LPN to RN Petition
4. Franciscan Missionaries of Our Lady University-Major Substantive Change
5. Education Announcements

**Motion:** by J. Couvillon, seconded, to accept the Consent Agenda Motions.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**2. Division Reports**

**Agenda Item 2.1**

**Division of Nursing Practice**

**Agenda Item 2.1.1**

**Chief Nursing Officer**

**Agenda Item 2.1.2.**

**Education and Examination**

**Agenda Item 2.1.2.1**

**Schools of Nursing Probationary Status Report**

**Agenda Item 2.1.2.1.1**

**Dillard University**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Dr. Dufrene reported that this completes all the students that are currently enrolled in Dillard University. They will now be moving to their formal termination of the old program.

**Motion:** by J. Manning, seconded, that the Board accept Dillard University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

#### **Agenda Item 2.1.2.1.2**

#### **Louisiana College's Probationary Status Report**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Dr. Marilyn Cooksey, Dean/Professor, Louisiana College's School of Nursing, was present to provide information and to answer questions by Board members.

**Motion:** by J. Hill, seconded, that the Board accept Louisiana College's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

#### **Agenda Item 2.1.2.2**

#### **Loyola University - Dual Degree Program Agreement with Delgado Community College/Charity School of Nursing**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Laurie Anne Ferguson, Dean and Associate Professor, College of Nursing and Health at Loyola University New Orleans, and Dr. Cheryl Myers, Dean of Nursing, Delgado Community College, were present to provide information and to answer questions by Board members.

**Motion:** by J. Couvillon, seconded, that the Board approve the request of Loyola University's College of Nursing and Health to initiate a Dual Degree Program through a concurrent enrollment articulation agreement with Delgado Community College/Charity School of Nursing.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 2.1.2.3**

**Baton Rouge General Medical Center's School of Nursing – Termination Plan  
Withdrawal.**

Summary/Background presented by Dr. Dufrene.

Dr. Dufrene requested that the Board discuss and act on Baton Rouge General Medical Center's School of Nursing request to withdraw the previously approved termination plan for the diploma registered nurse program.

Dr. Linda Markey, Director, Baton Rouge General Medical Center's School of Nursing, Ms. Monica Nijoka, Chief Nursing Officer, Baton Rouge General Medical Center, and Edgardo Tenreiro, CEO/ President, Baton Rouge General Medical Center, and Alicia Lundstrum, Dean, William Carey University School of Nursing, were present to provide information and to answer questions by Board members.

Present in the audience representing William Carey University's School of Nursing were: Dr. Janet Williams, Associate Vice President for Health Programs, Dean, College of Health Sciences, Professor of Nursing, Dr. Emily Scott, Associate Dean of Undergraduate Nursing, Associate Professor of Nursing, and Dr. Karen Sicard, Associate Dean of Undergraduate Nursing, Associate Professor of Nursing.

(Break)

(Dr. Bonanno called the meeting back to order.)

**Motion:** by T. Moffatt, seconded, that the Board defer action on Baton Rouge General Medical Center's School of Nursing request to withdraw the previously approved termination plan and request that they return to LSBN with data that LSBN staff will compile and forward to Board members in a formal request for presentation at a future Board meeting.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 2.1.2.4 (Unfinished Business)**

**APRN Distance Education Clinical Data**

Summary/Background presented by Dr. Dufrene

At the October 10, 2019 Board meeting, the Board requested aggregate data of clinical experiences from out-of-state APRN programs providing distance education in Louisiana, per semester, for the years of 2016 to 2019.

Dr. Dufrene attached for Board members the Out-of-State APRN Student Clinical Data Spreadsheet by year and by semester.

Discussion ensued.

**Agenda Item 2.1.3**

**Licensure and Practice**

**Agenda Item 2.1.3.1**

**Proposed Rule Change RE: Requirements for Continuing Competency/Continuing Education: Clinical Practice Hours in lieu of continuing nursing education hours**

Summary/Background presented by Dr. Wright.

Discussion ensued.

**Motion:** by T. Moffatt, seconded, to edit 1.b. to reflect a minimum of 900 hours over the biennium will be accepted in lieu of CNE hours.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**Motion:** by T. Moffatt, seconded, that the Board approve the proposed rule (Attachment #1) in accordance with the Administrative Procedure Act, L.A. R.S. 49:951-968 providing for revisions to sections 3335 and 3337, with edits to 1.b. to reflect a minimum of 900 hours biannually.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

Dr. Wright gave the Board an update on multi-state licensure. Currently, they have issued 2,047 multi-state licenses,

**Unfinished Business (Continued)**

**Survey of Agencies w/Residency Programs – Unfinished Business**

At the October 10, 2019 Board Meeting, Dr. Carruth asked a question regarding nurse residency programs in Louisiana and in which direction they may be moving. Dr. Bienemy pulled preliminary data from the 2019 Nurse Employer Survey that is currently being analyzed in an effort to respond to Dr. Carruth's request for information. The following question was asked of employers on the survey: "Do you have a nurse residency program?" Of the 92 hospitals that responded to this question, 26 (28%) reported that they did have a nurse residency program. Dr. Bienemy stated that across the country there is a lot of discussion about nurse residency programs. A number of healthcare facilities that currently have nurse residency programs are seeking accreditation through agencies such as CCNE which provides standardization and ensures the quality and integrity of the nurse residency program. Maryland

recently became the first state in the nation to require that all newly licensed registered nurses complete a residency program.

Discussion ensued.

**Agenda Item 2.1.4.**

**Louisiana Center for Nursing Updates**

Please refer to Dr. Bienemy's Update which was placed in Confluence.

Dr. Bienemy was available for questions from Board members.

**Agenda Item 2.2**

**Compliance Division**

**Agenda Item 2.2.1**

**Chief Compliance Officer**

Ms. Matthews updated the Board on the Lean Six Sigma initiative. The Lean Six Sigma Consultant visited the Board's office November 18<sup>th</sup> through November 21<sup>st</sup> to complete the first week assessment of the Compliance Department's policies and procedures. The Consultant will return to the Board's office December 9<sup>th</sup> through the 12<sup>th</sup> to continue the assessment and to meet with Board staff. After the second visit, the Consultant will make recommendations to the Board to improve efficiency in the Compliance Department and will also assist Board staff in implementing the recommended improvements. A final report is due to the Board by the end of February 2020.

**Agenda Item 2.2.2**

**RNP/Monitoring**

No report

**Agenda Item 2.2.3**

**Compliance**

**Agenda Item 2.2.3.1**

**Update on Open Investigations**

Mr. Little gave the Board an update on open investigations, stating that as of November 30, 2019, there are currently 873 cases open in the Compliance Department. This is an increase from 828 cases as of the end of September.

Currently, there are 260 cases out of compliance, which is 29.78 percent. When the Compliance Department started tracking this information, they were at 36.79 percent of cases out of compliance as of the end of January. They are currently 7 percent down from that figure.

In addition, at the last Board meeting, Mr. Cotita asked for a breakdown of the type of cases that are Priority 1 out-of-compliance cases. 35.6 percent of those cases that are Priority 1 and

are currently out of compliance, are cases that are drug diversion or misappropriation. 33.9 percent are drug related. The combination is approximately 69.5 percent that have some kind of drug component. In addition, there is 10.2 percent which are unsafe practice, or substandard care. 6.8 percent are misconduct or abuse. The other is 13.6 percent which includes several different types of cases that fall into an Other category.

Mr. Little was available for questions.

Ms. Matthews stated they have a mandate to close all out-of-compliance Priority 1 cases by the end of December. As of December 4, the total number of those cases were 73.

Ms. Moffatt asked if the Compliance Department had the ages available for those cases. Mr. Little stated he will provide that information.

Mr. Little reminded the Board that Priority 1 cases are the most severe, and they must be closed in 90 days. Typically, they are drug related or potentially abuse related.

### **Agenda Item 2.3**

#### **Division of Administration**

### **Agenda Item 2.3.1**

#### **Chief Administrative Officer**

### **Agenda Item 2.3.1.1**

#### **FY 2021 Annual Budget**

Ms. Brown stated there were no significant changes for most revenue streams in the FY 2021 Annual Budget except renewals. Proposed revenues from RN renewals reflect what staff believe is a worst-case scenario assuming that all RNs whose address of record is currently in a compact state will not renew in 2021. The amount that is incorporated into the endorsement fee is reduced by nearly 50 percent.

Ms. Brown reported that there are no other significant changes regarding the rest of the budget other than the categories discussed.

On the Expense side, payroll-related expenses for FY 2021 Budget assumes that all current vacancies are filled, does incorporate the average of a 3 percent increase raise per staff. All payroll-related expenses are calculated based off payroll.

Expense line items reflect some changes from the FY 2020 budget but mostly net to no change with the exceptions being payroll and related costs.

Ms. Brown and Mr. Roy Hebert CPA were available for questions from Board members.

**Motion:** by T. Kindall, seconded, that the Board approve the proposed FY2021 Annual Budget.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes;  
T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**Agenda Item 2.3.2**  
**Information Technology**

No report

**Agenda Item 2.3.3**  
**Human Resources**

No report

**Agenda Item 2.3.4**  
**Financial /Records Management**

No report

**Agenda Item 2.4**  
**Division of Legal Affairs**

**Agenda Item 2.4.1**  
**Chief Legal Officer**

No Report

**Agenda Item 2.4.2**  
**Hearings**

Ms. Jones will give the Report on Litigation during Executive Session.

**3 Office of the Executive Director/CEO**

See the Report of the Executive Director

**4 Reports**

**Agenda Item 4.1**  
**Report of the President**

Report Posted

**Agenda Item 4.2**

**Report of the Vice President**  
Report Posted

**Agenda Item 4.3**  
**Report of the Executive Director**



Report Posted

**Motion:** by J. Couvillon, seconded, to accept the reports of the President, Vice President and CEO/Executive Director.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

Motion Carried

**5. PROFESSIONAL DEVELOPMENT**

Nothing presented

**6. NATIONAL COUNCIL STATE BOARDS OF NURSING**

No report

**7. PUBLIC COMMENTS**

There were no public comments

**8. Executive Session**

**Motion:** by T. Kindall, to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: L. Bonanno-yes; A. Carruth-yes; J. Couvillon-yes; J. Hill-yes; T. Kindall-yes; J. Manning-yes; T. Moffatt-yes

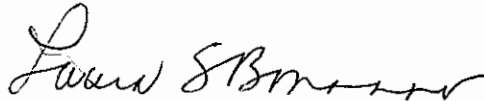
Motion Carried

**ADJOURNMENT:**

**After returning from Executive Session, the Board Meeting was adjourned.**

**Motion:** by T. Kindall, seconded, to adjourn.

The meeting adjourned at 12:02 p.m.



---

**LAURA BONANNO, VICE PRESIDENT  
LOUISIANA STATE BOARD OF NURSING**